SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday, November 18, 2009 – 7:00 p.m.

Nick Dickson, President ~ Thomas J. Linari, Director
Roxanne W. Lindsay, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director

MISSION STATEMENT
In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: S.R.V. J.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

3.1 Administer Oath of Office: Director Matthew J. Stamey

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Approve the salaries, payroll taxes and retirement contributions for the month of October, 2009 in the amount of $3,183,274.71.
5.2 Approve the demand register for the period October 10, 2009 through November 9, 2009 in the amount of $2,052,479.13.
5.3 Approve the minutes from regular October 19, 2009 board meeting including District Counsel’s closed session report.
5.4 Authorization for payment of $100,837.90 to Cal-Bay Construction, Inc. for Progress Payment No. 2 for the construction of Fire Station No. 36 Annex Building.
5.5 Authorization for payment of $50,905.81 to Pacific Gas & Electric for Special Facilities Payment of Fire Station No. 36 Annex Building.
5.6 Authorization for payment of $41,758.00 to Contra Costa Door Company for new Apparatus Room Doors for Station No. 35.
5.7 Authorization for payment of $100,335.60 to Cal-Bay Construction, Inc. for Progress Payment No. 3 for the construction of Fire Station No. 36 Annex Building.
5.8 Authorization to approve contract in the amount of $24,500 to Revenue and Cost Specialists, LLC for Development Impact Fee Study.
5.9 Personnel Actions:
   1. Approve staff's recommendation to promote Ronda Ross-Leen from Fire Dispatcher to Dispatch Supervisor, Step 5, effective October 1, 2009 subject to a 12-month probationary period.
   2. Approve staff's recommendation for the regular appointment of Fire Marshal Christina Jamison, and merit salary increase to Step 5, effective December 1, 2009.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Recognition of Former Board Member Kenneth W. Sandy.
6.2 Recognition of Firefighter/Paramedic Brian Medley.
6.3 Recognition of Captain Darren Olguin, Engineer Mike French, Firefighter/Paramedics Iain McCulloch, Jon Michelson and Megan O’Connor.
6.4 Recognition of Captains Matthew Dakin and Alex Ray, Engineers Bryan Shafer and Matt Mariolle, Firefighter Michael Cline, and Firefighter/Paramedic Shane Smith.
6.5 Recognition of San Ramon Police Officers Nathan Jones and Jason Nunn.
6.6 Presentation by Zoll Representative Dave Kamlan.

**At the conclusion of this section, the Board will take a short break**

7. OLD BUSINESS

8. NEW BUSINESS

8.1 Standards of Cover Presentation by CityGate Associates, LLC.
8.2 Discussion and possible approval of Resolution No. 2009-13 which establishes with the Contra Costa County Recorders Office the assessment in property tax items for properties abated by the District for the period after September 1, 2009.
8.3 Discussion and possible approval of Resolution No. 2009-12 approving staff authority to settle Workers’ Compensation Claims.
8.4 Discussion and possible approval of Resolution No. 2009-14 approving Financing of Capital Expenses.
8.5 Report from Personnel Subcommittee recommending filling the positions of Dispatcher and Battalion Chief, and other matters.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR OCTOBER, 2009

10.1 Operations – Assistant Chief Collins
    Incident Report responded to by type, i.e., fire, medical and the response time.
10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.

10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.

10.4 Administrative Services - Administrative Services Director Lecte
a. Monthly Finance Reports
b. Monthly Human Resources Activities/Reports

10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
A. Status Update on District Accreditation

11. GOOD OF THE ORDER

12. CLOSED SESSION

12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (three matters) [Pursuant to Government Code § 54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b)(3)(a)]

12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code § 54957.6 and 54954.5(f)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, DECEMBER 17, 2009, AT 7:00 P.M.

Prepared by:

[Signature]

Susan F. Brooks, District Clerk
CONSENT ITEMS
MEMORANDUM

Date: November 18, 2009
To: Board of Directors
From: Steven J. Hart, Assistant Fire Chief
Subject: Purchasing Authority per District Ordinance 20

Section 5.3 of District Ordinance requires that purchases in excess of $25,000 have specific approval by the Board of Directors. Tonight's Consent Calendar contains one item requiring such authorization. This item is contained in the C.O.P. budget.

Consent Calendar Item No. 5.4

$100,837.90 to Cal-Bay Construction, Inc. for Progress Payment #002 for the construction of Annex Storage Building #36.
MEMORANDUM

Date: November 18, 2009
To: Board of Directors
From: Steven J. Hart, Assistant Fire Chief
Subject: Consent Calendar Item 5.5, Special Facilities Payment for Station 36 Annex Building - $50,905.81.

Background:

Consent Calendar Item 5.5, Special Facilities Payment for Station 36 Annex Building, is a budgeted item for the gas and electric service to the Annex Building. Included in this Payment are construction costs, including trenching, pipe installation for gas, and wire and transformer installation for electricity.

Recommended Board Action:

Staff recommends the Board of Directors approve for payment to PG&E the amount of $50,905.81.
MEMORANDUM

Date:     November 18, 2009
To:       Board of Directors
From:     Steven J. Hart, Assistant Fire Chief
Subject:  Consent Calendar Item 5.6, Contra Costa Door, New Apparatus Room Doors at Station 35, $41,758.00

Background:

This consent calendar item, new apparatus room doors, was identified and approved in the 09/10 budget. Included in this is the cost of installation of 6 new steel insulated apparatus room doors and openers. Contra Costa Door was the lowest of 3 bids received by the staff.

Recommended Board Action:

Staff recommends the Board of Directors approve staff to contract with Contra Costa Door for the installation of the new overhead doors at Station 35.
MEMORANDUM

Date: November 18, 2009
To: Board of Directors
From: Steven J. Hart, Assistant Fire Chief
Subject: Purchasing Authority per District Ordinance 20

Section 5.3 of District Ordinance requires that purchases in excess of $25,000 have specific approval by the Board of Directors. Tonight’s Consent Calendar contains one item requiring such authorization. This item is contained in the C.O.P. budget.

Consent Calendar Item No. 5.7

- $100,335.60 to Cal-Bay Construction, Inc. for Progress Payment #003 for the construction of Annex Storage Building #36.
MEMORANDUM

Date: November 18, 2009

To: Board of Directors

From: Christina Jamison, Fire Marshal

Subject: Establish a contract with Revenue & Cost Specialists, LLC to prepare a User Fee and a Development Impact Fee study for the cost of $24,500.

Background:

The cost associated with contracting a professional service to complete a user fee study and development impact fee calculation, is a budgeted item. Included in this cost, the Revenue & Cost Specialists proposes to prepare a User Fee Study and a Development Impact Fee Calculation to allow the District to identify and recover all of the operational and capital costs allowable for its services.

Recommended Action:

Staff recommends the Board of Directors approve the amount of $24,500 for the professional services of Revenue & Cost Specialists, LLC.
SPECIAL ANNOUNCEMENTS/
PRESENTATIONS/
GENERAL BUSINESS
OLD BUSINESS
NEW BUSINESS
MEMORANDUM

Date: November 18, 2009

To: Board of Directors

From: Richard Price, Fire Chief

Subject: Consultant Presentation on Standards of Cover

Background:

At the regular meeting of January 28, 2009 the Board of Directors authorized a professional services contract with CityGate Associates, LLC (“CityGate”) to conduct a resource deployment planning and risk analysis study commonly known as a Standards of Cover, or simply SOC. The standards of response coverage effort establishes written policies and procedures that defined the distribution, concentration and deployment of District resources. The fundamental purpose of a SOC analysis is to determine whether an agency is prepared to provide a level of service commensurate with its responsibilities, risks and service level objectives. This study has a broad set of long-range applications including performance benchmarking, land use planning, CFAI accreditation, and ISO compliance.

