

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 22, 2025 MINUTES**

Board of Directors Regular Board Meeting

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Stamey, Vice President Parker, Directors Crean, Kerr, Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Stamey called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

Director Crean led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present. President Stamey removed Consent Calendar Item No. 5.7 for discussion after Action Item No. 7.7.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.6 and 5.8 to 5.9; seconded by Vice President Parker. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Peer Support Canine Ripples with Handler Firefighter Paramedic Anthony Ortega.
- 6.2 Recognition of Exchange Club of San Ramon Valley for the 911 Ceremony.

Deputy Chief Aguiar introduced Ripples and the above individuals. The Board welcomed Ripples with Handler Ortega, and acknowledged the Exchange Club of San Ramon Valley. The District presented the Exchange Club with a decorative SRVFPD fire helmet.

The Board took a brief 12-minute recess at 1:15 p.m. for photos.

7. ACTION ITEMS

7.1 Open Public Hearing for Introduction by Title Only and Waive the First Reading of Proposed Ordinance 2025-40: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 37.

President Stamey opened the public hearing for the Introduction by Title Only and to Waive the First Reading of Proposed Ordinance 2025-40: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 37. There was no public comment. President Stamey concluded the public hearing.

Motion by Director Lee to approve Recommended Board Action in the Staff Report; seconded by Director Kerr. Motion carried unanimously by roll call vote.

Recommended Board Action

1. Introduce by title only and waive the first reading of Ordinance No. 2025-40: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments and Repealing San Ramon Valley Fire Protection District Ordinance No. 37.
2. Find that the modifications and changes in the Ordinance are reasonably necessary because of local climatic, geological, or topographical conditions and direct that such attached findings shall be available as a public record.
3. Designate District Counsel/District Clerk to prepare a summary of the proposed Ordinance.
4. Direct District Counsel/District Clerk to post the Ordinance in the Clerk's Office and publish the summary of the Ordinance and notice of public hearing for the adoption of Ordinance No. 2025-40 at the next regular Board meeting on November 19, 2025 pursuant to the Health and Safety Code and Government Code.
5. Direct Community Risk Reduction staff to deliver the adopted Ordinance to the County, City, and Town of Danville for ratification, modification, or denial.
6. Direct District Counsel/District Clerk, within 15 days after passage of the Ordinance, to publish a summary of the Ordinance with the names of the Board members voting for and against the Ordinance pursuant to the Health and Safety Code and Government Code, and enter into the Minutes that the Ordinance has been duly published.
7. Direct Community Risk Reduction staff to file the adopted Ordinance and ratifications with the Department of Housing and Community Development.

7.2 Open Public Hearing for Introduction by Title Only and Waive the First Reading of Proposed Ordinance 2025-41: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Wildland-Urban Interface (WUI) Code.

President Stamey opened the public hearing for the Introduction by Title Only and to Waive the First Reading of Proposed Ordinance 2025-41: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Wildland-Urban Interface (WUI) Code. There was no public comment. President Stamey concluded the public hearing.

Motion by Director Kerr to approve Recommended Board Action in the Staff Report; seconded by Vice President Parker. Motion carried unanimously by roll call vote.

Recommended Board Action

1. Introduce by title only and waive the first reading of Ordinance No. 2025-41: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Wildland-Urban Interface Code (California Code of Regulations, Title 24, Part 7) with Amendments.
2. Find that the modifications and changes in the Ordinance are reasonably necessary because of local climatic, geological, or topographical conditions and direct that such attached findings shall be available as a public record.
3. Designate District Counsel/District Clerk to prepare a summary of the proposed Ordinance.
4. Direct District Counsel/District Clerk to post the Ordinance in Clerk's Office and publish the summary of the Ordinance and notice of hearing for the adoption of Ordinance No. 2025-41 at the next regular Board meeting on November 19, 2025 pursuant to the Health and Safety Code and Government Code.
5. Direct Community Risk Reduction staff to deliver the adopted Ordinance to the County, City, and Town of Danville for ratification, modification, or denial.
6. Direct District Counsel/District Clerk, within 15 days after passage of the Ordinance, to publish a summary of the Ordinance with the names of the Board members voting for and against the Ordinance pursuant to the Health and Safety Code and enter into the Minutes that the Ordinance has been duly published.
7. Direct Community Risk Reduction staff to file the adopted.

7.3 Open Public Hearing for Report on Abatement Costs and Adoption of Resolution No. 2025-12 (Confirmation of the Report on Cost of Abatement).

President Stamey opened the public hearing for the for Report on Abatement Costs and Adoption of Resolution No. 2025-12 (Confirmation of the Report on Cost of Abatement). There was no public comment. President Stamey concluded the public hearing.

Motion by VP Parker to adopt Resolution No. 2025-12 receiving and confirming the Report on Abatement Cost; seconded by Director Crean. Motion carried unanimously by roll call vote.

7.4 Open Public Hearing for Introduction by Title Only and Waive the First Reading of Proposed Ordinance 2025-42: An Ordinance of the San Ramon Valley Fire Protection District Regarding Emergency Ambulance and Dispatching Services, and Making Findings of Fact.

President Stamey opened the public hearing for the Introduction by Title Only and to Waive the First Reading of Proposed Ordinance 2025-42: An Ordinance of the San Ramon Valley Fire Protection District Regarding Emergency Ambulance and Dispatching Services, and Making Findings of Fact. There was no public comment. President Stamey concluded the public hearing.

Motion by Director Kerr to approve Recommended Board Action in the Staff Report; seconded by Director Lee. Motion carried unanimously by roll call vote.

