

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
AUGUST 24, MINUTES**

**Board of Directors Regular Board Meeting**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** SRVFPD Administrative Offices – Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583

**Board Members Present:** President Crean, Vice President Kerr, Directors Stamey, Parker and Lee

**Board Member(s) Absent:** None

**1. CALL TO ORDER**

President Crean called the meeting to order at 1:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

District Staff led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Crean declared a quorum of the Board was present, and there were two changes to the Agenda. Chief Meyer announced that Agenda Item No. 6.1 will be moved to the September Board meeting. Chief Meyer also requested if the Board could move Agenda Item No. 13, Closed Session, to the next Agenda item. The Board agreed on the Agenda changes.

President Crean announced the Board would enter Closed Session on Agenda Items No. 13.1 and 13.2. The Board entered Closed Session at 1:01 p.m. and returned to Open Session at 1:27 p.m. President Crean announced there was no reportable Board action from Closed Session.

**4. PUBLIC COMMENT**

There was public comment by Roger Lake about the invitation to attend a celebration recognizing 50 years of service volunteer firefighter service to the Morgan Territory.

**5. CONSENT CALENDAR**

Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.7; seconded by Vice President Kerr. Motion carried unanimously.

Board Minutes August 24, 2022

Page 2 of 4

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Recognition of City of San Ramon Chief of Police Craig Stevens.

Agenda Item No. 6.1 moved to the September Board meeting.

6.2 Public Safety Building/EOC Communications Center.

Chief Meyer presented the update on the Public Safety Building/EOC Communications Center.

6.3 Presentation on the history of the Tassajara Fire Department's merger to the SRVFPD.

Former Director Steve Morgan presented the history of the Tassajara Fire Department's merger to the SRVFPD.

**7. OLD BUSINESS**

There was no Old Business.

**8. NEW BUSINESS**

There was no New Business.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

Chief Meyer recognized this month's letters, including City of San Ramon Chief of Police Craig Stevens' letter of appreciation.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton  
Operations and Training Report of monthly activities.

Chief Meyer provided the monthly activities report for June and July 2022.

10.2 EMS Division - Acting EMS Battalion Chief Jonas Aguiar  
EMS Report of monthly activities.

Battalion Chief Jonas Aguiar provided the monthly activities report for June and July 2022.

10.3 Community Risk Reduction – Deputy Chief Frank Drayton  
Community Risk Reduction of monthly activities.

Chief Meyer provided the monthly activities report for June and July 2022.

Board Minutes August 24, 2022

Page 3 of 4

- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

Chief Meyer provided the monthly activities report for June and July 2022.

- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.

Chief Meyer provided the monthly activities report for June and July 2022.

- 10.6 Human Resources Division – Administrative Services Consultant, Ken Campo  
Human Resources Report of monthly activities.

Administrative Services Consultant Campo provided the monthly activities report for June and July 2022.

- 10.7 Finance Division – Chief Financial Officer, Davina Hatfield  
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for June and July 2022.

- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Fire Chief Report of monthly activities.

Chief Meyer provided the monthly activities report for June and July 2022.

## **11. GOOD OF THE ORDER**

- 11.1 Comments by Board of Directors.

Director Parker is pleased to be back to in-person meetings. Vice President Kerr acknowledged a good District turnout at the City Council meeting. Director Lee complimented the District's email IT security measures. President Crean thanked Ryan Mahoney for his participation in the Oak Fire, welcomed back Chief Selover, and congratulated Acting Battalion Chief Sabye. Director Parker further announced no Board election in November. Chief Meyer mentioned the passing of retired Engineer Jack Sheppard and acknowledged engines and guards attending his service in Redding and asked for adjournment in honor of Jack Sheppard. President Crean and Director Stamey appreciated the District's presence at the Car Show.

## **12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Next Regular Board Meeting, September 28, 2022 at 1:00 p.m.

President Crean announced the above event on the upcoming calendar. Director Parker announced the 911 Remembrance Ceremony from 5:30 p.m. to 6:35 p.m. at Oak Hill Park in Danville. Director Lee announced the Street Smarts Bike Rodeo & Festival on September 10, 2022 from 10 a.m. to 1 p.m. at the Iron Horse Middle School (reservations required).

Board Minutes August 24, 2022

Page 4 of 4

**13. CLOSED SESSION**

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
California Government Code Section 54956.9(d)(1):  
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

**14. RETURN TO OPEN SESSION**

The Board entered Closed Session at 1:01 p.m. and returned to Open Session at 1:27 p.m.

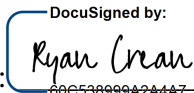
**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Crean announced there was no reportable Board action from Closed Session.

**16. ADJOURNMENT**

The regular Board meeting adjourned at 3:05 p.m. in memory of retired Engineer Jack Sheppard.

Prepared by:   
 41C3A3F37BD54B3...  
 Stephanie Brendlen  
 District Clerk

Approved by:   
 66C538999A2A4A7...  
 Ryan Crean  
 Board President