

**SAN RAMON VALLEY EMERGENCY PREPAREDNESS
CITIZEN CORPS COUNCIL POLICY ADVISORY COMMITTEE
(CCC/PAC)**

October 11, 2024 Minutes

**Location: Town of Danville
Danville Town Office
500 La Gonda Way, Danville, CA 94526**

Committee Present:

San Ramon Valley Fire Protection District - Director Jay Kerr
Town of Danville - Mayor Karen Stepper
San Ramon Valley Unified School District - Director Jesse vanZee

Committee Absent: Contra Costa County Board of Supervisors - Supervisor Candace Andersen
City of San Ramon -Council Member Mark Armstrong

Lead Agency: SRVFPD Jay Kerr

1. Call to Order

Director Kerr called the meeting to order at 10:00 a.m.

2. Public Comment

None.

3. Determination of Quorum

Director Kerr declared a quorum of the Committee was present.

4. Approval of March 20, 2024 Minutes

Motion by Director vanZee to approve the March 20, 2024 Minutes; seconded by Mayor Stepper. Motion carried unanimously.

5. Financial Report

5.1 Approve Financial Report dated August 31, 2024.

Motion by Director vanZee to approve the Financial Report dated August 31, 2024; seconded by Mayor Stepper. Motion carried unanimously by roll call vote.

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6. Committee Reports and Policy Updates

- 6.1 Alert, Notification and Communications – Emergency Communications for the San Ramon Valley
- 6.2 Training, Education and Publications – Public outreach and marketing for residents of the San Ramon Valley
- 6.3 HeartSafe Community - Hands only CPR for residents of San Ramon Valley
- 6.4 Community Emergency Response Team (CERT) – Program to get community prepared for emergencies.
- 6.5 Access and Functional Needs – Outreach and cultivating relationships with local establishments who support AFN

Reports and updates were given on the above.

7. Good of the Order


There was no Good of the Order.

8. Adjournment

The meeting concluded at 10:43 a.m. The next meeting will be March 28, 2025 at 10:00 a.m. at the San Ramon Valley Fire Protection District.

Prepared by SRVFPD Community Risk Reduction Educator Danielle Bell

Approved by:

Signed by:

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Director H. Jay Kerr
SRVFPD Board of Directors