

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting
Wednesday, November 19, 2025 – 1:00 p.m.

Matthew Stamey, Board President
Don Parker, Board Vice President
Ryan Crean, Director, H. Jay Kerr, Director, Michelle Lee, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: **SRVFPD Administrative Offices – Boardroom**
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period October 15, 2025 through November 10, 2025 in the amount of \$ 4,025,861.75.
- 5.2 Approve the Board Minutes from October 22, 2025 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of October 2025 in the amount of \$5,028,116.91.
- 5.4 Approve training costs for Heavy Equipment and Rigging Specialists Course in the amount of \$45,000 for 18 members.

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5.5 **Personnel Actions**

Step Increases

Approve staff recommendation to award the following step increase, effective December 1, 2025:

Captain Chad Bower to Captain 16, step 6

Academy 2021-1

Firefighter Randall Webster to Firefighter 6, step 5

Firefighter Patrick Davault to Firefighter 5, step 5

Firefighter Zachary Lee to Firefighter 5, step 5

Firefighter Richard Moore to Firefighter 5, step 5

Firefighter Corbin Robson to Firefighter 5, step 5

Firefighter Isaac Toledo to Firefighter 5, step 5

Firefighter Blake Yarbrough to Firefighter 5, step 5

Academy 2022-1 (Group 2)

Firefighter Dylan Costamagna to Firefighter 6, step 4

Firefighter Chazz Griffiths to Firefighter 5, step 4

Firefighter Brian Parisi to Firefighter 5, step 4

Academy 2025-1

Firefighter Jonathan Engle to Firefighter 5, step 2

Firefighter Oleksandr Khomyak to Firefighter 5, step 2

Firefighter Peter Kravariotis to Firefighter 5, step 2

Firefighter Brian Martinez to Firefighter 5, step 2

Firefighter Alik Mudrik to Firefighter 5, step 2

Firefighter Wyatt Schneider to Firefighter 5, step 2

Public Safety Dispatch Supervisor Juan Casillas to Public Safety Dispatch Supervisor, step 6

Single Role Paramedic Nicholas McKenzie to Single Role Paramedic, step 2

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 SRVFPD Employee Wellbeing Analysis and Recommendation Presentation.

7. **ACTION ITEMS**

7.1 Open Public Hearing for Second Reading by Title Only and Adoption of Proposed Ordinance 2025-40: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 37.

7.2 Open Public Hearing for Second Reading by Title Only and Adoption of Proposed Ordinance 2025-41: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Wildland-Urban Interface (WUI) Code.

7.3 Open Public Hearing for Second Reading by Title Only and Adoption of Proposed Ordinance 2025-42: An Ordinance of the San Ramon Valley Fire Protection District Regarding Emergency Ambulance and Dispatching Services, and Making Findings of Fact.

7.4 Approve the Training Facility Use Agreement between Contra Costa Community College District and San Ramon Valley Fire Protection District.

7.5 Authorize the Fire Chief to execute First Amendment to the Animal Services Department Dispatch Interagency Agreement with Contra Costa County.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

9. MONTHLY ACTIVITY REPORTS

- 9.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 9.2 Training Division – Battalion Chief Eric Sabye
Training Report of monthly activities.
- 9.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.
- 9.4 Community Risk Reduction Division –Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 9.5 Fleet and Facilities Division – Battalion Chief Eric Sabye
Fleet and Facilities Report of monthly activities.
- 9.6 Communications Division – Deputy Chief Chris Parsons
Communications Report of monthly report activities.
- 9.7 Technology Division –Deputy Chief Chris Parsons
Technology Report of monthly activities.
- 9.8 Human Resources Division – Interim HR Manager Stacy Tamori-Ward
Human Resources Report of monthly activities.
- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 9.10 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

10. GOOD OF THE ORDER

- 10.1 Comments by Board of Directors.
- 10.2 Update from Director Kerr (Chair) on the November 5, 2025 Finance Subcommittee Meeting.
- 10.3 Approve Regular Board Meeting Dates for 2026:

January 28, 2026	April 22, 2026	July – No Meeting	October 28, 2026
February 25, 2026	May 27, 2026	August 26, 2025	November 18, 2026
March 25, 2026**	June 24, 2026***	September 23, 2026	December 16, 2026

****Proposed Board Retreat**
*****Public Hearing and Adoption of 2026-2027 Budget**
 (Budget Workshop in early June)

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11. UPCOMING CALENDAR OF EVENTS

(All meetings in the District's Boardroom unless otherwise noted)

- 11.1 CCC/PAC Meeting, November 21, 2025 at 8:00 a.m. (San Ramon Valley Emergency Communications Center).
- 11.2 Next Regular Board Meeting (Added), December 2, 2025 at 10:00 a.m.
- 11.3 Business and Community Awards Dinner, San Ramon Chamber of Commerce, December 3, 2025, The Bridges Golf Course, 9000 S. Gale Ridge Road, San Ramon, at 5:30p.m.-8:30 p.m.
- 11.4 Training (ICS 402) for the Elected Officials in an Emergency Operations Center (EOC), December 4, 2025 at 8:30p.m. to 4:30 p.m. (San Ramon Valley Emergency Communications Center).
- 11.5 Personnel Subcommittee Meeting, December 8, 2025 at 10:00 a.m.
- 11.6 Regular Board Meeting (Added), December 8, 2025 at 1:00 p.m.
- 11.7 Regular (December) Board Meeting, December 17, 2025 at 1:00 p.m.

12. CLOSED SESSION

- 12.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Cal Gov. Code § 54956.9
Laura Begin v. SRVFPD, and Government Entity; Chief John Duggan, an individual; and DOES 1 through 50, inclusive, Case No.: C23-00085
- 12.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Cal Gov. Code § 54956.8
Property: 19901 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
- 12.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Cal Gov. Code § 54956.8
Property: 19251 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19251 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
- 12.4 PUBLIC EMPLOYEE APPOINTMENT
Cal Gov. Code § 54957(b)
Title: Fire Chief

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on November 13, 2025 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.