

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting
Wednesday, January 22, 2025 – 1:00 p.m.

Matthew Stamey, Board President
Don Parker, Board Vice President
Ryan Crean, Director, H. Jay Kerr, Director, Michelle Lee, Director

~MISSION STATEMENT~

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride,
honor and compassion.*

MEETING LOCATION: **SRVFPD Administrative Offices – Boardroom**
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

WEBSITE: <https://www.firedepartment.org/>

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

- 5. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period December 13, 2024 through January 10, 2025 in the amount of \$3,982,489.37.
- 5.2 Approve the Board Minutes from the December 18, 2024 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of December 2024 in the amount of \$4,982,395.55.
- 5.4 Authorize suspension of medical premium cap for active employees for calendar year 2024, and continue to review on a year-to-year basis the financial impact of removing the cap.
- 5.5 Acknowledge 2024 Occupancy Inspection Compliance Report and Adopt Resolution No. 2025-01.
- 5.6 Authorize Staff to execute a contract with US Digital Designs for upgrading Phoenix G2 Station Alerting Systems in the amount of \$238,663.

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5.7 **Personnel Actions**

New Hires:

Confirmation of Employment. Approve staff recommendation to hire:

Oleksandr Khomyak for Firefighter 1, step 1, effective December 9, 2024

Alik Mudrik for Firefighter 1, step 1, effective December 9, 2024

Amanda Poppe for Public Safety Dispatcher 2, step 1, effective January 6, 2025

Tyler Gillen for Single Role Paramedic, step 1, effective January 6, 2025

Promotions:

Approve staff recommendation to award the following promotions effective February 1, 2025:

Battalion Chief Chris Parsons to Deputy Chief, Step 5

Step Increases:

Approve staff recommendation to award the following step increase, effective February 1, 2025:

Captain Christopher Cunningham to Captain 28, step 5

Engineer Brock Haynie to Engineer 4, step 6

2022-1 Academy

Firefighter Kenneth Borges to Firefighter 5, step 4

Firefighter David Diktakis to Firefighter 5, step 4

Firefighter Brielle Drake to Firefighter 5, step 4

Firefighter Brendan Whitmore to Firefighter 5, step 4

Single Role Paramedics

Peter Kravariotis to Single Role Paramedic, step 3

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Scholarship Recipient Brendan Heredia (Community Risk Reduction Inspector Trainee).

7. **ACTION ITEMS**

7.1 Adopt Resolution 2025-02 (Rescind Current Vesting), Resolution 2025-03 (Fixing Employer Contribution) and Resolution 2025-04 (Adopt Vesting Schedule) related to the District's CalPERS retiree health program under PEMHCA.

7.2 Approve Animal Services Dispatcher I and II Job Descriptions in substantial form for the positions.

7.3 Award contract for the purchase of Very High Frequency radio system equipment to the lowest responsible bidder (pursuant to State Homeland Security Grant Program requirements).

8. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There is no Correspondence.

9. **MONTHLY ACTIVITY REPORTS**

9.1 Operations Division – Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

- 9.2 Training Division – Deputy Chief Jonas Aguiar
Training Report of monthly activities.
- 9.3 EMS Division – Deputy Chief Jonas Aguiar
EMS Report of monthly activities.
- 9.4 Community Risk Reduction Division – Fire Marshal Roy Wendel
Community Risk Reduction Report of monthly activities.
- 9.5 Fleet and Facilities Division – Interim Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.
- 9.6 Communications Division – Deputy Chief Jonas Aguiar
Communications Report of monthly report activities.
- 9.7 Technology Division – Interim Deputy Chief Chris Parsons
Technology Report of monthly activities.
- 9.8 Human Resources Division – Interim Deputy Chief Chris Parsons
Human Resources Report of monthly activities.
- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.
- 9.10 Emergency Preparedness – Emergency Preparedness Coordinator Ron Marley
Emergency Preparedness Report of quarterly activities.
- 9.11 Fire Chief – Fire Chief Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

10. GOOD OF THE ORDER

- 10.1 Comments by Board of Directors.
- 10.2 Report on District Standing Committee Assignments and Liaisons for 2025.

11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting, February 26, 2025 at 1:00 p.m.
- 11.2 Street Smarts “Be Reel!” Video Awards Ceremony, Village Theatre (Danville), March 3, 2025 at 5:15p.m. to 7:45 p.m.
- 11.3 CCSDA Annual Dinner Meeting, Pleasant Hill Community Center, March 27, 2025 at 5:30 p.m.

12. CLOSED SESSION

- 12.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Laura Begin v. SRVFPD, a Government Entity, Chief John Duggan, an individual, and DOES 1 through 50, inclusive, Case No.: C23-00085
- 12.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077
- 12.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
California Government Code Section 54956.9(d)(1):
Damon Pellegrini v. San Ramon Valley Fire Protection District, WCAB #: ADJ17675338

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- 12.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13. **RETURN TO OPEN SESSION**

14. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

15. **ADJOURNMENT**

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on January 17, 2025 at the District's Administrative Offices, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection District website at www.firedepartment.org.

All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at www.firedepartment.org, at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.