

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Wednesday, September 28, 2022 – 1:00 p.m.**

*Ryan Crean, Board President  
Jay Kerr, Board Vice President  
Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**MEETING LOCATION: SRVFPD Administrative Offices – Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

**5. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period August 15, 2022 through September 19, 2022 in the amount of \$4,047,788.67.
- 5.2 Approve the Board Minutes from the August 24, 2022 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the period of August in the amount of \$5,082,737.01.
- 5.4 Adopt Resolution 2022-12 Amending District Conflict of Interest Code.
- 5.5 Approve Purchase Contracts with Motorola Solutions, Inc. and Xybix Systems, Inc. for the Acquisition of Equipment and Services Related to the New Dispatch Center.
- 5.6 Approve Updates to District Investment Policy.

5.7 **Personnel Actions:**

**Step Increases:**

Approve staff recommendation to award the following step increase, effective October 1, 2022:

Captain Casey Rivers to Captain 12, step 5

Engineer Joshua Scott to Engineer 5, step 6

Engineer Casey Good to Engineer 4, step 6

**Academy 2018-1**

Firefighter Kenneth Day to Firefighter 6, step 6

**Academy 2019-1 (Group 2)**

Firefighter Maria Castellanos to Firefighter 5, step 5

Firefighter Colton Fredrickson to Firefighter 5, step 5

Firefighter Brock Haynie to Firefighter 5, step 5

Firefighter Cody Peebles to Firefighter 5, step 5

Firefighter Robert Smith to Firefighter 5, step 5

CERT Coordinator Danielle Bell to CERT Coordinator, step 6

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Recognition of City of San Ramon Chief of Police Craig Stevens.

6.2 Public Safety Building/EOC Communications Center Presentation.

6.3 Fire Prevention Week (October 9-15, 2022) and Fire Prevention Month 2022 Proclamation.

**7. OLD BUSINESS**

None.

**8. NEW BUSINESS**

None.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton  
Operations and Training Report of monthly activities.

10.2 EMS Division –EMS Deputy Chief Jim Selover  
EMS Report of monthly activities.

10.3 Community Risk Reduction Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Administrative Services Consultant, Ken Campo  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Chief Financial Officer, Davina Hatfield  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Next Regular Board Meeting, October 26, 2022 at 1:00 p.m.

**13. CLOSED SESSION**

- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, OCTOBER 26, 2022 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
41C3A3F37BD54B3...

Stephanie Brendlen, District Clerk

*Agenda posted on September 22, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*