

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
PERSONNEL SUBCOMMITTEE MEETING  
Monday, September 30, 2024 – 1:00 p.m.**

**Meeting Location:** *SRVFPD Administrative Offices – Boardroom  
2401 Crow Canyon Road, Suite A, San Ramon, CA 94583*

**Website:** <https://www.firedepartment.org/>

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**Committee:** Vice President Stamey (Chair), Director Parker

**AGENDA**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 *et. seq.*), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Personnel Committee Chair and may be limited to three (3) minutes.

**3. NEW BUSINESS**

- 3.1 Approve the Minutes from the June 18, 2024 Personnel Subcommittee Meeting.
- 3.2 Review Proposed Board of Directors Policy and Procedures Manual.

**4. ADJOURNMENT**

Prepared by:

*Stephanie Brendlen*

Stephanie Brendlen, District Counsel/District Clerk

*Agenda posted on September 25, 2024 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*All public meetings under the Brown Act must comply with Section 202 of the Americans with Disabilities Act ("ADA") and its implementing rules and regulations. If you have a disability and require a reasonable accommodation to fully participate in a public meeting, please contact the District Clerk at (925) 838-6661 as soon as possible but at least 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed on the District website at [www.firedepartment.org](http://www.firedepartment.org), at the District's Administrative Offices located at 2401 Crow Canyon Road, Suite A, San Ramon, California, or at the scheduled meeting.*