Present Situation:

CityGate is in the final stages of development of the Standards of Cover document for the District. The near complete report contains a series of recommendations that must ultimately be approved by the Board of Directors. An overview of the findings and those key recommendations will be presented for discussion tonight by Stewart Gary, a principal with CityGate, so they may be included in the final report. It is anticipated that the complete report will be before the Board of Directors for adoption consideration at the December meeting.

Recommendation:

Consider and discuss the findings and recommendations of CityGate and direct staff as required to allow for the completion of the study.
MEMORANDUM

Date: November 18, 2009

To: Board of Directors

From: Christina Jamison, Fire Marshal

Subject: Resolution of Confirmation 2009-13

The attached Resolution No. 2009-13 establishes, with the Contra Costa County Recorders Office, the assessment to property taxes (pursuant to Health & Safety Code, Article 2, Section 14910/12) in the form of liens.

This Resolution covers properties abated by the District for the period on or before October 1, 2009. During this period the District abated one property as evidenced in the attachment to Resolution 2009-13. This property, being duly noticed of the District Hazard Abatement Standards and subsequently inspected for compliance, was not in compliance with said standards.

A work order for the abatement of this property was issued after established procedural steps were taken to notify the property owners. Property owners are listed in the Contra Costa County Assessors Property Owner Database, maintained and updated by Fire Prevention staff.
WHEN RECORDED RETURN TO:

San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, CA  94583

BOARD OF FIRE DIRECTORS
SAN RAMON VALLEY FIRE PROTECTION DISTRICT

In the Matter of Receiving )
and Considering the Abatement )
Report on Abatement Costs )
Incurred by the San Ramon Valley Fire Protection District )

RESOLUTION OF CONFIRMATION
(Health & Safety Code §14912)
RESOLUTION NO – 2009-13

The Board of Fire Director(s) of the San Ramon Valley Fire Protection District RESOLVES THAT:

Pursuant to the Health & Safety Code, Article 2, Section §14910/12, the San Ramon Valley Fire Protection District has duly noticed and fixed 7:00 p.m. on November 18, 2009, as the time for this Board to receive and consider the report of costs incurred by the San Ramon Valley Fire Protection District for abating the nuisance in front of or on each separate parcel of land identified on Exhibit "A" (Abatement Report on Abatement Costs Incurred by the San Ramon Valley Fire Protection District on or before October 1, 2009 attached hereto and by this reference incorporated herein, and for hearing any objections of any of the property owners liable to be assessed for said work of abatement.)

Upon receiving the Abatement Report on abatement costs incurred by the San Ramon Valley Fire Protection District on or before October 1, 2009 and hearing all objections of property owners and

On Motion by Director___________, seconded by Director___________, this Board does hereby order said Abatement Report confirmed and further orders that said abatement costs as confirmed shall constitute special assessments against the respective parcels of land identified in said Abatement Report and are a lien on the property for the amount of respective assessments.

The Chief of the San Ramon Valley Fire Protection District is hereby directed to record a certified copy of this resolution with the County Recorder pursuant to Health & Safety Code §14912. After the posting as required by law, the adoption of the assessment will not be effective until November 30, 2009.

The foregoing order was passed by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

I hereby certify that the foregoing is a true and correct copy of an order entered on the minutes of the Board of Directors on the above date.

DATED:_________      BY:___________________________________

Richard Price, Chief, San Ramon Valley Fire Protection District
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<th>Site Address</th>
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<td>4975 Camino Tassajara Road, Danville, CA 94506</td>
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San Ramon Valley Fire Protection District
EXHIBIT A
925.838.6600 www.firedepartment.org

Tax Levy Report 11/02/09
MEMORANDUM

Date: November 18, 2009
To: Board of Directors
From: Robert Leete, Administrative Services Director
Subject: Workers’ Compensation Claim Settlement Authorization

Background:

Periodically the District receives recommendations from its workers’ compensation claims administrator to resolve and settle claims. It has been District practice to forward all settlement requests to the Board of Directors for consideration. The settlement requests can range in size from a few hundred dollars to many thousands of dollars depending on the severity of the injury and the rating of permanent disability.

In order to expedite the settlement of small/uncomplicated claims, staff is recommending that the Board delegate authority to staff to resolve claims recommended for settlement by the District’s claims administrator that are $5,000 or less.

Recommended Board Action:

Authorize the Administrative Services Director to settle workers’ compensation claims, as recommended by the District’s workers’ compensation claims administrator that are $5,000 or less.
RESOLUTION NO. 2009-12

RESOLUTION OF THE SAN RAMON VALLEY FIRE PROTECTION DISTRICT
APPROVING STAFF AUTHORITY TO SETTLE
WORKERS’ COMPENSATION CLAIMS

WHEREAS, the San Ramon Valley Fire Protection District (“DISTRICT”) is self insured for workers’ compensation claims; and

WHEREAS, the DISTRICT’S workers’ compensation claims are processed through a third party claims administrator; and

WHEREAS, workers’ compensation claim settlements are processed, calculated and recommended for resolution by said third party claims administrator; and

WHEREAS, in order to efficiently process routine claims,

NOW, THEREFORE BE IT RESOLVED, that the DISTRICT Board of Directors authorizes staff to approve settlements recommended by the third party claims administrator if said settlement is in the amount of $5,900.00, or less. Claims greater than $5,000.00 shall be referred to the Board of Directors for consideration.

PASSED, APPROVED and ADOPTED this 18th day of November 2009, at a regular meeting of the District Board of Directors at San Ramon, State of California, on motion made by Director __________, seconded by Director __________ and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: November 18, 2009

______________________________
Nick Dickson, Board President

ATTEST:

______________________________
Susan F. Brooks, District Clerk

______________________________
William D. Ross, District Counsel

______________________________
Richard Price, Fire Chief

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:
MEMORANDUM

Date: November 18, 2009
To: Board of Directors
From: Robert Leete, Administrative Services Director
Subject: Resolution of Intent Financing of Capital Expenses

Background:

The District has budgeted for the construction of the (1) Station 36 Annex, (2) New Station 32 and (3) the acquisition of 4-Type 1 Engines, 4-Type 3 Engines and 2-Ambulances. In order to efficiently finance the cost of these projects and acquisitions, staff is exploring various financing options. During the evaluation period prior to the issuance of debt to finance these projects, certain costs will be incurred. It is staff’s recommendation to fund these cost from the proceeds of the future debt.

United States Income Tax Regulations Section 1.150-2 allows for the pre-debt costs to be reimbursed from the debt issuance proceeds. A resolution of the Board of Directors declaring the District’s intent to reimburse costs is required.

Recommended Board Action:

Adopt the attached resolution declaring the intention to reimburse expenditures from the proceeds of bonds to be issued by the San Ramon Valley Fire Protection District for Station 32, Station 36 Annex and apparatus acquisition.

AGENDA NO. 8.4
RESOLUTION NO. 2009-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
DECLARING INTENTION TO REIMBURSE
EXPENDITURES FROM THE PROCEEDS OF BONDS
TO BE ISSUED BY THE SAN RAMON FIRE PROTECTION DISTRICT

WHEREAS, the District proposes to undertake the project referenced below, to enter into a lease financing using certificates of participation (referred to herein as the “Bonds”) for such project, and to use a portion of the proceeds of such Bonds to reimburse expenditures made for the project prior to the issuance of the Bonds;

WHEREAS, United States Income Tax Regulations section 1.150-2 provides generally that proceeds of tax-exempt obligations are not deemed to be expended when such proceeds are used for reimbursement of expenditures made prior to the date of issuance of such obligations unless certain procedures are followed, one of which is a requirement that (with certain exceptions), prior to the payment of any such expenditure, the issuer declares an intention to reimburse such expenditure from the proceeds of obligations issued after such expenditure has been incurred; and

WHEREAS, it is in the public interest and for the public benefit that the District declares its official intent to reimburse the expenditures referenced herein.

NOW, THEREFORE, it is hereby DECLARED and ORDERED, as follows:

1. The District intends to issue the Bonds or cause the Bonds to be issued for the purpose of paying the costs of and constructing: (i) acquiring fire suppression and emergency services vehicles and equipment; (ii) the construction of Fire Station No. 32; and (iii) construction of an annex to Fire Station No. 36 (together, the “Project”).

