

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FINANCE COMMITTEE MEETING**

May 23, 2023 – 2:00 p.m.

Meeting Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Website: <https://www.firedepartment.org/>

Committee: Vice President Kerr (Chair), Director Stamey

AGENDA

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 *et. seq.*), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Personnel Committee Chair and may be limited to three (3) minutes.

- 3. NEW BUSINESS**

- 3.1 Approve the Minutes from the February 11, 2019 and May 5, 2022 Finance Subcommittee Meetings.
- 3.2 Measure X Update.
- 3.3 Self-Insurance Analysis – Delta Dental.
- 3.4 Excess Workers' Compensation Insurance.
- 3.5 Unfunded Liability Update.
- 3.6 Preliminary Budget Forecast.

- 4. ADJOURNMENT**

Prepared by:

Stephanie Brendlen

Stephanie Brendlen, District Counsel/District Clerk

Agenda posted on May 19, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS FINANCE COMMITTEE MEETING
February 11, 2019 Minutes**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Kerr (Chair) and Stamey

1. CALL TO ORDER

Chair Kerr called the meeting to order at 2:00 p.m.

2. PUBLIC COMMENT

There was no public comment.

3. NEW BUSINESS

3.1 Approval of Minutes from May 30, 2018

Motion by Director Stamey to approve the May 30, 2018 Minutes; seconded by Director Kerr.

3.2 Public Safety Building

Chief Meyer lead the discussion on this joint agency project with the City of San Ramon and provided information on the Public Safety Building, logistics, cost estimates and financing plan. Director Stamey expressed seismic concerns given this would be considered an essential services building. Chief Meyer also outlined benefits to the community of working cooperatively with the City of San Ramon. Questions and answers followed the presentation; however, no direction was given as this was an informational only presentation.

3.3 Update Reserve Fund Policy

Financial Consultant Ken Campo stated revisions to the policy related to worker's compensation. He explained our current liability, funds available and actuary references. The policy was revised pursuant to direction of the Board regarding changes in worker's compensation reserve amounts. Direction from the Finance Committee was given to present the revised Reserved Fund Policy to the Board of Directors for consideration and approval of changes.

3.4 Mid-Year Budget

Mr. Ken Campo presented a preliminary mid-year budget update. Items discussed were property tax revenue, ambulance fee revenue, strike team reimbursements and related overtime, salary savings and other expenditure adjustments. Insurance proceeds were also discussed. Mr. Campo presented the current year City of San Ramon Property Tax Sharing Agreement calculation and the impact of the City Center development.

3.5 Freeway Blocker Fees-Verbal Discussion

Chief Meyer lead the discussion on the premise of the fee. He stated it would be difficult to establish a program and process and collectability would be unlikely. No further action or direction was given by the Finance Committee.

4. ADJOURNMENT

The regular meeting adjourned at 3:40 p.m.

Approved by: _____
Jay Kerr
Director/Finance Committee Chair

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FINANCE & HR COMMITTEE MEETING AGENDA**

May 5, 2022 MINUTES

Location: **San Ramon Valley Fire Protection District
Administrative Offices – Large Conference Room
1500 Bollinger Canyon Road, San Ramon, CA 94583**

Committee Members Present: Vice President Kerr (Chair), Director Lee

1. CALL TO ORDER

Chair Kerr called the meeting to order at 10:00 a.m.

2. PUBLIC COMMENT

There was no public comment.

3. NEW BUSINESS

3.1 2021-22 Budget Update and Revised Financial Forecast.
Chief Financial Officer Davina Hatfield presented this item.

3.2 Review/discussion of District Unfunded Liabilities Associated with CCCERA Retirement System and California Employers' Retiree Benefit Trust Fund ('OPEB').
Chief Financial Officer Hatfield presented this item.

3.3 Review of Delta Dental Self-Insured Dental Program.
Chief Financial Officer Hatfield presented this item.

3.4 Consideration of Third-Party Investment Advisory Services.
Chief Financial Officer Hatfield presented this item. Direction from the Committee was given to continue working with Chandler Investment Advisors and bring the item to the Board of Directors for consideration.

3.5 Consideration of Special Districts Risk Management Authority (SDRMA) Property, Liability and WC Insurance Program.
Financial Consultant Kenneth Campo presented this item. Direction from the Committee was given to continue researching the SDRMA Program and report on findings.

4. ADJOURNMENT

The Committee meeting was adjourned at 11:36 a.m.

Prepared by: _____
Stephanie Brendlen
District Counsel/District Clerk

Approved by: _____
Jay Kerr
Director/Finance Committee Chair