

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FINANCE SUBCOMMITTEE MEETING  
Tuesday, May 6, 2025 – 1:00 p.m.**

**Meeting Location:** *SRVFPD Administrative Offices – Boardroom  
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583*

**Website:** <https://www.firedepartment.org/>

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**Committee:** Director Kerr (Chair), Director Crean

**AGENDA**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 *et. seq.*), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Finance Committee Chair and may be limited to three (3) minutes.

**3. NEW BUSINESS**

- 3.1 Approve the Minutes from the June 12, 2024 Finance Committee Meeting
- 3.2 Investment Update from Chandler Asset Management.
- 3.3 2025-2026 Property & Liability Insurance Options.
- 3.4 OPEB/Pension Funding Recommendations.
- 3.5 Consideration of Fee Increase - Community Risk Reduction.
- 3.6 Consideration of Fee Increase – EMS.
- 3.7 Discussion Regarding Investment Options.

**4. ADJOURNMENT**

Prepared by:

*Stephanie Brendlen*

Stephanie Brendlen, District Counsel/District Clerk

*Agenda posted on Wednesday, April 30, 2025 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at [www.firedepartment.org](http://www.firedepartment.org), at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.*

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FINANCE COMMITTEE MEETING**

**JUNE 12, 2024 - MINUTES**

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**Location:**           **San Ramon Valley Fire Protection District  
Administrative Offices – Boardroom  
2401 Crow Canyon Road, Suite A, CA 94583**

**Committee Members Present:**       Director Crean (Chair), President Kerr

**1.    CALL TO ORDER**

Chair Crean called the meeting to order at 10:00 a.m.

**2.    PUBLIC COMMENT**

There was no public comment.

**3.    NEW BUSINESS**

3.1    Approve the Minutes from the November 13, 2023 Finance Committee Meeting.

President Kerr made a motion to approve the Minutes from the November 13, 2023 Finance Committee Meeting; seconded by Chair Crean. Motion carried unanimously.

3.2    Update on Property and Liability Insurance Review.

Fire Chief Meyer and Administrative Services Consultant Ken Campo led the discussion regarding an alternative property and liability risk pool for the Finance Committee’s consideration. The Committee will bring Staff’s recommendation to the Board to give FAIRA notice of cancellation before July 1.

3.3    Consider annual adjustment for ambulance transport fees.

Chief Meyer and Administrative Services Consultant Campo led the discussion regarding an annual adjustment to EMS-related fees and charges. The Committee will bring Staff’s recommendation to the Board to consider an annual adjustment for ambulance transport fees.

3.4    Review of Unfunded liabilities and payoff plan.

Chief Meyer and Chief Financial Officer Davina Hatfield presented this Agenda item. The Committee directed Staff to bring the unfunded liabilities and payoff plan recommendations to the Board Workshop.

3.5    Capital Improvement Fund Overview.

Chief Meyer and Chief Financial Officer Davina Hatfield presented this Agenda item.

3.6    Budget Overview for Fiscal Year 2024/25.

Chief Meyer and Chief Financial Officer Davina Hatfield presented this Agenda item.

**4. ADJOURNMENT**

The Committee meeting was adjourned at 12:03 p.m.

Prepared by: \_\_\_\_\_  
Stephanie Brendlen  
District Counsel/District Clerk

Approved by: \_\_\_\_\_  
Jay Kerr  
Director/Chair