

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
AUGUST 27, 2025 MINUTES**

Board of Directors Regular Board Meeting

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

Location: **SRVFPD Administrative Offices – Boardroom**
 2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Stamey, Vice President Parker, Directors Crean, Kerr, Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Stamey called the meeting to order at 1:02 p.m.

2. PLEDGE OF ALLEGIANCE

Vice President Parker led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present, and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was public comment by speakers Teri Stivers and Ed Miracle.

5. CONSENT CALENDAR

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.11; seconded by Director Crean. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognition of former San Ramon Mayor Dave Hudson.
- 6.2 Recognition of former San Ramon Vice Mayor/City Councilmember Scott Perkins.
- 6.3 Recognition of Dispatcher of the Year Award Recipient Kathleen Bussell.
- 6.4 Retirement recognition for Communications Reserves Al Martin and Ed Ritchie.

Staff and the Board recognized the above-mentioned individuals for their accomplishments and presented them with awards. The Board took a 10-minute break at 1:53 p.m. for photos.

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7. ACTION ITEMS

7.1 Open Public Hearing to consider annual CPI Adjustment and other adjustments to Services and Fees and Charges contained within Ordinance No. 28 and adopt proposed Resolution No. 2025-10.

President Stamey opened the Public Hearing to consider annual CPI Adjustment and other adjustments to Services and Fees and Charges contained within Ordinance No. 28 and adopt proposed Resolution No. 2025-10. Staff presented a report. There were no public comments or questions from the Board. President Stamey closed the Public Hearing. Motion by Vice President Parker to adopt Resolution No. 2025-10; seconded by Director Crean. There was no Board discussion. Motion carried unanimously by roll call vote.

The District Counsel/Clerk published the required notice in the East Bay Times and made available to the public supporting data.

7.2 Update from Director Kerr (Chair) on the August 7, 2025 Facilities Subcommittee Meeting.

Director Kerr provided the Board with an update on the August 7, 2025 Facilities Subcommittee Meeting, including initial cost estimates on remodel vs rebuild (which did not include additional costs for moving the Communications Tower and housing displaced personnel) of Station 31 and general relocation of Station 39.

7.3 Approve BurnBot, Inc. contract for wildfire mitigation work for the District's fuel reduction project.

Motion by Director Lee to authorize the District to enter into a contract with BurnBot to perform fuels mitigation work defined by XyloPlan in an amount not to exceed \$400,000; seconded by Director Crean. Motion carried unanimously by roll call vote.

7.4 Approve Part-Time Single Role Emergency Medical Technician (EMT-B) Job Description.

Motion by Vice President Parker to approve the Single Role EMT-B position job description; seconded by Director Kerr. Motion carried unanimously by roll call vote.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letter of appreciation and support from the community was received and acknowledged.

9. MONTHLY ACTIVITY REPORTS

9.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for June and July 2025.

9.2 Training Division – Battalion Chief Eric Sabye
Training Report of monthly activities.

Battalion Chief Sabye provided the monthly activities report for June and July 2025.

Board Minutes August 27, 2025

Page 3 of 4

9.3 EMS Division – EMS Manager Lance Maples

EMS Report of monthly activities.

EMS Manager Maples provided the monthly activities report for June and July 2025.

9.4 Community Risk Reduction –Fire Marshal Roy Wendel

Community Risk Reduction Report of monthly activities.

Fire Marshal Wendel provided the monthly activities report for June and July 2025.

9.5 Fleet and Facilities Division –Deputy Chief Chris Parsons

Fleet and Facilities Report of monthly activities.

Deputy Chief Parsons provided the monthly activities report for June and July 2025.

9.6 Communications Division –Deputy Chief Jonas Aguiar

Communications Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for June and July 2025.

9.7 Technology Division –Deputy Chief Chris Parsons

Technology Report of monthly activities.

Deputy Chief Parsons provided the monthly activities report for June and July 2025.

9.8 Human Resources Division –Deputy Chief Chris Parsons

Human Resources Report of monthly activities.

Deputy Chief Parsons provided the monthly activities report for June and July 2025.

9.9 Finance Division – Chief Financial Officer Davina Hatfield

Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for June and July 2025.

9.10 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

Fire Chief Meyer provided his monthly activities report for June and July 2025.

10. GOOD OF THE ORDER

10.1 Comments by Board of Directors.

The Board announced that they are available for the Training Facility Ribbon Cutting Ceremony after the September 24, 2025 Board Meeting. Director Lee announced the upcoming Street Smarts Advisory Meeting at San Ramon City Hall Training Room on September 17, 2025, at 12:00 p.m., Street Smarts Bike Festival at Iron Horse Middle School on October 25, 2025, time TBD, and Dublin Historical Society Meet & Greet on September 30, 2025, at 10:00 a.m., at the Dublin Heritage Park (Classroom).

10.2 Update from Director Kerr (Chair) on the August 15, 2025 CCC/PAC Meeting.

CCC/PAC Chair Director Kerr presented an update to the Board on the August 15, 2025 Meeting.

11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting, Wednesday, September 24, 2025 at 1:00 p.m.
- 11.2 National Exchange Club (San Ramon), 9-11 Remembrance Ceremony, September 11, 2025, Oak Hill Park, Danville, at 5:30 p.m.-6:30 p.m.
- 11.3 2025 Firefighter Gridiron Safety Summit, 1500 Bollinger Canyon Road, San Ramon, Wednesday, September 17, 2025 at 7:30 a.m. to 4:30 p.m.
- 11.4 San Ramon Valley Fire Protection District Promotion Ceremony, Roundhouse – Tahoe Auditorium, 2600 Camino Ramon, San Ramon, Friday, September 26, 2025 at 6:00 p.m. to 8:00 p.m.

President Stamey announced the above upcoming Calendar of Events. He also announced the Board will take a brief 8-minute recess at 4:08 p.m. before entering Closed Session for Agenda Items No. 12.1 through 12.3.

12. CLOSED SESSION

- 12.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 5 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Cal Gov. Code § 54956.8)
Property: 19901 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
- 12.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Cal Gov. Code § 54956.8)
Property: 19251 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19251 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment

13. RETURN TO OPEN SESSION

The Board returned to Open Session at 5:19 p.m.

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

15. ADJOURNMENT

The regular Board Meeting adjourned at 5:19 p.m.

Prepared by: Stephanie Brendlen
Signed by: 41C3A3F37BD54B3...
 Stephanie Brendlen
 District Counsel/Clerk

Approved by: Matt Stamey
Signed by: 0A6E00FD2CC6425...
 Matt Stamey
 Board President