SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting  

Wednesday, January 27, 2010 – 7:00 p.m.  

Roxanne Lindsay, President ~ Nick Dickson, Director  
Thomas J. Linari, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director  

MISSION STATEMENT
In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: S.R.V.F.P.D. Administrative Offices  
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Approve the salaries, payroll taxes and retirement contributions for the month of December, 2009 in the amount of $3,225,995.83.

5.2 Approve the demand register for the period December 9, 2009 through January 18, 2010 in the amount of $4,167,593.24.

5.3 Approve the minutes from the regular December 17, 2009 board meeting including District Counsel's closed session report.

5.4 Authorization for approval of Progress Payment No. 5 to Cal-Bay Construction, Inc., in the amount of $47,221.71 for Fire Station No. 36 Annex Building.

5.5 Receive Quarterly Investment Report for the period October 1, 2009 – December 31, 2009.

5.6 Authorization to Purchase Three Type 1 Engines in the amount of $1,617,243.06, and Four Type 3 Engines in the amount of $1,352,589.29 from Hi-Tech E.V.S., Inc.
5.7 Approval of Supplemental Agreement between the Town of Danville and the San Ramon Valley Fire Protection District for Property Taxes for Specified Annexations.

5.8 Approval of Amendment No. 1 to Fire Chief Employment Agreement.

5.9 Personnel Actions:
1. Approve staff’s recommendation to award a merit salary increase to Fire Dispatcher, Benedict Duclos to Step 2, effective February 1, 2010.
2. Approve staff’s recommendation to award a merit salary increase to Fleet Mechanic, Richard Nogueira to Step 4, effective February 1, 2010.
3. Approve staff’s recommendation to award a merit salary increase to Comm. Center Manager, Denise Pangelinan to Step 2, effective February 1, 2010.
4. Approve staff’s recommendation to award a merit salary increase to Fire Prevention Specialist, Kim French to Step 5, effective February 12, 2010.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Recognition of Contra Costa County Medical Director Joe Barger as State EMS Authority Medical Director of the Year.
6.2 Recognition of Brianna Lucia and Chelsea Moss for their quick action during a fire in their home.
6.3 Recognition of 2009 Employee of the Year, Steve Call and 2009 Firefighter of the Year, Brian Morales.
6.4 Announcement of Standing Committee Assignments for 2010 by Board President Lindsay.

7. OLD BUSINESS

7.1 Presentation and Discussion of District Accreditation Status.

8. NEW BUSINESS

8.1 Discussion and possible approval of Contract Extension for Audit Services with Maze and Associates.
8.2 Discussion and possible adoption of 2008-2013 Business Plan.
8.3 Presentation of Mid-year budget review including FY 09/10 goal results.
8.4 Discussion and selection of date for May Board Budget workshop.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR DECEMBER, 2009

10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time.

10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.

10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
10.4 Administrative Services - Administrative Services Director Leete
   a. Monthly Finance Reports
   b. Monthly Human Resources Activities/Reports

10.5 Fire Chief – Chief Price
   Verbal report on monthly meetings, seminars, committee meetings, and other
   District related activities.

11. GOOD OF THE ORDER

11.1 Update by Board President Lindsay on CERT Policy Advisory Committee
    Meeting of 1/8/10.

12. CLOSED SESSION

12.1 Conference with District Counsel – Potential Litigation
    Possible exposure to litigation (three matters)
    [Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and
    circumstances that might result in litigation need not be disclosed. [Pursuant to
    Government Code § 54956.9(b) (3)(a)]

12.2 Conference with District Counsel-Potential Litigation Workers Compensation
    Claim No. SRV0900036 dated 10/30/08; Brian Parrish vs. San Ramon Valley Fire
    Protection District [Authorized under Government Code § 54956.9(h)].

12.3 Conference with Real Property Negotiators
    Negotiator: Chief Richard Price
    Property Location: A). APN 223-020-018-6

12.4 Personnel Matter: Annual Performance Review of Fire Chief [Pursuant to
    Government Code §§ 54954.5(e) and 54957].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED
    FOR WEDNESDAY, FEBRUARY 24, 2010 AT 7:00 P.M.

Prepared by:

Susan F. Brooks, District Clerk