SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday February 26, 2020 – 1:00 p.m.

Don Parker ~ Board President
Matt Stamey, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Dominique Yancey, Director

MISSION STATEMENT
In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Approve the demand register for the period January 11, 2020, through February 14, 2020 in the amount of $3,363,427.08.

5.2 Approve the Board minutes from the, December 18, 2019 Regular Board Meeting, January 22, 2020 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from December 18, 2019; and January 22, 2020.

5.3 Approval of salary, payroll taxes and retirement contributions for the month of January 2020 in the amount of $4,229,772.01.

5.4 Receive and review Quarterly Investment Report for quarter ended December 31, 2019.

5.5 Approval of payment in the amount of $38,090 To BaySport Preventative Medical Group for physical examinations performed in January 2020.
5.6 **Personnel Actions:**

**Step Increases:**
Approve staff recommendation to award the following step increase, effective March 1, 2020:
1. Public Safety Dispatcher Dina Taylor to Public Safety Dispatcher 2, Step 6

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

https://www.firedepartment.org/home/showdocument?id=2276

6.2 Recognition of Retired Pinole Fire Chief Scott Kouns
6.3 Cardiac Save Recognition
6.4 HeartSafe Recognition

7. **OLD BUSINESS**

8. **NEW BUSINESS**

8.1 Call for Nominations for Seat C – CSDA Board of Directors.
8.2 Disaster Preparedness Subcommittee Report.
8.3 Approval for Purchase of One Pierce 107’ Velocity Ascendant Tiller Truck.
8.4 Approval of Reimbursement Resolution No. 2020-01 – Station 34 Remodel & Tiller Truck Acquisition.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

10. **MONTHLY ACTIVITY REPORTS:**

10.1 Operations Division-Deputy Chief Frank Drayton
10.2 EMS – Battallion Chief, John Duggan
EMS Report of monthly activities.
10.3 Logistics – Acting Deputy Chief Jonas Aguiar
Logistics Report of monthly activities.
10.4 Fire and Life Safety Division – Acting Deputy Chief Jonas Aguiar
Fire and Life Safety Report of monthly activities.
10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
10.6 Human Resources Division – Human Resources Generalist, Stacy Tamori Ward
Human Resources Report of monthly activities.
10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS

12.1 March 7, 2020 – Teen Job Fair, San Ramon Senior Center
12.2 March 14, 2020 – Vietnam Veterans of Diablo Valley Corned Beef and Cabbage Dinner
12.3 April 15, 2020 – Annual Board Retreat, 9:00 a.m., The Roundhouse, San Ramon

13. CLOSED SESSION

13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY MARCH 25, 2020 AT 1:00 P.M.

Prepared by:

Susan F. Brooks, District Clerk