

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
NOVEMBER 19, 2025 MINUTES**

Board of Directors Regular Board Meeting

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

**Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583**

Board Members Present: President Stamey, Vice President Parker, Directors Crean, Kerr, Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Stamey called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

CFO Hatfield led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present. Deputy Chief Aguiar stated that Agenda Item No. 11.5 should be removed from Upcoming Calendar of Events.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.5; seconded by Director Kerr. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 SRVFPD Employee Wellbeing Analysis and Recommendation Presentation.

Deputy Chief Aguiar and Chief Meyer introduced this presentation which included presenter Preston Looper from Full Tilt Strategies LLC.

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7. ACTION ITEMS

7.1 Open Public Hearing for Second Reading by Title Only and Adoption of Proposed Ordinance 2025-40: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 37.

President Stamey opened the public hearing for proposed Ordinance 2025-40. There was no public comment. President Stamey concluded the public hearing.

Motion by Vice President Parker to adopt Ordinance 2025-40 for the 2025 Fire Code with Amendments, and Repealing Ordinance No. 37; seconded by Director Crean. Motion carried unanimously by roll call vote.

District Counsel/Clerk confirms Ordinance No. 2025-40 has been duly published.

7.2 Open Public Hearing for Second Reading by Title Only and Adoption of Proposed Ordinance 2025-41: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Wildland-Urban Interface (WUI) Code.

President Stamey opened the public hearing for Proposed Ordinance 2025-41. There was no public comment. President Stamey concluded the public hearing.

Motion by Director Kerr to adopt Ordinance 2025-41 for the 2025 WUIC; seconded by Director Lee. Motion carried unanimously by roll call vote.

District Counsel/Clerk confirms Ordinance No. 2025-41 has been duly published.

7.3 Open Public Hearing for Second Reading by Title Only and Adoption of Proposed Ordinance 2025-42: An Ordinance of the San Ramon Valley Fire Protection District Regarding Emergency Ambulance and Dispatching Services, and Making Findings of Fact.

President Stamey opened the public hearing for proposed Ordinance 2025-42. There was no public comment. President Stamey concluded the public hearing.

Motion by Director Lee to adopt Ordinance 2025-42 for Emergency Ambulance and Dispatching Services; seconded by Vice President Parker. Motion carried unanimously by roll call vote.

District Counsel/Clerk confirms Ordinance No. 2025-43 has been duly published.

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- 7.4 Approve the Training Facility Use Agreement between Contra Costa Community College District and San Ramon Valley Fire Protection District.

Motion by Director Lee to approve the Training Facility Use Agreement between Contra Costa Community College District and San Ramon Valley Fire Protection District with a subsequent amendment to Section 2(e) of the Agreement for District emergencies; seconded by Director Crean. Motion carried unanimously by roll call vote.

- 7.5 Authorize the Fire Chief to execute First Amendment to the Animal Services Department Dispatch Interagency Agreement with Contra Costa County.

Motion by Director Kerr to authorize the Fire Chief to execute First Amendment to the Animal Services Department Dispatch Interagency Agreement with Contra Costa County; seconded by Director Crean. Motion carried unanimously by roll call vote.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

9. MONTHLY ACTIVITY REPORTS

- 9.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for October 2025.

- 9.2 Training Division – Battalion Chief Eric Sabye
Training Report of monthly activities.

Acting Deputy Chief Sabye provided the monthly activities report for October 2025.

- 9.3 EMS Division – EMS Manager Lance Maples
EMS Report of monthly activities.

EMS Manager Maples provided the monthly activities report for October 2025.

- 9.4 Community Risk Reduction –Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.

Fire Marshal Wendel provided the monthly activities report for October 2025.

- 9.5 Fleet and Facilities Division –Battalion Chief Eric Sabye
Fleet and Facilities Report of monthly activities.

Acting Deputy Chief Sabye provided the monthly activities report for October 2025.

- 9.6 Communications Division –Deputy Chief Chris Parsons
Communications Report of monthly activities.

Deputy Chief Parsons provided the monthly activities report for October 2025.