2. The District hereby declares that it reasonably expects (i) to pay a portion of the costs of the Project prior to the date of issuance of the Bonds, and (ii) to use a portion of the proceeds of the Bonds for reimbursement of expenditures for the Project that are paid before the date of issuance of the Bonds.

3. The principal amount of the Bonds is expected to be approximately $11,200,000.
PASSED, APPROVED AND ADOPTED this 18th day of November 2009, at a regular meeting of the District Board of Directors at San Ramon, California, on a motion by Director________________, seconded by Director ____________ and duly carried with the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated:__________, 2009

Nick Dickson, Board President
Board of Directors

ATTEST:

______________________________
Susan F. Brooks, District Clerk

APPROVED AS TO FORM:  APPROVED AS TO CONTENT:

______________________________  ______________________________
William D. Ross, District Counsel  Richard Price, District Chief
CORRESPONDENCE
I recently received the note you sent in follow-up to the response from your EMT personnel to my 911 call the morning of October 30. Your note prompts this e-mail.

Your EMT responders were wonderful! They moved quickly with little communication among them. It was like each knew exactly what he was supposed to do to support the team and got right to work. My husband was quickly assessed, hooked up to an IV, and within minutes stabilized enough for transport to the Kaiser facility in Walnut Creek.

Meanwhile, I was a basket case! Their calming presence did a lot to slow down my heart rate and get me thinking clearly enough to provide them with the "In Case of Emergency" document that I keep handy on our refrigerator door, which lists all the meds my husband is taking, his medical record number, etc.

Frankly, I never want to have to call 911 again, but if I do, I'm comforted to know that your EMTs are just minutes away! They were a God-send that Thursday and I thank them for the help and assurance they so professionally provided.

Patricia Wiegert
4035 Canyon Crest Rd W

FREE Animations for your email - by IncrediMail! [Click Here!]
November 7, 2009

Chief Richard Price  
San Ramon Fire Department  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

Dear Chief Richard Price:

On behalf of the Mt. Diablo Region YMCA, I want to personally thank you for your support of our 29th Annual Boosters Charity Gala: Celebrating Building Strong Communities. Over a quarter century ago, this fundraiser was established to benefit youth and families in Contra Costa County. Your generous donation helped us raise over $109,000 for the YMCA’s Strong Kids Campaign.

Your contribution helps us to provide program support and financial assistance to children, adults and families who need it in our community. Last year alone, the Mt. Diablo Region YMCA awarded over $261,650 to youth and families with financial need. These scholarships encourage people to take the opportunity to change their lives, regardless of their financial situation. These programs include youth sports and arts programs, youth obesity prevention programs, Youth & Government, Adventure Guides, before and after school child care, preschool programs, facility memberships, and more!

We are proud that with the contributions we receive through donors and supporters such as yourself, we are able to serve thousands of families and children every single day. We will continue to grow and expand our network to meet the ever-changing needs of our local community.

Our organization is dedicated to enriching the lives of all people through programs that strengthen spirit, mind, and body. We cannot be successful without your help. We appreciate your continued support and look forward to our 30th Annual Boosters Gala.

Warmest regards,

Michael F. Erwin  
President and CEO  
Mt. Diablo Region YMCA

The YMCA did not provide any goods/services in return for this contribution. The Mt. Diablo Region YMCA is a registered California not-for-profit 501 (c) (3) corporation, Federal Tax I.D. #94-1415304.

Donated Item: Lunch with the Fire Chief  
Value Item $0

Mt. Diablo Region YMCA  
We build strong kids, strong families, strong communities

395 Civic Drive, Suite G  •  Pleasant Hill, CA 94523  •  925.609.9622  
www.mdrymca.org
11-9-09

Dear Fire Chief Price,

Many thanks for your note of concern. I am doing well, thank God.

Your emergency personnel were extremely professional, kind and compassionate. I am grateful to all three for their help.

Blessings on you and your emergency personnel.

Gratefully,
Sister Patricia Ekluer
Hi,

It’s been a month since your brave firefighters worked to quell the fire at my home:


I want to express my sincere gratitude for their efforts and helpfulness in saving keepsake items like photo albums and my prized guitar which I bought in 1964 and used to put myself through college and thereafter.

I am pleased and thankful none of us was injured that day and sincerely appreciate the valiant undertakings of our San Ramon fire department in helping to protect us against the perils life sometimes presents.

Christopher Blunden
Voice: (925) 735-9010 / CBlunden@pacbell.net

P.S. In the busy tasks of that day, if my aluminum 8 foot ladder (Sears combination A-frame and extension) got mixed in with yours, it would help solve the mystery of where it is. They don’t make them any more; it was along the fence that was in flame. No one can find it.

Anyway, thanks so much for all you folks do.
From: Jennifer Spoon [mailto:jspoon@kana.com]
Sent: Thursday, October 29, 2009 3:08 PM
To: Price, Richard
Subject: Mike Bakalar

Chief Price,

I just wanted to let you know how great firefighter Mike Bakalar was for me this morning. I happened to be involved in a car accident right in front of the firestation on Fircrest Lane, and it appeared your guys were just coming back from a run, as they were in the process of backing in the rig. Mike and some of the other firefighters came immediately over to make sure that I was okay and to check to make sure the other driver was as well. They helped me move my car out of the intersection, and then Mike stayed with me for a bit until the police arrived. My brother is a firefighter/paramedic as well, and so I always have a special regard for the profession, but I wanted to at least bring to your attention how much I appreciated his specific assistance.

Thanks,
Jennifer Spoon
San Ramon, CA
925-648-2778
NEWS RELEASE

Contact: Shelly Lewis, Public Affairs, 510-544-2208 or slewis@ebparks.org

Date: October 23, 2009

**Heroic Measures Save Life of Senior Marathon Runner at Anthony Chabot Regional Park in Oakland**

On Saturday, October 10, 2009, when a “man down” call came into the East Bay Regional Park District dispatch center, Officer Kevin Iacovoni, pilot of Eagle 7, one of two District helicopters, landed within 7 minutes. The location was Bort Meadow, a remote section of Anthony Chabot Regional Park in the Oakland Hills. On board, was Jared Apperson, a member of the Volunteer Flight Medic Program, managed by the Park District’s Public Safety Department.

Working as part of a team trained in Advanced Life Saving, Apperson assessed the situation. A well-known senior marathon runner had collapsed on one of the trails. He was in cardiac arrest. Brian Medley, an off duty San Ramon Valley Fire Department firefighter/paramedic, who was also running at the park, was performing CPR.

The situation was serious. At least twice, according to CPR test strips, the victim’s heart went from ventricular fibrillation (pulsing without pumping) to a tachycardia rhythm (too fast of a heart rhythm). Over the course of a 28 minute period off duty Firefighter Medley and Flight Medic Apperson provided CPR and at least two shocks from the Phillips Heartstart Defibrillator and restored the victim’s heartbeat. With their efforts, the victim’s life was saved from a fatal cardiac arrest. The patient was stabilized and transported to Eden Hospital for further life support treatment.

Fire Captain Andy Swartzell, who is also the EMS Coordinator with San Ramon Valley Fire District, reports that the patient is doing remarkably well, and the family said that he is
now talking, joking and laughing, although he has some way to go to a full recovery.
“We’re very proud of Firefighter Medley. It was a great example of teamwork and
determination that made this resuscitation a successful one,” states Captain Swartzell.
“On behalf of Brian and the SRVFD, please convey our thanks to Jared. He should be
commended for this effort.”

East Bay Regional Park District Officer Doug Jackley, who is a pilot and the flight medic
coordinator for the District, said “It is the availability of skilled volunteers and the
dedication of people like Jared which more than justify the volunteer flight medic
program’s very existence and supports an ongoing need to recruit and hire qualified
individuals who are willing to give their time and skills for our Park community.”

