SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, June 24, 2015– 7:00 p.m.

Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Donald Parker, Director ~ Matthew J. Stamey, Director

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

   Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

   Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

   5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May 2015, in the amount of $3,505,436.40.
5.2 Approve the demand register for the period May 16, 2015 through June 12, 2015, in the amount of $1,219,049.80.

5.3 Approval of Board minutes from the June 3, 2015 Board Budget Workshop Meeting. For more information about the FY 15/16 Annual Operating Budget refer to: http://www.firedepartment.org/about/key_documents.asp

5.4 Approval of Board minutes from the May 27, 2015 Regular Board meeting.

5.5 Authorize staff to pay $72,357.00 to the Fire Agencies Insurance Risk Authority for property and liability insurance for FY 2015-16. The premium amount is below the $80,000 budgeted for FY 2015-16.

5.6 Authorize approval of Excess Workers’ Compensation Insurance FY 2015-16.

5.7 Personnel Actions:
1. Approve staff’s recommendation to promote Step 5 Shift Training Captain Selover to Battalion Chief, Step 1, Shift A; effective July 1, 2015.
2. Approve staff’s recommendation to promote Step 5 Fire Captain Leonard to Shift Training Captain, Step 5, Shift A; effective July 1, 2015.
3. Approve staff’s recommendation to promote Step 5 Office Assistant II Marge Reed to Senior Office Assistant, Step 5; effective July 1, 2015.
4. Approve staff’s recommendation for Salary Adjustments per approved LOU’s for Union Local 3546 and Local 3546-A; effective July 1, 2015.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None

7. OLD BUSINESS

7.1 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

7.2 Special District Vacancy on LAFCO, respond to request for nominations, election scheduled for Monday, July 20, 2015.
8. NEW BUSINESS

8.1 Discussion and possible approval of Resolution No. 2015-06, approving Dispatch Services Agreement with the City of San Ramon.

8.2 Discussion and possible adoption of 2015-16 Annual Operating Budget and Capital Improvement Program.

8.3 Discussion and possible selection of a CA Special Districts Association 2015 Board Election candidate; mail in ballot due by August 7, 2015.

8.4 Discussion and possible approval of Resolution No. 2015-04, increasing fees and charges for various services contained within Ordinance No. 28; refer Resolution No. 2014-04.

8.5 Discussion and possible approval of Resolution No. 2015-05, increasing the First Responder Assessment without Transport Fee and the Ambulance Transport fees and charges contained within Ordinance No. 30.

8.6 Schedule a date/time for a Fire Prevention Subcommittee meeting; Chair, Director Dakin and Director Campbell.

8.7 Schedule a date/time for a Facilities Subcommittee meeting; Chair Director Stamey and Director Campbell; Fire Station 32 construction options.


8.9 Selection of Regular Board meeting date in lieu of September 23, 2015, as it conflicts with the CSDA Annual Conference. Optional dates include: September 16th or September 30th; decided on 2:00 p.m. or 7:00 p.m. meeting time.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MAY 2015

10.1 Operations Division-Deputy Chief Phares

10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.

10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
10.4 Administrative Services – Financial Consultant Ken Campo  
a). Monthly Finance Activities/Reports  
b). Monthly Human Resources Activities/Reports  
10.5 Fire Chief – Fire Chief Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

12.1 Possible exposure to litigation (one matter) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. BOARD ON SUMMER RECESS FOR JULY, 2015. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, AUGUST 26, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by: 

[Signature]

Donna Maxwell, District Clerk

Agenda posted on June 18, 2015 at the District’s Administration Building and the San Ramon Valley Fire Protection District’s website at www.firedepartment.org.