Recommended Board Action

1. Open the public hearing and introduce by title only and waive the first reading of Ordinance No. 2025-42, an Ordinance of the San Ramon Valley Fire Protection District regarding emergency ambulance and dispatching services, and making findings of fact.
2. Direct District Counsel/District Clerk to draft a summary of proposed Ordinance No. 2025-42 and, at least 5 days prior to the next regular Board Meeting on November 19, 2025, publish the notice of hearing for the adoption of Ordinance No. 2025-42 at the November 19, 2025 regular Board Meeting with the summary of the Ordinance pursuant to the Health and Safety Code. District Counsel/District Clerk shall also post a certified copy of the full text of the proposed Ordinance in her Office.
3. Direct District Counsel/District Clerk, within 15 days after passage of the Ordinance, to publish a summary of the Ordinance with the names of the Board members voting for and against the Ordinance and enter into the Minutes that the Ordinance has been duly published.

- 7.5 Authorize staff to enter into Agreement with First Due Holdings, Inc. to provide software solutions for the Community Risk Reduction Division in an amount not to exceed \$28,200.

Motion by Director Lee to authorize staff to enter into Agreement with First Due Holdings, Inc. to provide software solutions for the Community Risk Reduction Division in an amount not to exceed \$28,200; seconded by Director Crean. Motion carried unanimously by roll call vote.

- 7.6 Approve Construction Manager at Risk (CMAR) delivery method for the reconstruction of Station 31 and authorize staff to retain Meyers Nave for preconstruction document preparation and CMAR procurement oversight.

Motion by Director Crean to approve Construction Manager at Risk delivery method for the reconstruction of Station 31 and authorize staff to retain Meyers Nave for preconstruction document preparation and CMAR procurement oversight; seconded by Director Kerr. Motion carried unanimously by roll call vote.

- 7.7 Authorize staff to enter into a professional services agreement with architectural firm LCA Architects for design services related to the reconstruction of Station 31 using the CMAR delivery method.

Motion by Director Crean to authorize staff to enter into a professional services agreement with architectural firm LCA Architects for design services related to the reconstruction of Station 31 using the CMAR delivery method; seconded by Vice President Parker. Motion carried unanimously by roll call vote.

- 5.7 Approve pay for the position of Single Role Paramedic.

Motion by Director Kerr to approve pay for the position of Single Role Paramedic; seconded by Vice President Parker. Motion carried unanimously by roll call vote.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community were received and acknowledged.

9. MONTHLY ACTIVITY REPORTS

- 9.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for September 2025.

- 9.2 Training Division – Battalion Chief Eric Sabye
Training Report of monthly activities.

Battalion Chief Sabye provided the monthly activities report for September 2025.

- 9.3 EMS Division – EMS Manager Lance Maples
EMS Report of monthly activities.

EMS Manager Maples provided the monthly activities report for September 2025.

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- 9.4 Community Risk Reduction –Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
Fire Marshal Wendel provided the monthly activities report for September 2025.
- 9.5 Fleet and Facilities Division –Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.
Deputy Chief Parsons provided the monthly activities report for September_2025.
- 9.6 Communications Division –Deputy Chief Jonas Aguiar
Communications Report of monthly activities.
Deputy Chief Aguiar provided the monthly activities report for September 2025.
- 9.7 Technology Division –Deputy Chief Chris Parsons
Technology Report of monthly activities.
Deputy Chief Parsons provided the monthly activities report for September 2025.
- 9.8 Human Resources Division –Interim HR Manager Stacy Tamori-Ward
Human Resources Report of monthly activities.
Interim HR Manager Tamori-Ward provided the monthly activities report for September 2025.
- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
Chief Financial Officer Hatfield provided the monthly activities report for September 2025.
- 9.10 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.
Deputy Chief Aguiar and Fire Chief Meyer provided monthly activities reports for September 2025.

10. GOOD OF THE ORDER

10.1 Comments by Board of Directors.

There were no comments by the Board.

11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting, November 19, 2025 at 1:00 p.m.
- 11.2 Personnel Subcommittee Meeting, October 23, 2025 at 10:00 a.m.
- 11.3 Street Smarts 2025 Bike Festival, October 25, 2025, Iron Horse Middle School, 12601 Alcosta Blvd., San Ramon, 10:00 a.m. to 2:00 p.m.
- 11.4 Finance Subcommittee Meeting, November 5, 2025 at 3:00 p.m.

President Stamey announced the above upcoming Calendar of Events.

He also announced at 3:02 p.m. that the Board would take a 13-minute break before entering Closed Session for Agenda Items No. 12.1 through 12.5.

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12. CLOSED SESSION

- 12.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Cal Gov. Code § 54956.8)
Property: 19901 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
- 12.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Cal Gov. Code § 54956.8)
Property: 19251 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19251 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
- 12.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Cal Gov. Code § 54956.8
Property: 1111 Stone Valley Road, Alamo
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 1111 Stone Valley Road, Alamo
Under negotiation: Price and terms of payment
- 12.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.
- 12.5 PUBLIC EMPLOYEE APPOINTMENT
Government Code Section 54957(b)
Title: Fire Chief

13. RETURN TO OPEN SESSION

The Board returned to Open Session at 3:58 p.m.

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

13 ADJOURNMENT

The regular Board Meeting adjourned at 3:58 p.m.

Prepared by:

Stephanie Brendlen

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Stephanie Brendlen
District Counsel/Clerk

Signed by:

Matt Stamey

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Approved by:

Matt Stamey
Board President