SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday November 20, 2019 – 3:00 p.m.

Dominique Yancey ~ Board President
Don Parker, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Matthew Stamey, Director

MISSION STATEMENT
In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location:  S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA  94583

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Approve the demand register for the period October 12, 2019, through November 8, 2019 in the amount of $2,261,493.11.
5.2 Approve the Board minutes from the October 23, 2019 Regular Board Meeting.
5.3 Approval of salary, payroll taxes and retirement contributions for the month of October 2019 in the amount of $4,614,638.65.
5.4 Authorization to purchase 11 sets of Structural Turnouts from LN Curtis & Sons in the amount of $30,006.90.
5.5 Approval of Contract Amendment with Concern: EAP for Employee Assistance Program not to exceed $45,000.
5.6 Authorization of payment to EBRCSA for operating payment in the amount of $93,600.
5.7 Approval of Quarterly Investment Report for the quarter ending September 30, 2019.
5.8  **Personnel Actions:**  
**New Hires:**  
Confirmation of Part-Time Employment. Approve staff recommendation to hire:  

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.2 Recognition of resident Tim Shannon for providing home for recent training.

7. **OLD BUSINESS**

7.1 Open Public Hearing to conduct the second reading of proposed Ordinance No. 36; Adoption of the 2019 Fire Code.

8. **NEW BUSINESS**

8.1 Adoption of Resolution No. 2019-08 authorizing approval of the Sixth Amended Joint Powers Agreement of the Fire Agencies Insurance Risk Authority and the updated Liability Risk Coverage Agreement.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

10. **MONTHLY ACTIVITY REPORTS:**

10.1 **Operations Division-Deputy Chief Frank Drayton**  

10.2 **EMS – Battalion Chief, John Duggan**  
EMS Report of monthly activities.

10.3 **Logistics – Deputy Chief Frank Drayton**  
Logistics Report of monthly activities.

10.4 **Fire and Life Safety Division – Deputy Chief Frank Drayton**  
Fire and Life Safety Report of monthly activities.

10.5 **Communications Division – Director of Emergency Communications, Denise Pangelinan**  
Communication Report of monthly activities.

10.6 **Human Resources Division – Human Resources Director, Natalie Korthamar Wong**  
Human Resources Report of monthly activities.

10.7 **Finance Division – Financial Consultant, Ken Campo**  
Finance Report of monthly activities.

10.8 **Fire Chief – Fire Chief, Paige Meyer**  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. **GOOD OF THE ORDER**

12. **UPCOMING CALENDAR OF EVENTS**
• San Ramon Chamber Community Awards Dinner, Wednesday, December 4, 2019
• Thanksgiving Holiday – Thursday and Friday, November 28 & 29, 2019
• Wednesday, December 18, 2019, 3:00 p.m. – Regular Board Meeting
• Tuesday and Wednesday, December 24 and 25, 2019 – District Christmas Holiday

13. CLOSED SESSION

13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY DECEMBER 18, 2019 AT 3:00 P.M.

Prepared by:

Susan F. Brooks, District Clerk