

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
SEPTEMBER 28, MINUTES**

**Board of Directors Regular Board Meeting**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** SRVFPD Administrative Offices – Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583

**Board Members Present:** President Crean, Vice President Kerr, Directors Parker and Lee

**Board Member(s) Absent:** Director Stamey

**1. CALL TO ORDER**

President Crean called the meeting to order at 1:01 p.m.

**2. PLEDGE OF ALLEGIANCE**

Director Lee led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

**4. PUBLIC COMMENT**

There was public comment by Roger Lake.

**5. CONSENT CALENDAR**

Director Kerr requested to remove Consent Calendar item 5.6 for further discussion. Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.5 and 5.7; seconded by Director Parker. Motion carried unanimously by roll call vote; President Crean, Vice President Kerr, Directors Parker and Lee voting in favor of the motion.

Chandler Asset Management Senior Portfolio Strategist Carlos Oblites and Portfolio Strategist Karl Meng informed the Board that updates to the District Investment Policy are representative of the California Government Code and working with CFO Davina Hatfield and Administrative Services Consultant Ken Campo on a strategy for appropriate investment placement. Mr. Oblites further informed the Board the policy meets the objectives of safety and liquidity. Motion by Vice President Kerr to approve Consent Calendar Item 5.6; seconded by Director Parker. Motion carried unanimously.

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**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Recognition of City of San Ramon Chief of Police Craig Stevens.

Chief Meyer acknowledged Chief Stevens' leadership and long dedication to the San Ramon community and said it's been an honor working with Chief Stevens. Director Pangelinan thanked Chief Stevens for his leadership and support to dispatch which has had a positive impact on the community. Chief Meyer presented Chief Stevens with a plaque on behalf of the District. Chief Stevens expressed his gratitude to the District and for working together to better serve the community. The Board thanked Chief Stevens for his service and wished him well in his retirement. City of San Ramon City Manager Joe Gordon complimented the City's relationship with the City of San Ramon Police, the District and the legacy of this team.

6.2 Public Safety Building/EOC Communications Center Presentation.

Deputy Chief Drayton and Director Denise Pangelinan presented the Public Safety Building/EOC Communications update.

The Board took a short break at 1:46 p.m. to take photos with Chief Stevens and returned to Open Session at 1:55 p.m.

6.3 Fire Prevention Week (October 9-15, 2022) and Fire Prevention Month 2022 Proclamation.

Deputy Chief Drayton presented a summary of Fire Prevention Week and the Fire Prevention Month 2022 Proclamation.

**7. OLD BUSINESS**

There was no Old Business.

**8. NEW BUSINESS**

There was no New Business.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton  
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for August 2022.

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10.2 EMS Division - EMS Deputy Chief Jim Selover  
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for August 2022. Chief Meyer complimented the work on the District's Mental Health project and emphasized the importance of attention to detail in its development.

10.3 Community Risk Reduction – Deputy Chief Frank Drayton  
Community Risk Reduction of monthly activities.

Deputy Chief Drayton provided the monthly activities report for August 2022.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for August 2022.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.

Director Pangelinan provided the monthly activities report for August 2022.

10.6 Human Resources Division – Administrative Services Consultant, Ken Campo  
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for August 2022.

10.7 Finance Division – Chief Financial Officer, Davina Hatfield  
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for August 2022.

10.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided the monthly activities report for August 2022.

**11. GOOD OF THE ORDER**

11.1 Comments by Board of Directors.

Vice President Kerr congratulated Director Parker on his new puppy. Director Lee complimented the Finance Division's updated Investment Policy.

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**12. UPCOMING CALENDAR OF EVENTS**

12.1 Next Regular Board Meeting, October 26, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar.

The Board took a recess at 2:46 p.m. and entered Closed Session at 3:00 p.m.

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

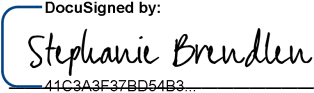
The Board returned to Open Session at 3:08 p.m.

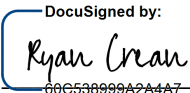
**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Crean announced there was no reportable Board action from Closed Session.

**16. ADJOURNMENT**

The regular Board meeting adjourned at 3:08 p.m.

Prepared by:   
Stephanie Brendlen  
District Clerk

Approved by:   
Ryan Crean  
Board President