Captain Paul Cutino, who manages the EMS program for the Park District, stated that
having someone on scene quickly performing excellent CPR and that having a defibrillator
on board the aircraft with a paramedic trained to use it were critical to saving this life.
“We realize that this is the ultimate in life-saving equipment for cardiac arrest. Our goal is
to place a defibrillator in every single public safety vehicle,” says Cutino. “We’ve managed
to train many park staff, but purchasing the equipment is very expensive. Our heartfelt
thanks go out to the entire response from East Bay Regional District Park staff, American
Medical Response (AMR), Alameda County Fire, Regional Parks’ Eagle 7 Helicopter,
REACH Air Medical Services and especially to Brian Medley and Jared Apperson for their
dedication and teamwork.”

---END---
Oct 17, 2009

Dear Chief Price & Crew,

Thank you for your kind + competent assistance on September 26th. I was injured in a fall down part of a flight of stairs, resulting in a broken leg, broken ribs, bruises + other injuries. Tom, Jeff & our excellent driver were wonderful. I'm so grateful to you all.

Warmest wishes, Judy Scardino
Dear Fire Chief Price,

On behalf of my family and three pets, I want to thank you and particularly the firemen who responded to a stove fire at our residence on Monday, October 5, 2009. Your prompt arrival saved our home and those within.

Sincerely,

[Signatures]
October 17, 2009

San Ramon Valley Fire District
1500 Bollinger Canyon Road
San Ramon, CA 94583

To all San Ramon Valley Fire Personnel,

This letter is written with the purpose of thanking you for your assistance during this past month.

On at least two recent occasions, our fire district experienced serious fires, which required mutual aid from your agency; Most notably, a 3-alarm fire in Moraga on October 6, 2009. At this fire your personnel, including the crews of Captain’s Martin and Keel, were assigned to key positions and performed admirably. A week later, on October 13, 2009, you provided a breathing support unit at a 2-alarm fire in Orinda, where Captain Leonard performed with excellent service.

On behalf of the men and women of our district, we would again like to thank you for your assistance and look forward to working with you again in the future.

Sincerely,

Stephen Healy
Battalion Chief
From: Jamison, Thomas [SC] [mailto:tjamiso@srvusd.net]
Sent: Tuesday, October 27, 2009 6:50 AM
To: Price, Richard
Cc: Moniz, Herb; Joe Calabrigo
Subject: Thank you

Good Morning Chief,
I just want to personally thank you and your wonderful staff for all of the hard work and great response they provided when the fire sprinklers discharged last Friday night. What impresses me most is the post event clean up the Fire Dept. performed in an effort to minimize the water damage. In my book, this goes above and beyond first response efforts. The community of San Ramon is lucky to have such a wonderful FD and the great leadership you provide. Thank you.

Thomas Jamison
Senior Director
Operations Support Services
San Ramon Valley Unified School District
Service Center
3280 East Crow Canyon Rd.
San Ramon, CA 94583
tjamiso@srvusd.net
Office: 925-824-1878
Fax: 925-866-8131

please consider the environment before printing this e-mail

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Pension spiking

Letter to the Editor

Pension spiking

I fully share your opinion regarding the rampant pension spiking by top officials of the San Ramon Valley Fire Protection District.

The credit for this goes to Dan Borenstein, who was present at this meeting on Oct. 19. He has publicized these spiked pensions since last Spring, which in turn increased public attendance at Board Meetings from near zero.

Perhaps if the Times had publicized special district board meetings, as I had advocated when I ran for this board in 2000, 2004, and 2006, verifiable on smartvoter.org, the pension spiking could have been averted nearly a decade earlier.

Maybe I'm crazy, but it seems to me that reporting on political meetings, before and after, in more important in preserving our freedoms than your front-page top-of-the-fold story about Coach Cable being cleared of criminal charges.

Ralph Hoffmann

Walnut Creek
October 27, 2009

Fire Chief Richard Price
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Rd
San Ramon, CA 94483

Dear Chief Price:

I would like to draw your attention to the night club Shbooms located in San Ramon.

Last year at their Halloween party it was so crowded that no one could move. The main front entrance (which would act as an exit should an emergency arise) leads into a hallway and if a fire or an earthquake should occur would said area collapse or block people from leaving in an orderly fashion?

Although there is another exit near the bathrooms it is not marked well enough.

Not only am I concerned that the club is exceeding it’s legal capacity but the costumes people are wearing may be flammable- yes/no?

A CONCERNED CITIZEN
Brooks, Sue

From: Maureen Hatfield [MaureenHatfield@antioch.k12.ca.us]
Sent: Tuesday, October 27, 2009 9:48 AM
To: dist3@bos.cccounty.us; Brooks, Sue
Subject: Fire Station in Alamo

Dear Ms. Piepho and San Ramon Valley Fire Protection District Members:

As a tax payer in Contra Costa County I am a little more than alarmed to learn of the proposed new site of a fire station off Stone Valley Road. I am concerned on several levels, the first being the abuse of funds in relocating the existing station a mere 2000 feet. I can't help but scratch my head and ask why, particularly in these times with such tight budgetary constraints. Is this prudent? Is this what should be happening with MY tax dollars as an East County resident. I truly cannot come up with an affirmative answer to either of these questions. What happens to homeowners in this area where the new station is proposed to be located, what protections are in place to safeguard their current home values from falling any further, not due to market conditions, but rather the close proximity to the station and all that entails? Are there any considerations to the residents, or is it another case of "off the backs of the public". In selling property the homeowners will have to disclose the close proximity which will in turn affect resale of properties that were otherwise not affected by the close proximity to the station.

I have the utmost respect and gratitude to our public servants, in fact, I, too, serve the public as an educator. No perks for us, little gratitude as well, but I fully well knew that upon entering the field. I wish public school teachers could have an exercise room, ample restrooms for staff, and a private office space to contact "clients" also known as parents. It seems like a tragic waste of public funds to move forward with this proposal in times such as these. I would like to pose a question to you, how many jobs are created from this proposed building project? Does the job creation warrant the use of public tax dollars to see it through and further depress the market in the area surrounding the new site? Are public needs being met via parking and access to this site?

I thank you for your time, and look forward to your response.

Sincerely,

Maureen Hatfield
Maehatfield@aol.com
925.513.8679

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OPERATIONS
MEMORANDUM

Date: November 18, 2009

To: Board of Directors

From: Bryan Collins – Assistant Chief, Operations

Subject: Monthly Activity Report

Attached is the Operations/Incident report for the month of October, 2009.
# Response Time Report - Incident Summary by Incident Type

**Date Range:** 10/01/2009 to 10/31/2009

<table>
<thead>
<tr>
<th>Incident Type</th>
<th># of Incidents</th>
<th># of Responses</th>
<th># Responses Used</th>
<th>Avg Response Time</th>
<th>Total Loss</th>
<th>Total Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>24</td>
<td>85</td>
<td>14</td>
<td>4:49</td>
<td>$692,475.00</td>
<td>$6,714,575.00</td>
</tr>
<tr>
<td>EMS/Rescue</td>
<td>401</td>
<td>778</td>
<td>347</td>
<td>5:11</td>
<td></td>
<td></td>
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<tr>
<td>Hazardous Condition</td>
<td>28</td>
<td>46</td>
<td>5</td>
<td>6:22</td>
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<td></td>
</tr>
<tr>
<td>Service Call</td>
<td>77</td>
<td>110</td>
<td>11</td>
<td>6:01</td>
<td></td>
<td></td>
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<tr>
<td>Good Intent</td>
<td>66</td>
<td>104</td>
<td>13</td>
<td>5:03</td>
<td></td>
<td></td>
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<tr>
<td>False Call</td>
<td>62</td>
<td>88</td>
<td>27</td>
<td>5:53</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>658</strong></td>
<td><strong>1211</strong></td>
<td><strong>417</strong></td>
<td></td>
<td><strong>$692,475.00</strong></td>
<td><strong>$6,714,575.00</strong></td>
</tr>
</tbody>
</table>

Note: 417 responses from 658 total incidents were used in determining this response time summary.

