

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MAY 16, 2022 MINUTES**

Board of Directors Regular Board Meeting

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: Teleconference

Board Members Present: President Crean, Vice President Kerr, Directors Stamey, Parker and Lee

Board Member(s) Absent: None

1. CALL TO ORDER

President Crean called the meeting to order at 1:03 p.m.

2. PLEDGE OF ALLEGIANCE

District Staff led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

4. PUBLIC COMMENT

There was public comment by Roger Lake providing information on the Stations 37 & 40 Volunteer Program 50th Anniversary Celebration on June 16, 2022 (5 p.m.) at Station 37 (10207A Morgan Territory Road), RSVP to Suzanne Lake.

5. CONSENT CALENDAR

Motion by Director Parker to approve Consent Calendar Items 5.1 through 5.8; seconded by Director Stamey. Motion carried unanimously by roll call vote.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Introduction of 2021-I Fire Recruit Academy.

The 2021-I Fire Recruit Academy video was introduced by Chief Meyer.

7. **OLD BUSINESS**

7.1 2021-2022 Budget update and approval of budget adjustments listed in the staff report.

This item was presented by Administrative Services Consultant Campo and Chief Financial Officer Hatfield with comments by Finance & Human Resources Committee Chair Director Kerr.

8. **NEW BUSINESS**

8.1 Open Public Hearing to consider Annual CPI Adjustment to Service Fees and Charges contained within Ordinance No. 28 and Adoption of Resolution No. 2022-08.

President Crean opened the Public Hearing. Chief Financial Officer Hatfield presented the Annual CPI Adjustment for Services and Charges contained within Ordinance No. 28 and the basis for calculations. There was no public comment.

Motion by Director Lee to consider Annual CPI Adjustment to Service Fees and Charges contained within Ordinance No. 28 and adopt Resolution No. 2022-08; seconded by Director Kerr. Motion carried unanimously by roll call vote. President Crean concluded the Public Hearing.

8.2 Open Public Hearing for the Annual Exterior Hazard Abatement Program for the purpose of receiving public comment to show just cause why exterior hazard abatement standards are not applicable to appellant property.

President Crean opened the Public Hearing. Deputy Chief Drayton presented this item. There was no public comment. President Crean concluded the Public Hearing.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

10. **MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for April 2022.

10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.

Chief Meyer provided the monthly activities report for April 2022.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for April 2022.

- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for April 2022.

- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

Director of Emergency Communications Pangelinan provided the monthly activities report for April 2022.

- 10.6 Human Resources Division – Administrative Services Consultant, Ken Campo
Human Resources Report of monthly activities.

Chief Meyer provided the monthly activities report for April 2022.

- 10.7 Finance Division – Chief Financial Officer, Davina Hatfield
Finance Report of monthly activities.

Chief Finance Officer Hatfield provided the monthly activities report for April 2022 with comments by Finance & Human Resources Committee Chair Director Kerr.

- 10.8 Fire Chief – Fire Chief, Paige Meyer

Chief Meyer provided his monthly report for April 2022.

11. GOOD OF THE ORDER

- 11.1 Comments by Board of Directors.

Director Parker shared information regarding NorCal Firefighters Support Ukrainian Firefighters requesting supplies. On behalf of the Board, President Crean directs staff to research this request, ensuring the District is properly indemnified and in compliance with the District's Surplus Policy.

12. UPCOMING CALENDAR OF EVENTS

- 12.1 Board Budget Workshop, June 2, 2022 at 10:00 a.m., Administrative Offices - Boardroom.
12.2 2021-1 Firefighter Recruit Academy Graduation, June 3, 2022, 3:00-5:00 p.m., at The Roundhouse (2600 Camino Ramon, San Ramon) in the Tahoe Auditorium.
12.3 Next Regular Board Meeting, June 22, 2022 at 1:00 p.m.

President Crean announced the above events on the upcoming calendar. Chief Meyer said the Board Budget Workshop will be held via teleconference and future meetings will resume in-person with at least four Board members present upon further notice. President Crean also announced the passing of Chief Meyer's mother, Linda Lee Wilson, on May 6, 2022. On behalf of the Board, President Crean dedicated the meeting to Ms. Linda Lee Wilson, and the meeting will close in her honor.

The Board took a recess at 2:38 p.m. and entered Closed Session at 2:45 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 3 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

The Board returned to Open Session at 3:06 p.m.

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

President Crean announced there was no reportable Board action from Closed Session.


16. ADJOURNMENT

On behalf of the Board, President Crean again offered his deepest condolences and sympathy for Chief Meyer's loss and adjourned the meeting in honor of Ms. Linda Lee Wilson. The regular meeting concluded at 3:06 p.m.

Prepared by:


Stephanie Brendlen
District Clerk

Approved by:



Ryan Crean
Board President