

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting
Wednesday, April 23, 2025 – 1:00 p.m.

Matthew Stamey, Board President
Don Parker, Board Vice President
Ryan Crean, Director, H. Jay Kerr, Director, Michelle Lee, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: **SRVFPD Administrative Offices – Boardroom**
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

- 5. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period March 19, 2025 through April 11, 2025 in the amount of \$3,358,542.81.
- 5.2 Approve the Board Minutes from March 26, 2025 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of March 2025 in the amount of \$4,928,011.16.
- 5.4 Approve Changes to Non-Represented Employee Compensation Package.

- 6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

None.

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7. ACTION ITEMS

- 7.1 Open Public Hearing for Introduction and First Reading of Proposed Ordinance No. 2025-39 Adopting Fire Hazard Severity Zone Maps as identified by the California Department of Forestry and Fire Protection.
- 7.2 Approve changes to IAFF Local 3546 and Local 3546-A MOU's outlined in the attached Tentative Agreements and authorize the Fire Chief to execute updated MOU's incorporating such changes.
- 7.3 Approve Second Amendment to the Employment Agreement between the San Ramon Valley Fire Protection District and District Counsel/District Clerk Stephanie Brendlen.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from the community.

9. MONTHLY ACTIVITY REPORTS

- 9.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 9.2 Training Division – Battalion Chief Eric Sabye
Training Report of monthly activities.
- 9.3 EMS Division – Deputy Chief Jonas Aguiar
EMS Report of monthly activities.
- 9.4 Community Risk Reduction Division –Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 9.5 Fleet and Facilities Division –Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.
- 9.6 Communications Division – Deputy Chief Jonas Aguiar
Communications Report of monthly report activities.
- 9.7 Technology Division –Deputy Chief Chris Parsons
Technology Report of monthly activities.
- 9.8 Human Resources Division – Deputy Chief Chris Parsons
Human Resources Report of monthly activities.
- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 9.10 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

10. GOOD OF THE ORDER

- 10.1 Comments by Board of Directors.
- 10.2 Provide direction on Danville Landscaping and Lighting Assessment District No. 2025-01 Assessment.

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11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting and Board Training, May 29, 2025 at 10:00 a.m.
- 11.2 Contra Costa Fire Training Division *Girls Empowerment Camp*, 2945 Treat Blvd., Concord, CA 94518, May 18-19, 2025.
- 11.3 San Ramon Art & Wind Festival, San Ramon Central Park, May 25-26, 2025, 11:00 a.m.-6:00 p.m.
- 11.4 Street Smarts Advisory Committee meeting, City of San Ramon City Hall Training Room, May 25, 2025 at 12:00 p.m.

12. CLOSED SESSION

- 12.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 53957(b)
Title: District Counsel/District Clerk

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on April 18, 2025 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.