This report does not include the following: mutual aid given, auto aid given, other aid given, cancelled en route, non-emergency responses, responses outside the urban limit line and incomplete incident reports.
SUPPORT SERVICES
Date: November 18, 2009

To: Board of Directors

From: Steven J. Hart – Assistant Chief, Support Services

Subject: Monthly Activity Report

Attached is the Support Services report for the month of October, 2009.
Support Services
October, 2009

Facilities
1. Station 36 Annex: Foundation and underground construction in progress—Concrete slab scheduled to be completed 10/30/09, Webcam installed.

Fleet
1. Annual Engine / Truck Services in progress.
2. Modular Ambulances Project – Completion due November 09.
3. Breathing Support Vehicle Class – Castroville – 1 Mechanic

Communication Center
1. Security Door panel installed at Station #31.
2. Dispatcher Ronda Ross-Leen promoted to Dispatch Supervisor.
3. Dispatcher Dave Hill resigned.
4. Contingent job offer extended to one of the Dispatch applicants; targeted start date is December 1, 2009.
5. The Communication Volunteers participated in the Mt. Diablo Challenge.
6. Accreditation – Category 9 – Essential Resources.

Information & Technology
1. Accreditation – Category 2 – Assessment and Planning.
2. All MDCs and docking stations received—Beginning installations
3. Dispatch virtualization server ordered.
5. Radio voters and receivers ordered for tactical channel recording.
6. Conducted Station 36 wireless network survey.
7. Upgraded Admin door security software.
8. Radio equipment purchased for new ambulances and BC vehicle.
9. Worked with First OnScene to develop OnSceneRMS CAFR reports.

Current Projects
1. Coordinated bids for various budgeted projects.
2. Working through Fiscal Year 09/10 budgeted projects.
3. Station 31: Repair roof, soundproof hallway, general maintenance up-keep in progress.
4. Station 34: Reviewed apparatus door remote(s) issues and corrected.
5. Drafting new Mourning Band policy, while updating Flag Etiquette Policy.
6. Office Remodel Bid Project Admin: Legal Notice Posted and conducted Pre-Bid Conference (Bid Proposals due November 3, 2009).
7. Admin: Recarpet BC/EMS offices.
8. Station 35: Overhead Door Bid.
FIRE PREVENTION DIVISION
MEMORANDUM

Date: November 18, 2009
To: Board of Directors
From: Christina Jamison – Fire Marshal
Subject: Monthly Activity Reports

Attached are the Fire Prevention reports for the month of October, 2009.
Fire Prevention Summary of Monthly Activities
October 2009

What Went Well

International Fire Code-Code Development Hearings

Annual Inspections of Multi-Family Dwellings
Staff has completed initial inspections of all residential complex’s that have buildings that contain three or more dwelling units. These inspections are mandated by the state to be completed annually.

Fire Prevention Month Activities
There were 110 coloring contestants, 6 winners were selected to win a ride to school in a fire truck. This program, held in partnership with Danville Weekly, was an additional method of reinforcing the messages taught in our school programs. The winners drawings are attached.

Fire Specialist Castro staffed a fire safety education table at the Carbo Load Dinner, Primo’s Run for Education, approximately 250 people participated in the fire safety education activities.

At the Danville Fall Crafts Festival approximately 1500 people participated in the safety house tours, viewed the apparatus on display and/or participated in the fire safety quiz activity. Sparky did an outstanding job leading the Halloween parade activity, thanks to Rian Evitt.

Engine Company crews visited 57 preschools and presented the “Hug a Firefighter” program. Approximately 2,753 children began their fire safety education. In this program the children are taught what a firefighter looks like in full PPE so that they are not afraid when they see one in the event of an emergency.

Fire Investigations
October 1, 2009, 0938 Hours
Investigator Stevens and Kurtz responded to a residential fire in a single story house located at 147 Canyon Lakes Way in San Ramon. The residence owner was home at the time of the fire, self evacuated and called 911. The fire cause and origin is undetermined at this time.

Press Releases
See attachments for all press releases distributed for the month of October.

Potential Issues
Based on re-inspections, compliance of noticed violations issued to the multi-family residential occupancies has been low which is requiring a second re-inspection.
Fire Prevention Summary of Monthly Activities

October 2009

Committee Meetings and Training Attended

- Hardage, Castro- Nor Cal FPO Meeting
- Evitt, Stevens- SRVFPD Safety Committee meeting

Upcoming Public Education Classes and Events Scheduled

<table>
<thead>
<tr>
<th>Personal Emergency Preparedness</th>
<th>SRVFPD Admin Building</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>East County Flu Vaccine Drive Thru</td>
<td>PG&amp;E San Ramon Building 3301 Crow Canyon Road</td>
<td>November 21</td>
</tr>
<tr>
<td>Fire Extinguisher Training</td>
<td>SRVFPD Admin Building</td>
<td>December 19</td>
</tr>
<tr>
<td>CERT Class #27</td>
<td>SRVFPD Admin Building</td>
<td>6 weeks-January 21-February 25, 2010</td>
</tr>
<tr>
<td>CERT Class #28</td>
<td>SRVFPD Admin Building</td>
<td>Saturday (two days) February 20 &amp; 27</td>
</tr>
</tbody>
</table>

Plan Reviews Completed

- 2613 Camino Ramon, #100 – TI – Approved (example)
- 3191 Crow Canyon Rd, Ste B – TI - Approved
- 9100 Alcosta Blvd. – TI – Deficient
- 11000 Bollinger Canyon Rd - AFES TI – Approved
- 20709 San Ramon Valley Blvd. – R-1 Occupancy – Deficient
- 20503 San Ramon Valley Blvd. – R-1 Occupancy - Deficient
- 3160 Crow Canyon Rd. – AFES TI – Approved
- 12903 Alcosta Blvd., Ste 2B – AFES TI – Approved
- 2750 Crow Canyon Rd. – AFES Monitoring System – Approved
- 2005 Crow Canyon Pl., Ste 160 – Hood and Duct – Deficient
- 115 Ryan Industrial Ct. – AFES TI – Deficient
- 3421 Blackhawk Plaza Cir – Hood and Duct – Approved
- 25 Purdue Dr. – Fire Alarm Systems - Approved
- 12,14,16 Beta Ct – AFES Monitoring System - Approved
- 22 Beta Ct. – AFES Monitoring System – Approved
- 3421 Blackhawk Plaza Cir, Ste G4 – Fire Alarm System, TI – Approved
- 4491 Deer Ridge Rd. – R-3 Occupancy – Approved
- Valencia at Gale Ranch (Phase 3) - Subdivision Improvement Plan – Deficient
- 220 El Pintado Rd. W – AFES TI – Approved
- 11040 Bollinger Canyon Rd, Ste A – AFES TI – Approved
- 11040 Bollinger Canyon Rd, Ste A – TI – Approved
- 115 Ryan Industrial Ct. – TI – Approved
- 12355 Alcosta Blvd. – TI – Approved
- 9120 Alcosta Blvd. – TI – Approved
- 3191 Crow Canyon Rd, Ste B – AFES TI – Deficient
Fire Prevention Summary of Monthly Activities
October 2009

Plan Reviews Completed

- 3400 Crow Canyon Rd – AFES Underground – Deficient
- 135 Smith Rd – AFES Residential – Approved
- 2246 Caballo Ranchero Ct – AFES Residential – Deficient
- 9500 Crow Canyon Rd, Ste B – AFES TI – Deficient
- 3104 Crow Canyon Pl – TI – Approved
- 6001 Bollinger Canyon Rd, Ste Bldg L – Fire Alarm System TI – Approved
- 6001 Bollinger Canyon Rd, Ste Bldg T – Fire Alarm System TI – Approved
- 6001 Bollinger Canyon Rd, Ste Bldg J – TI – Approved
- 181 Oak Rd – R-3 Occupancy – Deficient
- 122 Shadewell Dr. – R-3 Occupancy – Deficient
- 6001 Bollinger Canyon Rd, Ste Bldg K – Fire Alarm System, TI – Approved
- 3464 Blackhawk Plaza Cir. – Fire Alarm System, TI – Deficient
- 10 Kemp Ct – R-3 Occupancy – Approved
- 122 Shadewell Dr. – R-3 Occupancy – Approved
SAN RAMON VALLEY FIRE PROTECTION DISTRICT
1500 BOLLINGER CANYON ROAD, SAN RAMON, CA 94583
(925) 838-6600 www.firedepartment.org

FOR IMMEDIATE RELEASE
Thursday, October 28, 2009

Staff Contact:
Kimberly French, Information Officer
925-838-6626
(925)570-4104 (cell)
kfrench@srvfire.ca.gov

Safety First this Halloween

Make a “Big Boo To Do” of safety this Halloween. The San Ramon Valley Fire Protection District would like to remind all residents to have a safe and fun Halloween by following some simple fire safety tips.

