SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Wednesday, March 22, 2017 – 7:00 p.m.

Donald Parker ~ Board President ~ Chris Campbell, Board Vice President ~ H. Jay Kerr, Director ~ Matthew J. Stamey, Director ~ Shawn Stark, Director

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Standing Committees: Personnel/HR: Chair, Director Stamey and Director Stark; Finance: Chair, Director Kerr and Director Stamey; Facilities: Chair, Director Stamey and Director *Campbell (*Parker for Station 32 discussions); EMS: Director Stark and Director Campbell; CERT/PAC: Director Kerr

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Participating via teleconference: Director Chris Campbell - SFFD 218 Lincoln Street, San Francisco, CA 94129 (925) 838-5700

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February 2017 in the amount of $3,778,503.52.

5.2 Approve the demand register for the period of February 15, 2017 through March 12, 2017 in the amount of $2,029,654.22.
5.3 Approve the Board minutes from the February 22, 2017 Regular Board meeting.

5.4 Personnel actions:

1. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher Khanachet, to Step 3; effective April 1, 2017.
2. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher Rodwell, to Step 3; effective April 1, 2017.
3. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher Sill, to Step 3; effective April 1, 2017.
4. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Bautista, to Step 2; effective April 1, 2017.
5. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Davis, to Step 2; effective April 1, 2017.
6. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Drake, to Step 2; effective April 1, 2017.
7. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Flores, to Step 2; effective April 1, 2017.
8. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Perez, to Step 2; effective April 1, 2017.
9. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Reed, to Step 2; effective April 1, 2017.
10. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Scott, to Step 2; effective April 1, 2017.
11. Approve staff's recommendation to award a merit salary increase to Firefighter Paramedic Westeren, to Step 2; effective April 1, 2017.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Retirement recognition for Senior Office Assistant Rene Vetter.

7. OLD BUSINESS

7.1 Update on Fire Station No. 32.

7.2 Consider approving Resolution 2017-02; a resolution of the Board of Directors of the San Ramon Valley Fire Protection District, pertaining to the Exterior Hazard Abatement Program.

8. NEW BUSINESS

8.1 Consider approving Changes to the Non-Represented Employees’ Compensation Plan.

8.2 Consider approving the Letter of Understanding between the San Ramon Valley Fire Protection District and Local 3456 and 3456A.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:
10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities

10.2 EMS – Battalion Chief John Duggan
EMS Report of monthly activities.

10.3 Logistics – Deputy Chief, Derek Krause
Logistics Report of monthly activities.

10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause
Fire and Life Safety Report of monthly activities.

10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communications Report of monthly activities.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong
Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 The Board Retreat will take place, March 23, 2017, at San Ramon City Hall, located at 7000 Bollinger Canyon Road, San Ramon; beginning promptly at 10:00 a.m.

11.2 The Masons’ Cornerstone Ceremony for Station 32, will take place on Tuesday, March 28, 2017 at 10:00 a.m.; 2100 Stone Valley Road, Alamo.

12. CLOSED SESSION

12.1 Possible exposure to litigation (2 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT UNTIL THE BOARD RETREAT, SCHEDULED FOR MARCH 23, 2017, AT 10:00 A.M., IN THE BOARDROOM.

Prepared by:

Donna Maxwell, District Clerk

Agenda posted on March 17, 2017 at the District’s Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District’s website at www.firedepartment.org.