

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting
Wednesday, February 26, 2025 – 1:00 p.m.

Matthew Stamey, Board President
Don Parker, Board Vice President
Ryan Crean, Director, H. Jay Kerr, Director, Michelle Lee, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: **SRVFPD Administrative Offices – Boardroom**
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

- 5. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period January 11, 2025 through February 13, 2025 in the amount of \$9,835,504.29.
- 5.2 Approve the Board Minutes from January 22, 2025 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of January 2025 in the amount of \$5,131,044.59.
- 5.4 Authorize staff to purchase 2024 Ford F550 from Towne Ford Dealership in the amount of \$89,741.
- 5.5 Approve Temporary Retired Annuitant Hire for Fire Chief position.
- 5.6 Approve salary range for Administrative Analyst II.

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5.7 **Personnel Actions**

Promotions

Approve staff recommendation to award the following promotions effective February 3, 2025:

- Single Role Paramedic Jonathan Engle to Firefighter 1, Step 1
- Single Role Paramedic Peter Kravariotis to Firefighter 1, Step 1
- Single Role Paramedic Brian Martinez to Firefighter 1, Step 1
- Single Role Paramedic Wyatt Schneider to Firefighter 1, Step 1

Step Increases

Approve staff recommendation to award the following step increase, effective March 1, 2025:

- Captain Art Perez to Captain 11, step 6

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

None.

7. **ACTION ITEMS**

- 7.1 Authorize additional funding for emergency preparedness training in the amount of \$24,100 and authorize staff to enter into an agreement with Preparative Consulting for emergency preparedness training in the amount of \$42,000.
- 7.2 Approve purchase JLG 742 Telehandler from United Rentals in the amount of \$122,344.

8. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

9. **MONTHLY ACTIVITY REPORTS**

- 9.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.
- 9.2 Training Division – Deputy Chief Jonas Aguiar
Training Report of monthly activities.
- 9.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.
- 9.4 Community Risk Reduction Division – Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 9.5 Fleet and Facilities Division – Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.
- 9.6 Communications Division – Deputy Chief Jonas Aguiar
Communications Report of monthly report activities.
- 9.7 Technology Division – Deputy Chief Chris Parsons
Technology Report of monthly activities.
- 9.8 Human Resources Division – Deputy Chief Chris Parsons
Human Resources Report of monthly activities.
- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

9.10 Fire Chief – Fire Chief Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

10. GOOD OF THE ORDER

10.1 Comments by Board of Directors.

11. UPCOMING CALENDAR OF EVENTS

11.1 Next Regular Board Meeting, March 26, 2025 at 1:00 p.m.

12. CLOSED SESSION

There is no Closed Session.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on February 21, 2025 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.