

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
NOVEMBER 20, 2024 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583

Board Members Present: President Kerr, Vice President Stamey, Directors Lee, Crean, and Parker

Board Member(s) Absent: None

1. CALL TO ORDER

President Kerr called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

Director Lee led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Kerr declared a quorum of the Board was present, and confirmed there were no changes to the Agenda.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT CALENDAR

Motion by Vice President Stamey to approve Consent Calendar Items 5.1 through 5.7; seconded by Director Parker. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Introduction of Peer Support Canine Cali.

Deputy Chief Jonas Aguiar introduced Handler Firefighter Brielle Drake and Peer Support Canine Cali.

The Board took a short 9-minute recess at 1:21 p.m. to meet Cali.

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7. ACTION ITEMS

There were no Action Items.

8. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

Letters of appreciation and support from community were received and acknowledged.

9. MONTHLY ACTIVITY REPORTS

9.1 Operations Division - Deputy Chief Jonas Aguiar
Operations Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for October 2024.

9.2 Training Division – Battalion Chief Dave Garcia
Training Report of monthly activities.

Battalion Chief Garcia provided the monthly activities report for October 2024.

9.3 EMS Division – EMS Division Manager Lance Maples
EMS Report of monthly activities.

EMS Division Manager Maples provided the monthly activities report October 2024.

9.4 Community Risk Reduction –Fire Marshal Roy Wendel
Community Risk Reduction of monthly activities.

Fire Marshal Wendel provided the monthly activities report for October 2024.

9.5 Fleet and Facilities Division – Interim Deputy Chief Chris Parsons
Fleet and Facilities Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for October 2024.

9.6 Communications Division –Deputy Chief Aguiar
Communications Report of monthly activities.

Deputy Chief Aguiar provided the monthly activities report for October 2024.

9.7 Technology Division – Interim Deputy Chief Chris Parsons
Technology Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for October 2024.

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- 9.8 Human Resources Division – Interim Deputy Chief Chris Parsons
Human Resources Report of monthly activities.

Interim Deputy Chief Parsons provided the monthly activities report for October 2024.

- 9.9 Finance Division – Chief Financial Officer Davina Hatfield
Finance Report of monthly activities.

Chief Financial Officer Hatfield provided the monthly activities report for October 2024.

- 9.10 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District-related activities.

Fire Chief Meyer provided the monthly activities report for October 2024.

10. GOOD OF THE ORDER

- 10.1 Comments by Board of Directors.

Director Lee provided a report on the recent CCSDA (Contra Costa Special Districts Association) meeting, including reimbursement recognition at the federal level for special district energy initiative and its support of cybersecurity legislation. President Kerr acknowledged Director Parker’s 60th Wedding Anniversary and announced Chief Meyer will be receiving the San Ramon Chamber of Commerce Employee of the Year award at the upcoming *WOW Awards*.

- 10.2 Approve Regular Board Meeting Dates for 2025:

January 22	April 23	July – <i>No Meeting</i>	October 22
February 26	May 28	August 27	November 19
March 26**	June 25***	September 24	December 17

****Proposed Board Retreat**
***** Public Hearing and Adoption of 2025-2026 Budget**
 (Budget Workshop in early June)

The Board approved the proposed 2025 Board Meetings Dates.

11. UPCOMING CALENDAR OF EVENTS

- 11.1 Next Regular Board Meeting, December 18, 2024 at 1:00 p.m.
- 11.2 San Ramon Chamber of Commerce *The WOW Awards!*, The Bridges Golf Club, 9000 S. Gale Ridge Road, San Ramon, December 4, 2024 at 5:30 p.m. to 8:30 p.m.

President Kerr announced the above upcoming events.

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12. **CLOSED SESSION**

President Kerr announced there was no Closed Session.

13. **RETURN TO OPEN SESSION**

14. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

15. **ADJOURNMENT**

President Kerr adjourned the meeting at 2:28 p.m.

Prepared by: Stephanie Brendlen
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Stephanie Brendlen
District Counsel/Clerk

Signed by: H Jay Kerr
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President Kerr
Board President