SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday, September 28, 2011 – 7:00 p.m.

Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~ Matthew J. Stamey, Director ~ Glenn Umont, Director

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location:  S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA  94583

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. REPORT UPON RETURN FROM CLOSED SESSION

6. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

6.1 Approve the salaries, payroll taxes and retirement contributions for the month of August, 2011 in the amount of $3,134,571.04.

6.2 Approve the demand register for the period August 15, 2011 through September 16, 2011, in the amount of $2,478,268.84.

6.3 Approve the minutes from the August 24, 2011 regular board meeting including District Counsel’s closed session report.

6.4 Authorization of payment in the amount of $99,327.43 to LN Curtis for Type 1 and Type 3 engine equipment.

6.5 Personnel Actions:

1. Approve staff’s recommendation to hire new Fire Dispatcher Trisha Klink, at Step 1, effective September 30, 2011 subject to an 18-month probationary period.
2. Approve staff’s recommendation to award a merit salary increase to Captain Dan Smith and Captain Korey Barragan to Step 3, effective October 1, 2011.
3. Approve staff’s recommendation to award a merit salary increase to EMS Specialist Chris Eberle to Step 5, effective October 1, 2011.
4. Approve staff’s recommendation to award a merit salary increase to Captain Ken Schwartz to Step 5, effective October 1, 2011.

7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7.1 Introduction of and Administration of Oath of Office to Dispatcher Rachael Herron.
7.2 Recognition of Cardiac Arrest Survivors, Bystander Rescuers and District Crews.
7.3 Proclamation in Recognition of Fire Prevention Week October 9-15, 2011.
7.4 Recognition of Residential Care Facility Working Group.

8. OLD BUSINESS

9. NEW BUSINESS

9.1 Consider Adoption of Resolution No. 2011-07 establishing with the Contra Costa County Recorders office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 23.
9.2 Consider Adoption of Resolution No. 2011-08 replacing Resolution No. 2011-06 regarding health insurance benefits.
9.3 Discussion and approval of three-year term contract renewal for Worker’s Compensation Claim Administration with Innovative Claims Solutions.

10. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

11. MONTHLY ACTIVITY REPORTS FOR AUGUST, 2011

11.1 Operations/Training Division/Special Operations – Assistant Chief Collins
    Standards of Cover Policy Compliance Report.
11.2 Support Services – Assistant Chief Hart
    Support Services Report of monthly activities.
11.3 Fire Prevention – Fire Marshal Jamison
    Fire Prevention Report of monthly activities.
11.4 Administrative Services – Administrative Services Director Leete
    a). Monthly Finance Activities/Reports
    b). Monthly Human Resources Activities/Reports
11.5 Fire Chief – Chief Price
    Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
    a). Old School House Update
12. GOOD OF THE ORDER

13. CLOSED SESSION

13.1 Conference with District Counsel - Potential Litigation
Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

13.2 Conference with Real Property Negotiators
Negotiators: Assistant Chief Steve Hart/Chief Richard Price, Property Location:
APN: 211-100-057-2 [Authorized under Government Code §54956.8 and 54954.5(e)].

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, OCTOBER 26, 2011 AT 7:00 P.M.

Prepared by:

Susan F. Brooks, District Clerk