Start at home! Protect your home from fire by ensuring that all fabrics and decorations for the holiday are made of flame-resistant materials. The National Fire Protection Association reported that over a two year period an estimated 1,100 home fires were caused by decorative materials coming in contact with a heat source such as a candle, light bulb or space heater. Use flashlights or battery-operated candles as alternatives to open flame candles or torch lights. Use these alternatives when lighting walkways, illuminating pumpkins or decorating your home and yard. Also, remember to keep all exits clear of decorations and ensure escape routes are unobstructed in the event of an emergency.

Trick-or-Treat! As you and your family head out this Halloween, make sure your costumes are safe by purchasing only flame retardant costumes and wigs. If you are going to create your own costume, choose materials that will not easily ignite if it comes in contact with heat or flame. Avoid billowing or long trailing features that could cause a tripping hazard; falls are the leading cause of unintentional injuries on Halloween.

Provide children with lightweight flashlights to carry with them on their journey through their neighborhood. Remind children to stay away from open flame and practice “Stop, Drop and Roll” so they are prepared if their clothes or costumes catch fire.

For more tips on making this Halloween safe, visit the NFPA website at www.nfpa.org or the National Safety Council at www.nsc.org. Happy Haunting!
FOR IMMEDIATE RELEASE
Thursday, October 28, 2009

Staff Contact:
Kimberly French, Information Officer
925-838-6626
(925)570-4104 (cell)
kfrench@srvfire.ca.gov

When you Change your Clocks, Change your Batteries!

Eight people die everyday in the United States as a result of fires in the home! Believe it or not a large number of these homes did not have working smoke detectors. Having working smoke detectors is the best way to provide an early warning for your family and increases your chance of surviving a fire by nearly fifty percent.

This Sunday, November 1, San Ramon Valley Firefighters want to remind residents to change the batteries in all your smoke detectors when you change your clocks for daylight savings time. Take a few minutes this weekend to protect your family and follow these simple life saving tips:

- Place a smoke detector on every level of your home, in every bedroom and in the hallways outside sleeping areas.
- Check smoke detectors monthly by pushing the test button. If you cannot reach the button use a broom handle.
- Change the batteries in your detectors twice a year — remember, change your clocks, change your batteries.
- Hard-wired smoke detectors with battery back-ups still need to be tested monthly and batteries replaced yearly.
- Teach children what the smoke detectors sounds like and what to do when they hear one.
- Never disable a smoke detector or remove the batteries. Most of us wouldn’t ride in a car without a working seatbelt, and we should not sleep in a house without working smoke detectors.
- Smoke detectors wear out over time. Replace yours if it is over 10 years old.

The San Ramon Valley Fire Protection District service area encompasses approximately 155 square miles, covering the communities of Alamo, Blackhawk, the Town of Danville, Diablo, the City of San Ramon, the southern boundary of Morgan Territory and the Tassajara Valley, all located in Contra Costa County. The District has 185 full-time employees and 50 volunteers.
BE FIRE SMART!

MATCHES AND LIGHTERS ARE TOOLS
NOT TOYS

www.firedepartment.org

Kaitlyn Evitt
Kindergarten Winner
San Ramon Valley Fire Protection District
Fire Prevention Month Coloring Contest 2009
BE FIRE SMART!

Don't play with matches.

www.firedepartment.org

Victoria Sackl
First Grade Winner
San Ramon Valley Fire Protection District
Fire Prevention Month Coloring Contest 2009
BE FIRE SMART!

www.firedepartment.org

Rohan Puranik
Third Grade Winner
San Ramon Valley Fire Protection District
Fire Prevention Month Coloring Contest 2009
BE FIRE SMART!

Call 911

www.firedpartment.org

Lani Kwon
Fourth Grade Winner
San Ramon Valley Fire Protection District
Fire Prevention Month Coloring Contest 2009
Lauren Frew
Fifth Grade Winner
San Ramon Valley Fire Protection District
Fire Prevention Month Coloring Contest 2009
ADMINISTRATIVE SERVICES
MEMORANDUM

Date: November 18, 2009

To: Board of Directors

From: Robert Leetc – Administrative Services Director

Subject: Monthly Activity Reports

Attached are the Administrative Services Department reports for the month of October, 2009.
Finance:

Financials
Balance Sheet (October 31, 2009)
Revenue/Expense History
Statement of Expenditures
Revenues: Budget v Actual
Expenses: Budget v Actual
General Fund Expenditures
General Fund Revenues
Capital & Equipment/Vehicle Fund
Total Overtime
Staffing/Overtime Analysis

Meetings/Activities:
Assembled accreditation data.
Attended CSMFO meeting regarding payments card industry compliance.
Extended offer of employment to Accounting Technician.
Finalized CAFR.
Administered annual vacation cash out program.
Initiated 2010 OPEB valuation process.

Human Resources:

Employee Illness/Injury Report for October 31, 2009

Reportable Injuries – October 2009:

1. October 5, 2009. A Firefighter strained their knee moving weights during a workout.
   - Lost Time: 230.75 hours.
2. October 6, 2009. A Firefighter injured their back lifting children into a fire engine.
   - Lost Time: 48 hours.

Note: As of October 31, 2009, there were three (3) employees absent from their regular work assignment. Lost time related to prior month/year injuries totaled 418 hours.

Recruitment/Selection:
Engineer (Practical Exam 10/14-15)
Dispatch Supervisor (Appointment Effective 10/1)
Accounting Technician (Exam: 10/13, Interview 10/22)

Meetings/Activities:
Assembled accreditation data.
Attended PARMA workshop regarding MMSEA.
Initiated 2010 employee benefits renewal bid process.
Updated District GETS program information.
Total Overtime Hours by Month
October 2006 - October 2009
<table>
<thead>
<tr>
<th>WORK CODE: 1</th>
<th>STAFFING</th>
<th>ASSIGNMENT</th>
<th>Time Worked</th>
<th>Time Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>HOLD OVER FOR CALL</td>
<td>7.58</td>
<td>10.00</td>
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<tr>
<td>103</td>
<td>MISC. STAFFING COVE</td>
<td>4221.79</td>
<td>4222.00</td>
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<tr>
<td>107</td>
<td>LATE/STA. MOVE COVE</td>
<td>4.17</td>
<td>7.00</td>
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<tr>
<td>199</td>
<td>MID SHIFT RECALL</td>
<td>16.83</td>
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**Total All Assignments This Work Type:**

<table>
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<tr>
<th>Time Worked</th>
<th>Time Paid</th>
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<td>4,250.37</td>
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<tr>
<td>201</td>
<td>OPERATIONS TRAINING</td>
<td>401.73</td>
<td>403.00</td>
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</tr>
<tr>
<td>204</td>
<td>EMS TRNG/INSTRUCTIO</td>
<td>10.00</td>
<td>10.00</td>
<td></td>
</tr>
<tr>
<td>209</td>
<td>RESCUE TRAINING</td>
<td>368.17</td>
<td>368.25</td>
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<td>210</td>
<td>HAZ-MAT TRAINING</td>
<td>96.17</td>
<td>96.25</td>
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<td>214</td>
<td>PARAMEDIC - CONT ED</td>
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**Total All Assignments This Work Type:**

