

**SAN RAMON VALLEY EMERGENCY PREPAREDNESS  
CITIZEN CORPS COUNCIL POLICY ADVISORY COMMITTEE  
(CCC/PAC)**

Wednesday, May 7, 2025 - 2:00 p.m.

AGENDA

~ MISSION STATEMENT ~

**"The Council Mission shall be to collaboratively plan and coordinate community disaster preparedness and training efforts to preserve life, health and welfare of all who reside, visit or work within the San Ramon Valley"**

**Location:** San Ramon Valley Emergency Communications Center  
(Entrance through SRVFPD Administrative Offices, 2401 Crow Canyon Road, Suite A, San Ramon, CA 94583)

**Lead Agency:** San Ramon Valley Fire Protection District  
**CCC/PAC Chair:** Director Jay Kerr

**Committee:** San Ramon Valley Fire Protection District - Director Jay Kerr  
Contra Costa County Board of Supervisors - Supervisor Candace Andersen  
Town of Danville - Mayor Renee Morgan  
San Ramon Valley Unified School District - Director Jesse vanZee  
City of San Ramon – Mayor Mark Armstrong

**Website for Agenda and Packets:** <https://www.firedepartment.org/>

1. **Call to Order and Introductions**
2. **Determination of Quorum**
3. **Public Comment**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to Council business during the Public Comment period. The time allotted for each speaker is determined by the Council Chair and may be limited to three (3) minutes.

4. **Action Items**

- 4.1 Approve October 11, 2024 Minutes.
- 4.2 Direction for Policy Advisory Committee.
  - ° Goals and Expectations
  - ° Frequency of Meetings
  - ° Chairing of Meetings
- 4.3 Update on School Emergency Cache Equipment

- 4.4 SRVFPD Lead Agency on Public Outreach (and other Agency participation)
  - Evacuation, signage
  - Community Events
  - Youth Ambassador Program/ Community Emergency Response Team (CERT)
  - Wildfire Preparedness Presentations: HOAs, Chamber, City, Town, County
- 4.5 Receive and Review Financial Report dated March 31, 2025.
- 4.6 Approve proposed preliminary FY2025-2026 Budget.

## **5. Committee Reports and Policy Updates**

- 5.1 Alert, Notification and Communications – Emergency Communications for the San Ramon Valley
  - HAM radios
  - East Bay Regional Communications System Authority (EBRCSA)
  - County Early Warning System
  - Nixle
  - Mobile communications vehicle
  - Other
- 5.2 Training, Education and Publications – Public outreach and marketing for residents of the San Ramon Valley
  - EOC training update
  - New
- 5.3 HeartSafe Community – Hands only CPR for residents and business in San Ramon Valley
  - NARCAN training
- 5.4 Community Emergency Response Team (CERT) – Program to get community prepared for emergencies
  - Update from SRV Fire
  - CERT neighborhood drills
- 5.5 Access and Functional Needs – Outreach and cultivating relationships with local establishments who support AFN.

## **6. Good of the Order and New Business**

## **7. Next Meeting**

## **8. Adjournment**

**Prepared by:**

*Stephanie Brendlen*

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Stephanie Brendlen  
District Counsel/District Clerk

*Agenda posted on Tuesday, April 29, 2025 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38 and 39, and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).*

*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act (“ADA”) and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact Fire Marshal Roy Wendel at (925)838-6600 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the San Ramon Valley Fire Protection District (District) website at [www.firedepartment.org](http://www.firedepartment.org) or at the District’s Administrative Office located at 2401 Crow Canyon Road, Suite A, San Ramon, California.*