

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Wednesday, August 24, 2022 – 1:00 p.m.

*Ryan Crean, Board President
Jay Kerr, Board Vice President
Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

MEETING LOCATION: **SRVFPD Administrative Offices – Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

5. CONSENT CALENDAR

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1 Approve the demand register for the period June 14, 2022 through August 14, 2022 in the amount of \$33,156,199.36.
- 5.2 Approve the Board Minutes from the June 22, 2022 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the periods of June in the amount of \$5,334,843.49 and July 2022 in the amount of \$5,352,186.47.
- 5.4 Approve Amendment No. 7 to the Innovative Claims Solutions Contract for Third-Party Administrative Services.
- 5.5 Receive and review the Quarterly Investment Report for the quarter ended June 30, 2022.
- 5.6 Approval of payment to FAIRA (Fire Agencies Insurance Risk Authority) for Liability and Property Insurance for the period July 1, 2022 through June 30, 2023 in the amount of \$402,721.

5.7 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increases, effective September 1, 2022:

Battalion Chief Michael Mohun to Battalion Chief 2, step 5

Battalion Chief Christopher Parsons to Battalion Chief 1, step 5

Captain Brian Olson to Captain 12, step 6

Captain Grant Sparkes to Captain 11, step 6

Firefighter Xavier Sanchez to Firefighter 5, step 3

Single Role Paramedics

Hunter Clement to Single Role Paramedic, step 2

Deandre Espinoza to Single Role Paramedic, step 2

Anthony Hazel to Single Role Paramedic, step 2

Justin McCabe to Single Role Paramedic, step 2

Emmett Theodore to Single Role Paramedic, step 2

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Recognition of City of San Ramon Chief of Police Craig Stevens.

6.2 Public Safety Building/EOC Communications Center.

6.3 Presentation on the history of the Tassajara Fire Department's merger to the SRVFPD.

7. **OLD BUSINESS**

8. **NEW BUSINESS**

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

10. **MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton

Operations and Training Report of monthly activities.

10.2 EMS Division – Acting EMS Battalion Chief Jonas Aguiar

EMS Report of monthly activities.

10.3 Community Risk Reduction Division – Deputy Chief Frank Drayton

Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton

Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan

Communications and Technology Report of monthly activities.

10.6 Human Resources Division – Administrative Services Consultant, Ken Campo

Human Resources Report of monthly activities.

10.7 Finance Division – Chief Financial Officer, Davina Hatfield

Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

12.1 Next Regular Board Meeting, September 28, 2022 at 1:00 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):

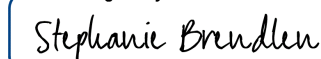
Karan Ravi Panjabi v. SRVFPD, et al., Case No.: CIVMSC21-00077

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 28, 2022 AT 1:00 P.M.

Prepared by:
DocuSigned by:



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Stephanie Brendlen, District Clerk

Agenda posted on August 18, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.