

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
PERSONNEL SUBCOMMITTEE MEETING
Thursday, October 23, 2025 – 10:00 a.m.**

Meeting Location: *SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583*

Website: <https://www.firedepartment.org/>

Committee: President Stamey (Chair), Vice President Director Parker

AGENDA

1. CALL TO ORDER

2. PUBLIC COMMENT

Pursuant to the Ralph M. Brown Act (Government Code §54950 *et. seq.*), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Personnel Committee Chair and may be limited to three (3) minutes.

3. ACTION ITEMS

3.1 Approve the Minutes from the April 17, 2025 Personnel Subcommittee Meeting.

4. CLOSED SESSION

4.1 PUBLIC EMPLOYEE APPOINTMENT
California Government Code Section 53957(b)
Title: Fire Chief

5. RETURN TO OPEN SESSION

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

7. GOOD OF THE ORDER

8. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on October 16, 2025 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act (“ADA”) and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District’s Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
PERSONNEL COMMITTEE MEETING
APRIL 17, 2025 MINUTES**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: *SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A
San Ramon, CA 94583*

Board Members Present: President Stamey (Chair), Vice President Parker

1. CALL TO ORDER

President Stamey called the meeting to order at 10:01 a.m.

2. PUBLIC COMMENT

None.

3. ACTION ITEMS

3.1 Approve the Minutes from the September 30, 2024 Personnel Subcommittee Meeting.

Vice President Parker made a motion to approve the Minutes from the September 30, 2024 Personnel Committee Meeting; seconded by Chair President Stamey. Motion carried unanimously.

3.2 Organizational Review/Succession Discussion.

Review and discuss current and proposed (1-3 years implementation) Organizational Charts.

President Stamey announced the Committee will enter Closed Session for Agenda items 4.1 and 4.2 at 10:48 a.m.

4. CLOSED SESSION

4.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 53957(b)
Title: District Counsel/Clerk

4.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 53957(b)
Title: Fire Chief

5. RETURN TO OPEN SESSION

The Committee returned to Open Session at 11:38 a.m.

6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable action from Closed Session.

7. ADJOURNMENT

The meeting concluded at 11:38 a.m.

Prepared by: _____
Stephanie Brendlen

Approved by: _____
Matt Stamey, President
Committee Chair