

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting
Wednesday, February 25, 2026 – 1:00 p.m.

Don Parker, Board President
Ryan Crean, Board Vice President
H. Jay Kerr, Director, Michelle Lee, Director, Matt Stamey, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

- 5. CLOSED SESSION**
 - 5.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
California Government Code Section 54956.9
Laura Begin v. SRVFPD, and Government Entity; Chief John Duggan, an individual; and DOES 1 through 50, inclusive, Case No.: C23-00085
 - 5.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Cal Gov. Code § 54956.8
Property: 19901 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Jonas Aguiar
Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
 - 5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2):
1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

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CLOSED SESSION (CONTINUED)

5.4 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Cal Gov. Code § 54956.8)

Property: 1111 Stone Valley Road, Alamo

Agency negotiator: Fire Chief Jonas Aguiar

Negotiating parties: Property Owner of 11111 Stone Valley Road, Alamo

Under negotiation: Price and terms of payment

6. **RETURN TO OPEN SESSION**

7. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

8. **CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

8.1 Approve the demand register for the period January 20, 2026 through February 6, 2026 in the amount of \$2,940,751.98.

8.2 Approve the Board Minutes from the January 28, 2026 Regular Board Meeting.

8.3 Approve salary, payroll taxes and retirement contributions for the period of January 2026 in the amount of \$4,803,821.38

8.4 Acknowledge 2025 Occupancy Inspection Compliance Report and Adopt Resolution No. 2026-02.

8.5 Authorize staff to extend the agreement with Innovative Claims Solutions for an additional three-year period ending August 31, 2028.

8.6 Approve the job description for the position of Lead District Aide.

8.7 Approve the job description for the position of EMS Battalion Chief.

8.8 Approve the job descriptions for the positions of Lead Public Safety Dispatcher and Communications Administrative Supervisor.

8.9 **Personnel Actions**

New Hires

Confirmation of Employment effective February 2, 2026. Approve staff recommendation to hire:

Drew Alexander for Firefighter 1, step 1

Garrett Brownlee for Firefighter 1, step 1

Joseph Duggan for Firefighter 1, step 1

Maximillian Reynosa for Firefighter 1, step 1

Promotions

Approve staff recommendation to award the following promotions effective February 2, 2026:

Single Role Paramedic Ryan Eberspacher to Firefighter 1, Step 1

Single Role Paramedic Tyler Gillen to Firefighter 1, Step 1

Single Role Paramedic Aiden Tijero to Firefighter 1, Step 1

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9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 9.1 Introduction of Danville Police Chief Tom Rossberg.
- 9.2 Introduction of City of San Ramon Police Chief Becky Chestnut.
- 9.3 Field Save Recognition for San Ramon Police Department.
- 9.4 Recognize the District's first Teen CERT graduating class.

10. ACTION ITEMS

- 10.1 Adopt of Resolution No. 2026-03 establishing fines pursuant to Ordinance No. 24 (Administrative Citations) and repeal Resolution No. 2022-13.
- 10.2 Authorize staff to enter into 510 La Gonda Way Lease Agreement with Town of Danville and enter into contract with Roebbelen Construction for building renovations in an amount not to exceed \$156,185.
- 10.3 Authorize staff to commence the tower relocation phase of the Station 31 project and approve funding for this project in an amount not to exceed \$350,000.
- 10.4 Approve a new agreement with Xylo Risk, Inc. (Xyloplan) for Fire Pathways Analysis and Mitigation Prioritizations services.

11. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letter of appreciation and support from the community.

12. MONTHLY ACTIVITY REPORTS

- 12.1 Operations Division – Deputy Chief Chris Parsons
Operations Report of monthly activities.
- 12.2 Training Division – Acting Deputy Chief Joe Bradley
Training Report of monthly activities.
- 12.3 EMS Division – Deputy Chief Chris Parsons
EMS Report of monthly activities.
- 12.4 Community Risk Reduction Division – Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 12.5 Fleet and Facilities Division – Acting Deputy Chief Eric Sabye
Fleet and Facilities Report of monthly activities.
- 12.6 Communications and Technology Divisions – Deputy Chief Chris Parsons
Communications and Technology Report of monthly report activities.
- 12.7 Human Resources Division – Administrative Services Consultant Ken Campo
Human Resources Report of monthly activities.
- 12.8 Finance Division – Administrative Services Consultant Ken Campo
Finance Report of monthly activities.
- 12.9 Fire Chief – Fire Chief Jonas Aguiar
Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

13. GOOD OF THE ORDER

- 13.1 Comments by Board of Directors.

14. UPCOMING CALENDAR OF EVENTS

- 14.1 San Ramon Valley Earthquake Swarm Education and Preparedness Discussion, February 27, 2026, San Ramon Community Center Fountain Room, at 10:30 a.m. to Noon. (Collaboration with the City of San Ramon, Town of Danville, County Board, San Ramon Chamber, and UC Berkeley).
- 14.2 CCC/PAC Meeting, SRV Emergency Communications Center, 2401 Crow Canyon Road, Suite A, San Ramon, February 27, 2026 at 9:00 a.m.
- 14.3 Annual “State of the City Address” with Mayor Mark Armstrong, City of San Ramon Community Center, Fountain Room, 12501 Alcosta Boulevard, San Ramon, March 4, 2026 at 11:30 a.m. to 1:30 p.m.
- 14.4 Next Regular Board Meeting/Board Retreat, Roundhouse (Redwood Room), 2600 Camino San Ramon, San Ramon, March 25, 2026 at 10:00 a.m.

15. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on February 20, 2026 at the District’s Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act (“ADA”) and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District’s Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.