

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting and Board Retreat**

**Wednesday, March 25, 2026 – 10:00 a.m.**

*Don Parker, Board President  
Ryan Crean, Board Vice President  
H. Jay Kerr, Director, Michelle Lee, Director, Matt Stamey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,  
honor and compassion.*

**MEETING LOCATION: Roundhouse, 2600 Camino Ramon, San Ramon, CA - Redwood Room**

**WEBSITE: <https://www.firedepartment.org/>**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

- 5. CLOSED SESSION**
  - 5.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2):  
4 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
  - 5.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Cal Gov. Code § 54956.8  
Property: 19901 San Ramon Valley Boulevard, San Ramon  
Agency negotiator: Fire Chief Jonas Aguiar  
Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon  
Under negotiation: Price and Terms of payment

- 6. RETURN TO OPEN SESSION**
- 7. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

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**8. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 8.1 Approve the demand register for the period February 7, 2026 through March 13, 2026 in the amount of \$4,571,867.38.
- 8.2 Approve the Board Minutes from the February 25, 2026 Regular Board Meeting.
- 8.3 Approve salary, payroll taxes and retirement contributions for the period of February 2026 in the amount of \$4,857,739.20.
- 8.4 Adopt Resolution No. 2026-04 for the 2026 Exterior Hazard Abatement (EHA) Program to declare seasonal and recurrent nuisances.
- 8.5 Approve an expenditure of \$31,766.14 for printing and mailing a Districtwide public safety and weed abatement notification mailer for the 2026 EHA Program.
- 8.6 Authorize staff to purchase an 80-foot self-supporting tubular steel tower from Valmont Industries in the amount of \$30,925 for the Station 31 project.

**8.7 Personnel Actions**

**Promotions**

Approve staff recommendation to award the following promotions effective April 1, 2026:  
Captain Scott Sauve to Battalion Chief 5, step 4  
Firefighter Jared Lomker to Captain 19, step 3  
Public Safety Dispatcher Kathleen Bussell to Communications Administrative Supervisor, step 4

**Step Increases**

Approve staff recommendation to award the following step increase, effective April 1, 2026:  
Captain Jason Alaga to Captain 10, step 6  
Captain Brandon Clay to Captain 10, step 6  
Captain Moyses Garcia to Captain 10, step 6  
Firefighter Madeline Mechikoff to Firefighter 5, step 6  
Animal Services Dispatcher Gianni Roof to Animal Services Dispatcher, step 4  
Animal Services Dispatcher Adriana Maples to Animal Services Dispatcher, step 3  
Animal Services Dispatcher Megan Pangelinan to Animal Services Dispatcher, step 3

**9. ACTION ITEMS**

None.

**10. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

**11. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

11.1 Update on Goals from 2025-2026. Identify and Prioritize 2026-2027 Goals. (Board Retreat)

**12. MONTHLY ACTIVITY REPORTS**

- 12.1 Operations Division – Deputy Chief Chris Parsons  
Operations Report of monthly activities.
- 12.2 Training Division – Acting Deputy Chief Joe Bradley  
Training Report of monthly activities.
- 12.3 EMS Division – Deputy Chief Chris Parsons  
EMS Report of monthly activities.
- 12.4 Community Risk Reduction Division – Fire Marshal Roy Wendel  
Community Risk Reduction Report of monthly activities.
- 12.5 Fleet and Facilities Division – Acting Deputy Chief Eric Sabye  
Fleet and Facilities Report of monthly activities.
- 12.6 Communications and Technology Divisions – Deputy Chief Chris Parsons  
Communications and Technology Report of monthly report activities.
- 12.7 Human Resources Division – Interim Administrative Services Director Davina Hatfield  
Human Resources Report of monthly activities.
- 12.8 Finance Division – Interim Administrative Services Director Davina Hatfield  
Finance Report of monthly activities.
- 12.9 Fire Chief – Fire Chief Jonas Aguiar  
Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

**13. GOOD OF THE ORDER**

- 13.1 Comments by Board of Directors.

**14. UPCOMING CALENDAR OF EVENTS**

- 14.1 Next Regular Board Meeting, April 29, 2026 at 1:00 p.m.

**15. ADJOURNMENT**

Prepared by:

*Stephanie Brendlen*

Stephanie Brendlen, District Counsel/District Clerk

*Agenda posted on March 19, 2026 at the District’s Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at [www.firedepartment.org](http://www.firedepartment.org).*

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*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act (“ADA”) and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible in advance of the scheduled meeting time so that reasonable arrangements can be made.*

*In compliance with California Government Code Section 54957.5, non-exempt writings that relate to an agenda item for open session of a regular meeting that are distributed to a majority of the Board are public records and are available for public inspection at the District’s Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California. Writings that are distributed less than 72 hours prior to the meeting will be available for public inspection at the time they are distributed to a majority of the Board at the District’s Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, and may be posted on the District’s website at [www.firedepartment.org](http://www.firedepartment.org) and available at the meeting.*