

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting
Wednesday, October 22, 2025 – 1:00 p.m.

Matthew Stamey, Board President
Don Parker, Board Vice President
Ryan Crean, Director, H. Jay Kerr, Director, Michelle Lee, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: **SRVFPD Administrative Offices – Boardroom**
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period September 12, 2025 through October 14, 2025 in the amount of \$4,569,916.98.
- 5.2 Approve the Board Minutes from September 24, 2025 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of September 2025 in the amount of \$5,290,030.73.
- 5.4 Adopt Resolution No. 2025-13 to reimburse expenditures relating to Fire Station No. 31 improvements from proceeds of tax-exempt obligations of the District and Resolution No. 2025-14 to reimburse expenditures relating to Fire Station No. 39 improvements from proceeds of tax-exempt obligations of the District.
- 5.5 Approve First Amendment to the Agreement with Contra Costa County Emergency Response Area IV for emergency ambulance services.
- 5.6 Approve First Amendment to Denise Pangelinan Employment Agreement as Interim Director of Emergency Communications.

- 5.7 Approve pay range for the position of Single Role Paramedic.
- 5.8 Approve pay range for the position of Animal Services Dispatcher I/II.

5.9 **Personnel Actions**

New Hire

Confirmation of Employment effective, October 1, 2025. Approve staff recommendation to hire:

- Adriana Maples for Animal Services Dispatcher, step 2
- Megan Pangelinan for Animal Services Dispatcher, step 2

Step Increases

Approve staff recommendation to award the following step increase, effective November 1, 2025:

- EMS Coordinator Troy Vincent to EMS Coordinator, step 5
- Public Safety Dispatcher Kathleen Bussell to Public Safety Dispatcher 2, step 6

Approve Staff recommendation to award the following step increase, effective October 1, 2025:

- Animal Services Dispatcher Gianni Roof to Animal Services Dispatcher, step 3

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Introduction of Peer Support Canine Ripples with Handler Firefighter Paramedic Anthony Ortega.
- 6.2 Recognition of Exchange Club of San Ramon Valley for the 911 Ceremony.

7. ACTION ITEMS

- 7.1 Open Public Hearing for Introduction by Title Only and Waive the First Reading of Proposed Ordinance 2025-40: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 37.
- 7.2 Open Public Hearing for Introduction by Title Only and Waive the First Reading of Proposed Ordinance 2025-41: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2025 California Wildland-Urban Interface (WUI) Code.
- 7.3 Open Public Hearing for Report on Abatement Costs and Adoption of Resolution No. 2025-12 (Confirmation of the Report on Cost of Abatement).
- 7.4 Open Public Hearing for Introduction by Title Only and Waive the First Reading of Proposed Ordinance 2025-42: An Ordinance of the San Ramon Valley Fire Protection District Regarding Emergency Ambulance and Dispatching Services, and Making Findings of Fact.
- 7.5 Authorize staff to enter into Agreement with First Due Holdings, Inc. to provide software solutions for the Community Risk Reduction Division in an amount not to exceed \$28,200.
- 7.6 Approve Construction Manager at Risk (CMAR) delivery method for the reconstruction of Station 31 and authorize staff to retain Meyers Nave for preconstruction document preparation and CMAR procurement oversight.
- 7.7 Authorize staff to enter into a professional services agreement with architectural firm LCA Architects for design services related to the reconstruction of Station 31 using the CMAR delivery method.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

9. MONTHLY ACTIVITY REPORTS

- 9.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 9.2 Training Division – Battalion Chief Eric Sabye
Training Report of monthly activities.
- 9.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.
- 9.4 Community Risk Reduction Division –Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 9.5 Fleet and Facilities Division –Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.
- 9.6 Communications Division – Deputy Chief Jonas Aguiar
Communications Report of monthly report activities.
- 9.7 Technology Division –Deputy Chief Chris Parsons
Technology Report of monthly activities.
- 9.8 Human Resources Division – Interim HR Manager Stacy Tamori-Ward
Human Resources Report of monthly activities.
- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 9.10 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

10. GOOD OF THE ORDER

- 10.1 Comments by Board of Directors.

11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting, November 19, 2025 at 1:00 p.m.
- 11.2 Personnel Subcommittee Meeting, October 23, 2025 at 10:00 a.m.
- 11.3 Street Smarts 2025 Bike Festival, October 25, 2025, Iron Horse Middle School, 12601 Alcosta Blvd., San Ramon, 10:00 a.m. to 2:00 p.m.
- 11.4 Finance Subcommittee Meeting, November 5, 2025 at 3:00 p.m.

12. CLOSED SESSION

- 12.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Cal Gov. Code § 54956.8
Property: 19901 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19901 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment

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- 12.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Cal Gov. Code § 54956.8
Property: 19251 San Ramon Valley Boulevard, San Ramon
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 19251 San Ramon Valley Boulevard, San Ramon
Under negotiation: Price and Terms of payment
- 12.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Cal Gov. Code § 54956.8
Property: 1111 Stone Valley Road, Alamo
Agency negotiator: Fire Chief Paige Meyer
Negotiating parties: Property Owner of 1111 Stone Valley Road, Alamo
Under negotiation: Price and terms of payment
- 12.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2):
1 potential case. Facts and circumstances that might result in litigation need not be disclosed.
- 12.5 PUBLIC EMPLOYEE APPOINTMENT
Government Code Section 54957(b)
Title: Fire Chief

13. **RETURN TO OPEN SESSION**

14. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

15. **ADJOURNMENT**

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on October 16, 2025 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.