

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**  
**Board of Directors Regular Board Meeting**

**Wednesday, June 22, 2022 – 1:00 p.m.**

*Ryan Crean, Board President*  
*Jay Kerr, Board Vice President*  
*Matthew Stamey, Director, Don Parker, Director, Michelle Lee, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**MEETING LOCATION:**      **SRVFPD Administrative Offices – Boardroom**  
**1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1.    CALL TO ORDER**
- 2.    PLEDGE OF ALLEGIANCE**
- 3.    DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4.    PUBLIC COMMENT**

Pursuant to the Ralph M. Brown Act (Government Code §54950 et. seq.), members of the public may comment on Agenda items and non-Agenda items related to any subject pertaining to District business during the Public Comment period. The time allotted for each speaker is determined by the Board President and may be limited to three (3) minutes.

**5.    CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Board with a single action unless a Board member requests separate discussion and/or action.

- 5.1    Approve the demand register for the period May 12, 2022 through June 13, 2022 in the amount of \$5,040,787.40.
- 5.2    Approve the Board Minutes from the May 16, 2022 Regular Board Meeting.
- 5.3    Approve salary, payroll taxes and retirement contributions for the period of May 2022 in the amount of \$5,325,218.18.
- 5.4    Approve the Board Minutes from the May 12, 2022 Board Training Meeting.
- 5.5    Approve the Board Minutes from the June 2, 2022 Board Budget Workshop Meeting.
- 5.6    Adoption of Resolution No. 2022-11 establishing the appropriations limit for Fiscal Year 2022-2023 at \$206,560,017.
- 5.7    Approval of FY 2022-2023 Excess Workers' Compensation Insurance.

5.8 **Personnel Actions:**

**Promotions:**

Approve staff recommendation to appoint the following:

Captain David Garcia to Battalion Chief 1, step 4

**Step Increases:**

Approve staff recommendation to award the following step increases, effective July 1, 2022:

**Academy 2020-1**

Firefighter Keith Adderly to Firefighter 5, step 3  
Firefighter Daniel Arriola to Firefighter 5, step 3  
Firefighter Dale Flora to Firefighter 5, step 3  
Firefighter Anthony Ortega to Firefighter 5, step 3  
Firefighter Oliver Ruggles to Firefighter 5, step 3  
Firefighter Xavier Sanchez to Firefighter 5, step 3  
Firefighter Tanner Silva to Firefighter 5, step 3  
Firefighter Lisa Slifer to Firefighter 5, step 3  
Firefighter David Townley to Firefighter 5, step 3

Captain Christopher Eberle to Captain 28, step 5

Engineer Daniel Davis to Engineer 4, step 6

Chief Financial Officer Davina Hatfield to Chief Financial Officer, step 4

Approve staff recommendation to award the following step increase, effective August 1, 2022:

**Academy 2018-1**

Firefighter Brandon Clay to Firefighter 5, step 6  
Firefighter Moyses Garcia to Firefighter 5, step 6  
Firefighter Jared Lomker to Firefighter 5, step 6  
Firefighter Mathew Marin to Firefighter 5, step 6  
Firefighter Frederick Rincon to Firefighter 5, step 6

**Academy 2019-1 (Group 1)**

Firefighter Devin Mongeau to Firefighter 5, step 5  
Firefighter David Scamporrino to Firefighter 5, step 5  
Firefighter Zekiel Spani to Firefighter 5, step 5  
Firefighter Shawnay Tarquinio to Firefighter 5, step 5  
Firefighter Ryan Vander Hyde to Firefighter 5, step 5

Engineer Taylor Westernen to Engineer 4, step 6

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Update on Public Safety for Mental Health Program (Preston Looper).

6.2 Update on San Ramon Valley Fire Protection District Training Center.

**7. OLD BUSINESS**

**8. NEW BUSINESS**

- 8.1 Authorize staff to enter into a contract with Chandler Asset Management for investment management services.
- 8.2 Public Hearing and Adoption of the 2022-2023 Annual Operating and Capital Budgets for Fiscal Year 2022-2023. The 2022-2023 Proposed Budget can be found on the District's website at <https://www.firedepartment.org/home/showpublisheddocument/4798>.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community.

**10. MONTHLY ACTIVITY REPORTS**

- 10.1 Operations and Training Division - Deputy Chief Frank Drayton  
Operations and Training Report of monthly activities.
- 10.2 EMS Division – Acting EMS Battalion Chief Jonas Aguiar  
EMS Report of monthly activities.
- 10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.
- 10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Administrative Services Consultant, Ken Campo  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Chief Financial Officer, Davina Hatfield  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Next Regular Board Meeting, August 24, 2022 at 1:00 p.m.

**13. CLOSED SESSION**


- 13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

14. **RETURN TO OPEN SESSION**

15. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

16. **ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, AUGUST 24, 2022 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie Brendlen, District Clerk

*Agenda posted on June 17, 2022 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*