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<td>885.50</td>
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<tr>
<td>WORK CODE: 3</td>
<td>ASSIGNMENTS</td>
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<tr>
<td>-------------</td>
<td>-------------</td>
</tr>
<tr>
<td>301 MEETINGS/PROJECT DE</td>
<td>50.75</td>
</tr>
<tr>
<td>308 STRIKE TEAM/OES ASSISTANT</td>
<td>24.00</td>
</tr>
<tr>
<td>310 MISC. MAINTENANCE</td>
<td>15.00</td>
</tr>
<tr>
<td>313 HONOR GUARD</td>
<td>9.75</td>
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<tr>
<td>314 RED FLAG DAY</td>
<td>74.58</td>
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<tr>
<td>315 RECRUITMENT INTERN</td>
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<td>320 PUBLIC EVENTS</td>
<td>64.00</td>
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<tr>
<td>340 PROJECT WORK</td>
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**Total All Assignments This Work Type:**

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<td>Time Worked</td>
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<tr>
<td>700 EMERGENCY RECALL</td>
<td>38.14</td>
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<td>720 FIRE INVESTIGATION</td>
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**Total All Assignments This Work Type:**

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<th>Time Paid</th>
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<tbody>
<tr>
<td>42.14</td>
<td>43.75</td>
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**Report Grand Total:**

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<th>Time Paid</th>
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<td>STAFFING</td>
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<td>TRAINING</td>
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<td>3</td>
<td>ASSIGNMENTS</td>
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<tr>
<td>7</td>
<td>EMERGENCY</td>
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<td></td>
<td><strong>Report Grand Total:</strong></td>
</tr>
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**OCTOBER 2009 Staffing/Overtime Analysis**

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<tr>
<th></th>
<th>Staffing OT $</th>
<th>Staffing OT Hrs</th>
<th>Staffing OT FTE</th>
<th>Paid FTE</th>
<th>Total Effective FTE</th>
<th>See Note 1</th>
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</thead>
<tbody>
<tr>
<td>ACTUAL OCTOBER RESULTS</td>
<td>$ 214,991</td>
<td>3,658.75</td>
<td>15.08</td>
<td>130.00</td>
<td>145.08</td>
<td>12.46%</td>
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<td>PROJECTED OCTOBER</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>HIRING IN PLACE OF OVERTIME</td>
<td>$ 264,719</td>
<td>3,658.75</td>
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<tr>
<td>NET SAVINGS</td>
<td></td>
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<tr>
<td>OVERTIME IN PLACE OF HIRING</td>
<td>$ 49,727</td>
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</table>

Note 1: This figure represents the percentage of time necessary to backfill regularly staffed positions for the month. This amount will routinely include the following components:

--The variance of regular, full-time paid employees either above or below the optimal 129 FTEs based upon the 10% hiring model
--Vacation Leave
--Sick Leave
--Disability Leave
--Various (jury duty, station moves, medic coverage, etc.)

*Current 10% Hiring Model = 129 FTEs*
<table>
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<tr>
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<tbody>
<tr>
<td>DESIGN/CONSTRUCTION</td>
<td>5106/6110</td>
<td>$243,154</td>
<td>$3,500,874</td>
<td>$1,223,568</td>
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<td>VARIOUS IMPROVEMENTS</td>
<td>6120</td>
<td>$780,794</td>
<td>$466,054</td>
<td>$80,867</td>
<td>$516,300</td>
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<td>$511,554</td>
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<td>TOTAL CAPITAL PROJECTS (FUND 301)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$941,948</td>
<td>$3,695,668</td>
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<td>OFFICE EQUIP &amp; FURNISHINGS</td>
<td>6210</td>
<td>$8,056</td>
<td>$52,571</td>
<td>$12,710</td>
<td>$18,100</td>
<td>$11,605</td>
<td>$6,192</td>
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<td>MEDICAL/LAB EQUIPMENT</td>
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<td>$113,397</td>
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<td>RADIO/ELECTRONIC EQUIPMENT</td>
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<td>$228,541</td>
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<td>$273,000</td>
<td>$72,662</td>
<td>$200,318</td>
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<td>AUTO &amp; TRUCKS</td>
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<td>$3,056,351</td>
<td>$1,729</td>
<td>$46,355</td>
<td>$3,628,260</td>
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<td>$3,882,520</td>
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<td>TOTAL EQUIPMENT/VEHICLES (FUND 600)</td>
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<td>$3,376,920</td>
<td>$426,845</td>
<td>$327,009</td>
<td>$4,544,440</td>
<td>$167,609</td>
<td>$4,376,891</td>
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<td>BOND REDEMPTION - 2003 Refunding COP &amp; 2016 COP</td>
<td>5310</td>
<td>$1,068,068</td>
<td>$1,329,961</td>
<td>$1,328,704</td>
<td>$1,390,979</td>
<td>$1,015,239</td>
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<td>VEHICLE LEASE #2</td>
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<td>$329,697</td>
<td>$329,697</td>
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<td>$329,697</td>
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<td>$329,647</td>
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<tr>
<td>VEHICLE LEASE #3</td>
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<td>$766,033</td>
<td>$766,033</td>
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<td>$2,491,413</td>
<td>$2,414,234</td>
<td>$2,416,599</td>
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<td>$1,401,279</td>
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<td>SERVICES &amp; SUPPLIES</td>
<td>5000</td>
<td>$15,529</td>
<td>$30,641</td>
<td>$32,238</td>
<td>$32,238</td>
<td>$60,000</td>
<td>$13,450</td>
<td>46,501%</td>
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<tr>
<td>TOTAL AGENCY FUND (FUND 700)</td>
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<td>$15,529</td>
<td>$30,641</td>
<td>$22,243</td>
<td>$60,000</td>
<td>$13,450</td>
<td>$46,501</td>
<td>22%</td>
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<td>TOTAL - CAPITAL, EQUIP, DEB &amp; AGENCY</td>
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<td>$6,444,456</td>
<td>$6,644,367</td>
<td>$6,873,941</td>
<td>10,612,489</td>
<td>$1,501,923</td>
<td>$9,110,466</td>
<td>14%</td>
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# San Ramon Valley Fire Protection District
## Combined Balance Sheet of All Fund Types
### October 31, 2009

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<thead>
<tr>
<th>GOVERNMENTAL FUND TYPES</th>
<th>AGENCY</th>
<th>ACCOUNT</th>
<th>GROUPS</th>
<th>Totals</th>
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<tr>
<td>General</td>
<td>Debt</td>
<td>Service</td>
<td>Capital</td>
<td>Equipment/</td>
</tr>
<tr>
<td>Fund</td>
<td>Fund</td>
<td>Fund</td>
<td>Projects</td>
<td>Vehicles</td>
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<tr>
<td>$365,135</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$51,825</td>
</tr>
<tr>
<td>$3,212,962</td>
<td>(10,590)</td>
<td>5,485</td>
<td>400</td>
<td>19,231,363</td>
</tr>
<tr>
<td>$19,233,985</td>
<td>(24,427,499)</td>
<td>84,210</td>
<td>2,011,844</td>
<td>$7,705,802</td>
</tr>
<tr>
<td>$23,110,748</td>
<td>$1,333,985</td>
<td>$ -</td>
<td>$ -</td>
<td>$54,387</td>
</tr>
<tr>
<td>LIABILITIES</td>
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<tr>
<td>Accounts Payable</td>
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<tr>
<td>Accrued Expenses</td>
<td>3,004,726</td>
<td>597</td>
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<tr>
<td>Deposits Payable</td>
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<tr>
<td>Long Term Debt</td>
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<tr>
<td>(1) Certificates of Participation</td>
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<tr>
<td>(2) Vehicle Lease</td>
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<tr>
<td>Claims Payable</td>
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<tr>
<td>Compensated Absences</td>
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<tr>
<td>Total Liabilities</td>
<td>$3,011,792</td>
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<td>$ -</td>
<td>$29</td>
</tr>
<tr>
<td>FUND EQUITY</td>
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<tr>
<td>Investment in General Fixed Assets</td>
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<tr>
<td>Reserved for Debt Service</td>
<td>1,333,985</td>
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<tr>
<td>Designated for Workers' Compensation</td>
<td>1,000,000</td>
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<tr>
<td>Designated for Dry Spell (Cash Flow)</td>
<td>19,098,956</td>
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<tr>
<td>Undesignated</td>
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<tr>
<td>Total Fund Balance</td>
<td>$20,099,556</td>
<td>$1,333,985</td>
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<td>$54,356</td>
</tr>
<tr>
<td>Total Liabilities and Fund Equity</td>
<td>$23,110,748</td>
<td>$1,333,985</td>
<td>$ -</td>
<td>$54,387</td>
</tr>
</tbody>
</table>