- 9.7 Technology Division –Deputy Chief Chris Parsons
Technology Report of monthly activities.

Deputy Chief Parsons provided the monthly activities report for October 2025.

- 9.8 Human Resources Division –Interim HR Manager Stacy Tamori-Ward
Human Resources Report of monthly activities.

Interim HR Manager Tamori-Ward provided the monthly activities report for October 2025.

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9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for October 2025.

9.10 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

Deputy Chief Aguiar and Fire Chief Meyer provided monthly activities reports for October 2025.

10. GOOD OF THE ORDER

10.1 Comments by Board of Directors.

Director Lee reported a successful Street Smarts Bike Festival event last month and their appreciation for the District’s participation. President Stamey requested an introduction to the new City of San Ramon Police Chief at the next meeting.

10.2 Update from Director Kerr (Chair) on the November 5, 2025 Finance Subcommittee Meeting.

Director Kerr (Chair) provided an update on the November 5, 2025 Finance Subcommittee Meeting.

10.3 Approve Regular Board Meeting Dates for 2026:

January 28	April 22	<i>July – No Meeting</i>	October 28
February 2	May 27	August 26	November 18
March 25**	June 24***	September 23	December 16

****Proposed Board Retreat**

*****Public Hearing and Adoption of 2026-2027 Budget**

(Budget Workshop in early June)

The Board approved the above-mentioned proposed 2026 Board Meeting dates.

11. UPCOMING CALENDAR OF EVENTS

(All meetings in the District’s Boardroom unless otherwise noted)

11.1 CCC/PAC Meeting, November 21, 2025 at 8:00 a.m. (San Ramon Valley Emergency Communications Center).

11.2 Next Regular Board Meeting (Added), December 2, 2025 at 10:00 a.m.

11.3 Business and Community Awards Dinner, San Ramon Chamber of Commerce, December 3, 2025, The Bridges Golf Course, 9000 S. Gale Ridge Road, San Ramon, at 5:30p.m.-8:30 p.m.

11.4 Training (ICS 402) for the Elected Officials in an Emergency Operations Center (EOC), December 4, 2025 at 8:30 a.m. to 4:30 p.m. (San Ramon Valley Emergency Communications Center).

11.5 Personnel Subcommittee Meeting, December 8, 2025 at 10:00 a.m.

11.6 Regular Board Meeting (Added), December 8, 2025 at 1:00 p.m.

11.7 Regular (December) Board Meeting, December 17, 2025 at 1:00 p.m.

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President Stamey announced the above upcoming Calendar of Events. Agenda Item No. 11.5 was removed. Director Lee reported the First Responder’s BMW event is on December 14th at the Veteran’s Memorial.

President Stamey announced at 3:41 p.m. that the Board would take a 15-minute break before entering Closed Session for Agenda Items No. 12.1 through 12.4.

12. CLOSED SESSION

12.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Cal Gov. Code § 54956.9

Laura Begin v. SRVFPD, and Government Entity; Chief John Duggan, an individual; and DOES 1 through 50, inclusive, Case No.: C23-00085

12.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Cal Gov. Code § 54956.8

Property: 19901 San Ramon Valley Boulevard, San Ramon

Agency negotiator: Fire Chief Paige Meyer

Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon

Under negotiation: Price and Terms of payment

12.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Cal Gov. Code § 54956.8

Property: 19251 San Ramon Valley Boulevard, San Ramon

Agency negotiator: Fire Chief Paige Meyer

Negotiating parties: Property Owner of 19251 San Ramon Valley Boulevard, San Ramon

Under negotiation: Price and Terms of payment

12.4 PUBLIC EMPLOYEE APPOINTMENT

Cal Gov. Code § 54957(b)

Title: Fire Chief

13. RETURN TO OPEN SESSION

The Board returned to Open Session at 5:08 p.m.

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

12. ADJOURNMENT

The regular Board Meeting adjourned at 5:08 p.m.

Prepared by:

Stephanie Brendlen

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Stephanie Brendlen
District Counsel/Clerk

Signed by:

Matt Stamey

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Approved by:

Matt Stamey
Board President