

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**  
**Board of Directors Regular Board Meeting**  
**Wednesday, January 28, 2026 – 1:00 p.m.**

*Don Parker, Board President*  
*Ryan Crean, Board Vice President*  
*H. Jay Kerr, Director, Michelle Lee, Director, Matt Stamey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,  
honor and compassion.*

**MEETING LOCATION: SRVFPD Administrative Offices – Boardroom**  
**2401 Crow Canyon Road, Suite A, San Ramon, CA 94583**

**WEBSITE: <https://www.firedepartment.org/>**

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. **CLOSED SESSION**
  - 5.1 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
California Government Code Section 54956.9(d)(1)  
Laura Begin v. SRVFPD, and Government Entity; Chief John Duggan, an individual; and DOES 1 through 50, inclusive, Case No.: C23-00085
  - 5.2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.
  - 5.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
California Government Code Section 54956.9(d)(1)  
James Colon v. SRVFPD, WCAB #: ADJ10774490, ADJ10774286, ADJ10774356.
6. **RETURN TO OPEN SESSION**
7. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

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**8. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 8.1 Approve the demand register for the period December 10, 2025 through January 19, 2026 in the amount of \$6,901,402.62.
- 8.2 Approve the Board Minutes from the December 17, 2025 Regular Board Meeting.
- 8.3 Approve the Board Minutes from the January 10, 2026 Regular Board Meeting.
- 8.4 Approve salary, payroll taxes and retirement contributions for the period of December 2025 in the amount of \$5,326,113.84.
- 8.5 Authorize suspension of medical premium cap for active employees for calendar year 2026, and continue to review on a year-to-year basis the financial impact of removing the cap.
- 8.6 Approve the increase in the Medical Director compensation to \$200 per hour.

8.7 **Personnel Actions**

**New Hires:**

Confirmation of Employment. Approve staff recommendation to hire:

Emily Ruggles for Public Safety Dispatcher 2, step 1, effective January 7, 2026

Carson King for Single Role Paramedic, step 1, effective January 12, 2026

**Step Increases:**

Approve staff recommendation to award the following step increase, effective February 1, 2026:

**2022-1 Academy**

Firefighter Brendan Whitmore to Firefighter 7, step 5

Firefighter Kenneth Borges to Firefighter 6, step 5

Firefighter Brielle Drake to Firefighter 6, step 5

Firefighter David Diktakis to Firefighter 5, step 5

**9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 9.1 Introduction of Human Resources Interns Sara Perez and Alyssa Hobson.

**10. ACTION ITEMS**

- 10.1 Adopt Resolution No. 2026-01 for the Naming of the Training Facility at 1500 Bollinger Canyon Road.
- 10.2 Authorize staff to purchase a 2027 Ford F-450 box truck from Towne Ford Dealership in the amount of \$75,209.79.
- 10.3 Authorize the Fire Chief to execute an Agreement between the San Ramon Valley Fire Protection District and TRYG Inc. for Station 31 Cell Tower engineering services in an amount not to exceed \$45,000.

**11. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letter of appreciation and support from the community.

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**12. MONTHLY ACTIVITY REPORTS**

- 12.1 Operations Division – Deputy Chief Chris Parsons  
Operations Report of monthly activities.
- 12.2 Training Division – Acting Deputy Chief Joe Bradley  
Training Report of monthly activities.
- 12.3 EMS Division – Deputy Chief Chris Parsons  
EMS Report of monthly activities.
- 12.4 Community Risk Reduction Division – Fire Marshal Roy Wendel  
Community Risk Reduction Report of monthly activities.
- 12.5 Fleet and Facilities Division – Acting Deputy Chief Eric Sabye  
Fleet and Facilities Report of monthly activities.
- 12.6 Communications and Technology Divisions – Deputy Chief Chris Parsons  
Communications and Technology Report of monthly report activities.
- 12.7 Human Resources Division – Interim HR Manager Stacy Tamori-Ward  
Human Resources Report of monthly activities.
- 12.8 Finance Division – Chief Financial Officer Davina Hatfield  
Finance Report of monthly activities.
- 12.9 Fire Chief – Fire Chief Jonas Aguiar  
Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

**13. GOOD OF THE ORDER**

- 13.1 Comments by Board of Directors.
- 13.2 Discussion on moving April 22, 2026 Regular Board Meeting to April 29, 2026.
- 13.3 Report on District Standing Committee Assignments and Liaisons for 2026.

Community Risk Reduction	Director Lee (Chair) VP Crean
EMS	VP Crean (Chair) Director Lee
Facilities	Director Kerr (Chair) Director Stamey
Finance	Director Kerr (Chair) VP Crean
Personnel	Director Stamey (Chair) President Parker
Emergency Preparedness	President Parker (Chair) VP Crean
Liaisons	Director Lee, Street Smarts
	Director Kerr, Citizen Corps Council Policy Advisory Committee (CCC/PAC)

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14. **UPCOMING CALENDAR OF EVENTS**

14.1 Next Regular Board Meeting, February 25, 2026 at 1:00 p.m.

15. **ADJOURNMENT**

Prepared by:

*Stephanie Brendlen*

Stephanie Brendlen, District Counsel/District Clerk

*Agenda posted on January 23, 2026 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at [www.firedepartment.org](http://www.firedepartment.org).*

*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at [www.firedepartment.org](http://www.firedepartment.org), at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.*