

**SAN RAMON VALLEY EMERGENCY PREPAREDNESS
CITIZEN CORPS COUNCIL POLICY ADVISORY COMMITTEE
(CCC/PAC)**

August 15, 2025 Minutes

~ MISSION STATEMENT ~

"The Council Mission shall be to collaboratively plan and coordinate community disaster preparedness and training efforts to preserve life, health and welfare of all who reside, visit or work within the San Ramon Valley"

Location: San Ramon Valley Emergency Communications Center
(Entrance through SRVFPD Administrative Offices
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Lead Agency: San Ramon Valley Fire Protection District
CCC/PAC Chair: Director Jay Kerr

Committee Present:

San Ramon Valley Fire Protection District - Director Jay Kerr
Contra Costa County Board of Supervisors - Supervisor Candace Andersen
San Ramon Valley Unified School District - Director Jesse vanZee
City of San Ramon – Mayor Mark Armstrong
Town of Danville - Mayor Renee Morgan

1. Call to Order and Introductions

Director Kerr called the meeting to order at 9:03 a.m.

2. Determination of Quorum

Director Kerr declared a quorum was present.

3. Public Comment

None.

4. Action Items

4.1 Approve May 7, 2025 Minutes.

Motion by Supervisor Anderson to approve the May 7, 2025 Minutes; seconded by Mayor Armstrong. Motion carried unanimously.

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4.2 Receive and Review Financial Report June 30, 2025.

The Committee received and reviewed the Finance Report dated June 30, 2025.

4.3 School Emergency Cache Program.

Motion by Supervisor Andersen to delegate to the School District to determine best practices for emergency cache supply and evaluate alternatives for storage; seconded by Mayor Morgan. Motion carried unanimously.

5. Committee Reports and Policy Updates

Reports and updates were given on the following Agenda items.

5.1 Technical Advisory Committee (TAC).

5.2 Alert, Notification and Communications – Emergency Communications for the San Ramon Valley.

- HAM radios
- East Bay Regional Communications System Authority (EBRCSA)
- County Early Warning System – High/Low Project (Nate McCormack)
- Nixle
- Mobile communications vehicle
- Other

5.3 Training, Education and Publications – Public outreach and marketing for residents of the San Ramon Valley.

- Emergency Evacuation Signage project -
- Update community events for:
 - SR Wind Festival
 - Danville (Mayor Renee Morgan) – Car Shows x2 (TAC to organize)
 - Farmers Markets – 1 per quarter CERT/Heartsafe/Engine
 - School events
 - Wildfire Preparedness presentations

5.4 HeartSafe Community – Hands only CPR for residents and business in San Ramon Valley.

- Current Stats

5.5 Community Emergency Response Team (CERT) – Program to get community prepared for emergencies.

- CERT Youth Ambassador Program – Roy provided update
- CERT Stats -

5.6 Access and Functional Needs – Outreach and cultivating relationships with local establishments who support AFN. – Question about EKG at schools (Chief Carlson to handle)

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6. **Good of the Order**

There was no Good of the Order.

7. **Adjournment to Next meetings on November 21, 2025 at 9:00 a.m.**

The meeting concluded at 10:17 a.m.

Approved by:

Signed by:



Director H. Jay Kerr

SRVFPD Board of Directors