**Note:**
- US Bank Reserve Fund (COP 2003) Market Value $734,105, Interest Rate 0.30% (Money Market Fund)
- Reserve Fund (COP 2006) Market Value $559,788, Interest Rate 0.30% (Money Market Fund)
- Lease Fund (COP 2003) Market Value $557, Interest Rate 0.30% (Money Market Fund)
- Reserve Fund (COP 2006) Market Value $557, Interest Rate 0.30% (Money Market Fund)
### SAN RAMON VALLEY FIRE PROTECTION DISTRICT

#### REVENUE/EXPENDITURE HISTORY

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>July</td>
<td>198,493</td>
<td>3,700,845</td>
<td>220,615</td>
<td>4,259,268</td>
<td>206,857</td>
<td>4,051,393</td>
<td>409,494</td>
<td>4,731,355</td>
<td>247,304</td>
<td>4,758,259</td>
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<td>August</td>
<td>201,004</td>
<td>2,970,815</td>
<td>296,654</td>
<td>3,274,027</td>
<td>309,023</td>
<td>3,934,582</td>
<td>215,934</td>
<td>4,086,942</td>
<td>222,953</td>
<td>3,806,559</td>
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<td>October</td>
<td>1,558,737</td>
<td>3,202,398</td>
<td>542,471</td>
<td>3,557,605</td>
<td>1,640,500</td>
<td>4,066,860</td>
<td>2,483,697</td>
<td>4,137,431</td>
<td>1,955,619</td>
<td>3,664,748</td>
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<td>November</td>
<td>176,335</td>
<td>3,236,093</td>
<td>1,689,992</td>
<td>3,549,374</td>
<td>312,547</td>
<td>3,648,147</td>
<td>165,281</td>
<td>4,058,659</td>
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<td>December</td>
<td>22,459,669</td>
<td>3,290,276</td>
<td>24,981,792</td>
<td>3,622,509</td>
<td>24,595,524</td>
<td>3,757,596</td>
<td>27,327,550</td>
<td>4,162,810</td>
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<tr>
<td>January</td>
<td>180,566</td>
<td>3,069,591</td>
<td>408,114</td>
<td>3,286,521</td>
<td>3,484,808</td>
<td>4,039,456</td>
<td>437,643</td>
<td>4,026,715</td>
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<td>February</td>
<td>190,286</td>
<td>3,464,287</td>
<td>272,420</td>
<td>3,519,689</td>
<td>154,599</td>
<td>4,573,322</td>
<td>234,858</td>
<td>4,284,220</td>
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<tr>
<td>March</td>
<td>9,890,976</td>
<td>3,173,650</td>
<td>619,867</td>
<td>3,487,574</td>
<td>219,862</td>
<td>4,638,451</td>
<td>358,150</td>
<td>4,551,611</td>
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<tr>
<td>April</td>
<td>16,133,414</td>
<td>3,283,125</td>
<td>18,178,615</td>
<td>3,680,317</td>
<td>18,767,904</td>
<td>3,751,889</td>
<td>19,725,844</td>
<td>4,110,947</td>
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<td>May</td>
<td>399,640</td>
<td>3,379,036</td>
<td>232,490</td>
<td>3,457,733</td>
<td>197,558</td>
<td>4,210,272</td>
<td>315,047</td>
<td>3,773,572</td>
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<td>June</td>
<td>4,152,484</td>
<td>3,589,770</td>
<td>5,437,965</td>
<td>3,697,713</td>
<td>3,677,543</td>
<td>4,615,870</td>
<td>3,892,839</td>
<td>8,012,065</td>
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</table>
## SAN RAMON VALLEY FIRE PROTECTION DISTRICT
### GENERAL FUND EXPENDITURES
#### FISCAL YEAR 2009-2010
#### JULY 1, 2009 - OCTOBER 31, 2009

### FISCAL YEAR COMPLETED - 33%

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</tr>
</thead>
<tbody>
<tr>
<td>PERMANENT SALARIES</td>
<td>$110,586,916</td>
<td>$21,913,962</td>
<td>$22,485,815</td>
<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>TEMPORARY SALARIES</td>
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<td>$240,572</td>
<td>$240,572</td>
<td>$240,572</td>
<td>$240,572</td>
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<tr>
<td>PERMANENT OVERTIME</td>
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<td>$22,485,815</td>
<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>FEDERAL INSURANCE COMPENSATION</td>
<td>$120,586,916</td>
<td>$21,913,962</td>
<td>$22,485,815</td>
<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>RETIREMENT CONTRIBUTIONS</td>
<td>$120,586,916</td>
<td>$21,913,962</td>
<td>$22,485,815</td>
<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>EMPLOYEE GROUP INSURANCE</td>
<td>$120,586,916</td>
<td>$21,913,962</td>
<td>$22,485,815</td>
<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>NETRENE HEALTH INSURANCE</td>
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<td>$21,913,962</td>
<td>$22,485,815</td>
<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>UNEMPLOYMENT INSURANCE</td>
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<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td>WORKER'S COMPENSATION INS.</td>
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<td>$22,485,815</td>
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<td>$7,288,231</td>
<td>32.41%</td>
</tr>
<tr>
<td><strong>TOTAL SALARIES AND BENEFITS</strong></td>
<td>$120,586,916</td>
<td>$21,913,962</td>
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<td>$22,485,815</td>
<td>$21,913,962</td>
<td>$7,288,231</td>
<td>32.41%</td>
</tr>
</tbody>
</table>

### OFFICE SUPPLIES

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<tr>
<th></th>
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<th></th>
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<tr>
<td>POSTAGE</td>
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</tr>
<tr>
<td>UTILITIES</td>
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<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
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<td>100.00%</td>
</tr>
<tr>
<td><strong>TOTAL OFFICE SUPPLIES</strong></td>
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<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
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### VIOLATIONS ENFORCEMENT PROCEEDINGS

<table>
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<tr>
<th></th>
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<tbody>
<tr>
<td><strong>TOTAL VIOLATIONS ENFORCEMENT PROCEEDINGS</strong></td>
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<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>100.00%</td>
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</table>

### CENTRAL OFFICE

<table>
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<tr>
<th></th>
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<tbody>
<tr>
<td><strong>TOTAL CENTRAL OFFICE</strong></td>
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<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

### TOTAL SERVICES AND SUPPLIES

<table>
<thead>
<tr>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td><strong>TOTAL SERVICES AND SUPPLIES</strong></td>
<td>$18,065,000</td>
<td>$18,065,000</td>
<td>$18,065,000</td>
<td>$18,065,000</td>
<td>$18,065,000</td>
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<td>100.00%</td>
</tr>
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### TOTAL OPERATING EXPENDITURES

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GENERAL FUND
COMPARISON OF ACTUAL TO BUDGETED
FISCAL YEAR 2009-10