

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JANUARY 22, 2025 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Stamey, Vice President Parker, Directors Kerr and Lee

Board Member(s) Absent: Director Crean

1. CALL TO ORDER

President Stamey called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

2.1 Pledge of Allegiance.

Director Kerr led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Stamey declared a quorum of the Board was present, and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Vice President Parker to approve Consent Calendar Items 5.1 through 5.7; seconded by Director Kerr. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Scholarship Recipient Brendan Heredia (Community Risk Reduction Inspector Trainee).

Fire Chief Meyer introduced Scholarship Recipient Brendan Heredia.

The Board took a photo with Mr. Heredia.

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7. ACTION ITEMS

7.1 Adopt Resolution 2025-02 (Rescind Current Vesting), Resolution 2025-03 (Fixing Employer Contribution) and Resolution 2025-04 (Adopt Vesting Schedule) related to the District’s CalPERS retiree health program under PEMHCA.

Motion by Director Lee to adopt Resolutions No. 2025-02 and 2025-03; seconded by Director Kerr. Motion carried by vote in favor by Lee, Kerr, and Stamey and against by Director Parker. Motion by Director Lee to amend Resolution 2025-04 to include family members; motion failed due to lack of a second. Motion by Kerr to adopt Resolution No. 2025-04; seconded by Vice President Parker. Motion carried by vote in favor by Kerr, Parker, Stamey and against by Director Lee.

7.2 Approve Animal Services Dispatcher I and II Job Descriptions in substantial form for the positions.

Motion by Director Lee to approve Animal Service Dispatcher I and II Job Descriptions in substantial form for the positions; seconded by Director Kerr. Motion carried unanimously by roll call vote.

7.3 Award contract for the purchase of Very High Frequency radio system equipment to the lowest responsible bidder (pursuant to State Homeland Security Grant Program requirements).

Motion by Vice President Parker to award contract for the purchase of Very High Frequency radio system equipment to Golden State Communications; seconded by Director Lee. Motion carried unanimously by roll call vote.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There was no Correspondence.

9. MONTHLY ACTIVITY REPORTS

9.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for December 2024.

9.2 Training Division – Deputy Chief Jonas Aguiar
Training Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for December 2024.

9.3 EMS Division – Deputy Chief Jonas Aguiar
EMS Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for December 2024.

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- 9.4 Community Risk Reduction – Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Fire Marshal Wendel provided the monthly activities report for December 2024.

- 9.5 Fleet and Facilities Division – Interim Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for December 2024.

- 9.6 Communications Division – Deputy Chief Jonas Aguiar
Communications Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for December 2024.

- 9.7 Technology Division – Interim Deputy Chief Chris Parsons
Technology Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for December 2024.

- 9.8 Human Resources Division – Interim Deputy Chief Chris Parsons
Human Resources Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for December 2024.

- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for December 2024.

- 9.10 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley
Emergency Preparedness Report of quarterly activities.

Emergency Preparedness Coordinator Marley provided the monthly activities report for December 2024.

President Stamey stated that the Board requests evaluation of the EOC for Emergency Preparedness ensuring the District's preparations are appropriate and complete. He commented that the Emergency Preparedness Committee will be proactive in understanding if the EOC meets the standards for the needs of the District and community.

- 9.11 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

Fire Chief Meyer provided the monthly activities report for December 2024.

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10. GOOD OF THE ORDER

10.1 Comments by Board of Directors.

10.2 Report on District Standing Committee Assignments and Liaisons for 2025.

President Stamey announced the following Committee Assignments and Liaisons for 2025:

Community Risk Reduction: Director Lee (Chair), Director Crean

EMS: Director Crean (Chair), Director Lee

Facilities: Director Kerr (Chair), President Stamey

Finance: Director Kerr (Chair), Director Crean

Personnel: President Stamey (Chair), VP Parker

Emergency Preparedness: VP Parker (Chair), Crean

Liaisons: Street Smarts, Director Lee; Citizen Corps Council, Director Kerr

11. UPCOMING CALENDAR OF EVENTS

11.1 Next Regular Board Meeting, February 26, 2025 at 1:00 p.m.

11.2 Street Smarts “Be Reel!” Video Awards Ceremony, Village Theatre (Danville), March 3, 2025 at 5:15p.m. to 7:45 p.m.

11.3 CCSDA Annual Dinner Meeting, Pleasant Hill Community Center, March 27, 2025 at 5:30 p.m.

President Stamey announced the above events.

President Stamey announced the Board will enter Closed Session for Agenda Items No. 12.1 through 12.4 at 2:50 p.m.

12. CLOSED SESSION

12.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

Laura Begin v. SRVFPD, a Government Entity, Chief John Duggan, an individual, and DOES 1 through 50, inclusive, Case No.: C23-00085

12.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

12.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

Damon Pellegrini v. San Ramon Valley Fire Protection District, WCAB #: ADJ17675338

12.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section

54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

The Board returned to Open Session at 3:32 p.m.

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14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Stamey announced there was no reportable Board action from Closed Session.

15. ADJOURNMENT

President Stamey adjourned the meeting at 3:32 p.m.

Prepared by: 
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Stephanie Brendler
District Counsel/Clerk

Approved by: 
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Matt Stamey
Board President