

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting and Board Retreat
Wednesday, March 26, 2025 – 10:00 a.m.

Matthew Stamey, Board President
Don Parker, Board Vice President
Ryan Crean, Director, H. Jay Kerr, Director, Michelle Lee, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: Roundhouse, 2600 Camino Ramon, San Ramon, CA - Tenaya Room

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 3. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

4. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 4.1 Approve the demand register for the period February 14, 2024 through March 18, 2025 in the amount of \$8,781,815.72.
- 4.2 Approve the Board Minutes from the February 26, 2024 Regular Board Meeting.
- 4.3 Approve salary, payroll taxes and retirement contributions for the period of February 2024 in the amount of \$4,650,258.40.
- 4.4 Adopt Resolution No. 2025-05 for the 2025 Exterior Hazard Abatement Program to declare seasonal and recurrent nuisances.
- 4.5 **Personnel Actions**

New Hires:

Confirmation of Employment. Approve staff recommendation to hire:

Isaac Stabler for Single Role Paramedic, step 1, effective March 9, 2025

Nicholas McKenzie for Single Role Paramedic, step 1, effective March 11, 2025

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Promotions:

Approve staff recommendation to award the following promotions effective April 1, 2025:

- Engineer Jason Alaga to Captain 10, step 4
- Engineer Brandon Clay to Captain 10, step 4
- Engineer Moyses Garcia to Captain 10, step 4
- Firefighter David Scamporrino to Engineer 5, step 5
- Firefighter Joseph Corbett to Engineer 4, step 5
- Firefighter Cody Peebles to Engineer 4, step 5

Step Increases:

Approve staff recommendation to award the following step increases, effective April 1, 2025:

- Firefighter Madeline Mechikoff to Firefighter 5, step 5
- Public Safety Dispatcher Jordyn Moody to Public Safety Dispatcher 2, step 2
- Administrative Analyst Amanda Aguila-Perceval to Administrative Analyst 1, step 6
- Office Assistant Yvette Arteaga-Largent to Office Assistant, step 2

5. ACTION ITEMS

- 5.1 Adopt Proposed Resolution No. 2025-06 implementing the statutory requirements of AB389.
- 5.2 Authorize the purchase of one new Single Role Ambulance from Redsky Emergency Vehicles and all upfitting equipment for a total cost of \$303,143.

6. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letter of appreciation and support from the community.

7. MONTHLY ACTIVITY REPORTS (Questions)

- 7.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 7.2 Training Division – Deputy Chief Jonas Aguiar
Training Report of monthly activities.
- 7.3 EMS Division – Deputy Chief Jonas Aguiar
EMS Report of monthly activities.
- 7.4 Community Risk Reduction Division –Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 7.5 Fleet and Facilities Division –Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.
- 7.6 Communications Division – Deputy Chief Jonas Aguiar
Communications Report of monthly report activities.
- 7.7 Technology Division –Deputy Chief Chris Parsons
Technology Report of monthly activities.
- 7.8 Human Resources Division –Deputy Chief Chris Parsons
Human Resources Report of monthly activities.
- 7.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

7.10 Fire Chief – Fire Chief Paige Meyer

Verbal report on monthly meetings, conferences, committee meetings, and other District-related activities.

8. CLOSED SESSION (Scheduled for 12:00 p.m.)

8.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

9. RETURN TO OPEN SESSION

10. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

11. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

11.1 Update on Goals from 2024-2025. Identify and Prioritize 2025-2026 Goals. (**Board Retreat**)

12. GOOD OF THE ORDER

12.1 Comments by Board of Directors.

13. UPCOMING CALENDAR OF EVENTS

13.1 Next Regular Board Meeting, April 23, 2025 at 1:00 p.m.

13.2 Veterans Memorial Building 100 Year Anniversary, March 30, 2025 at 11am-5pm.

13.3 IAED Navigator Conference, Orlando World Center Marriott, April 14-17, 2025.

14. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on March 21, 2025 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.