

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FINANCE COMMITTEE MEETING**

JUNE 12, 2024 - MINUTES

Location: **San Ramon Valley Fire Protection District
Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, CA 94583**

Committee Members Present: Director Crean (Chair), President Kerr

1. CALL TO ORDER

Chair Crean called the meeting to order at 10:00 a.m.

2. PUBLIC COMMENT

There was no public comment.

3. NEW BUSINESS

3.1 Approve the Minutes from the November 13, 2023 Finance Committee Meeting.

President Kerr made a motion to approve the Minutes from the November 13, 2023 Finance Committee Meeting; seconded by Chair Crean. Motion carried unanimously.

3.2 Update on Property and Liability Insurance Review.

Fire Chief Meyer and Administrative Services Consultant Ken Campo led the discussion regarding an alternative property and liability risk pool for the Finance Committee’s consideration. The Committee will bring Staff’s recommendation to the Board to give FAIRA notice of cancellation before July 1.

3.3 Consider annual adjustment for ambulance transport fees.

Chief Meyer and Administrative Services Consultant Campo led the discussion regarding an annual adjustment to EMS-related fees and charges. The Committee will bring Staff’s recommendation to the Board to consider an annual adjustment for ambulance transport fees.

3.4 Review of Unfunded liabilities and payoff plan.

Chief Meyer and Chief Financial Officer Davina Hatfield presented this Agenda item. The Committee directed Staff to bring the unfunded liabilities and payoff plan recommendations to the Board Workshop.

3.5 Capital Improvement Fund Overview.

Chief Meyer and Chief Financial Officer Davina Hatfield presented this Agenda item.

3.6 Budget Overview for Fiscal Year 2024/25.

Chief Meyer and Chief Financial Officer Davina Hatfield presented this Agenda item.

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4. ADJOURNMENT

The Committee meeting was adjourned at 12:03 p.m.

Prepared by: Stephanie Brendlen
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Stephanie Brendlen
District Counsel/District Clerk

Signed by: H Jay Kerr
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Jay Kerr
Director/Chair