

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
NOVEMBER 16, 2022 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

Board Members Present: President Crean, Vice President Kerr, Directors Parker, Stamey, and Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Crean called the meeting to order at 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

Director Parker led the Pledge of Allegiance. President Crean led a moment of silence for the 25 injured South Whittier law enforcement recruits.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

The Board entered Closed Session at 1:02 p.m.

4. CLOSED SESSION

4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

4.2 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6.

Agency Designated Representatives: Fire Chief Meyer, Administrative Consultant Ken Campo
Employee organization: International Association of Firefighters Local 3546, Unrepresented Employees

5. RETURN TO OPEN SESSION

The Board returned to Open Session at 1:44 p.m.

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6. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Crean announced there was no reportable Board action from Closed Session.

President Crean made a special announcement recognizing Director Parker's 80th birthday. The Board, staff and the public in attendance sang "Happy Birthday" to Director Parker.

7. PUBLIC COMMENT

There was no public comment.

8. CONSENT CALENDAR

Motion by Director Stamey to approve Consent Calendar Items 8.1 through 8.4; seconded by Vice President Kerr. Motion carried unanimously.

9. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

None.

10. OLD BUSINESS

10.1 Open Public Hearing for Second Reading and Adoption of Proposed Ordinance 2022-37; Adoption of 2022 Fire Code with Amendments.

President Crean opened the public hearing with the second reading by title only of Ordinance No. 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36. Deputy Chief Drayton presented the staff report for Ordinance 2022-37. There was no public comment. President Crean concluded the public hearing.

Motion by Director Parker to adopt Ordinance No. 2022-37: An Ordinance of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36 of the San Ramon Valley Fire Protection District Adopting the Provisions Contained in the 2022 California Fire Code (California Code of Regulations, Title 24, Part 9) with Amendments, and Repealing San Ramon Valley Fire Protection District Ordinance No. 36.; seconded by Director Stamey. Motion carried unanimously by roll call vote.

11. NEW BUSINESS

11.1 Adopt Resolution No. 2022-13 amending reference numbers to reflect the current 2022 Fire Code and Ordinance No. 2022-37.

Motion by Director Parker to adopt Resolution No. 2022-13 amending reference numbers to reflect the current 2022 Fire Code and Ordinance No. 2022-37; seconded by Vice President Kerr. Motion carried unanimously by roll call vote.

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11.2 Approve Employment Agreement with Denise Pangelinan and Adopt Resolution No. 2022-14 certifying the District's critical need for the temporary hiring.

Motion by Vice President Kerr to approve Employment Agreement with Denise Pangelinan and adopt Resolution No. 2022-14 certifying the District's critical need for the temporary hiring; seconded by Director Stamey. Motion carried unanimously by roll call vote.

12. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There was no correspondence for this month.

13. MONTHLY ACTIVITY REPORTS

13.1 Operations and Training Division - Deputy Chief Frank Drayton
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for October 2022.

13.2 EMS Division - EMS Deputy Chief Jim Selover
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for October 2022.

13.3 Community Risk Reduction – Deputy Chief Frank Drayton
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for October 2022.

13.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for October 2022.

13.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for October 2022.

13.6 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for October 2022.

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13.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for October 2022.

13.8 Fire Chief – Fire Chief, Paige Meyer

Due to his absence, each Board member received an update from Chief Meyer on his October 2022 report prior to the meeting.

14. GOOD OF THE ORDER

14.1 Comments by Board of Directors.

The Board agreed to Director Parker’s request to reschedule the time of the next Board meeting on December 14, 2022 to 3:00 p.m.

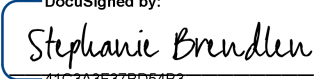
15. UPCOMING CALENDAR OF EVENTS

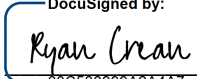
15.1 Next Regular Board Meeting, December 14, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar and noted the meeting was rescheduled to 3:00 p.m. President Crean also announced the upcoming EMS Committee meeting on November 28, 2022 at 3:00 p.m. in the Boardroom. Administrative Services Consultant Campo announced the San Ramon Chamber of Commerce Business and Community Awards Dinner on December 1 at 5:30 p.m., at the Bridges Country Club, noting City of San Ramon City Manager Joe Gordon will be the Employee of the Year.

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, NOVEMBER 16, 2022 AT 3:00 P.M.

The regular Board meeting adjourned at 2:24 p.m.

Prepared by: 
Stephanie Brendlen
District Clerk

Approved by: 
Ryan Crean
Board President