

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING (Teleconference)  
MARCH 23, 2022 MINUTES**

**Board of Directors Regular Board Meeting**

***MISSION STATEMENT***

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** Teleconference

**Board Members Present:** President Crean, Vice President Kerr, Directors Stamey, Parker and Lee

**Board Member Absent:** None

**1. CALL TO ORDER**

President Crean called the meeting to order at 3:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

District Staff led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

President Crean declared a quorum of the Board was present, and there were no changes to the Agenda.

**4. PUBLIC COMMENT**

There was no public comment.

**5. CONSENT CALENDAR**

Director Lee noted the Board Minutes under Agenda Item No. 12.1 should show the Next Regular Board Meeting as March 23, 2022. Motion by Director Lee to approve Consent Calendar Items 5.1 through 5.6, with the noted correction; seconded by Director Stamey. Motion carried unanimously by roll call vote. President Crean welcomed the new hires.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

6.1 Introduction of 2022-I Single-Role Paramedic Academy.

Chief Meyer introduced the new Single-Role Paramedic Academy video. President Crean appreciates the opportunity to “meet” the Academy and complimented their diverse backgrounds.

6.2 Presentation of District’s Annual Comprehensive Financial Report (ACFR) for Fiscal Year Ended June 30, 2021, by Ahmed Badawi, CPA with Badawi & Associates. ACFR for Fiscal Year Ended June 30, 2021 located on the District website at:  
<https://www.firedepartment.org/home/showdocument?id=4728>.

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Chief Financial Officer Hatfield introduced Ahmed Badawi from Badawi & Associates who provided a brief ACFR presentation. Director Stamey found the report to be complete. Chief Meyer and Vice President Kerr complimented the Finance team's work.

**7. OLD BUSINESS**

7.1 Approve First Amendment and Restatement to the Dispatch Service Agreement Between the San Ramon Valley Fire Protection District and City of San Ramon.

Chief Meyer presented the Amendment includes an open-ended term; adds financial implications if terminated by either party; and adds an EOC Manager/Coordinator. In reply to Vice President Kerr, Chief Meyer said the EOC Manager/Coordinator will be in charge of the EOC, directly answering to the Fire Chief while also responding to the requests made by the City of the San Ramon Police Department as appropriate based on their needs. Director Lee appreciates the long-term, economies of scale relationship. Director Stamey stated it was important to review the agreement between the parties and have a long-term agreement in place. Director Parker noted there has been recent coordination of plans with multi-jurisdictional similarities by the Association of Bay Area Governments (ABAG) which lends to a greater recovery of funds from FEMA. He also emphasized all EOC plans must be exercised and updated to work. President Crean congratulated the District on this Agreement and said this is an example how the District operates in a high trust environment with the City of San Ramon and leverages its relationships to strengthen the community's assets.

Motion by Vice President Kerr to approve First Amendment and Restatement to the Dispatch Service Agreement Between the San Ramon Valley Fire Protection District and City of San Ramon; seconded by Director Parker. Motion carried by roll call vote.

**8. NEW BUSINESS**

8.1 Authorize staff to develop a contract with the Leader REF Group for the purchase and delivery of one (1) Type 2 Sprinter Van 2500 4x2 ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$175,000; and further authorize the necessary budget adjustments to reflect the purchase and funding of Sprinter Van ambulance.

Deputy Chief Drayton presented this item and noted that the ambulance will be paid for by County Measure X funds. In reply to Director Stamey, Deputy Chief Drayton confirmed the ambulance cost includes related equipment. In response to a question from Director Lee regarding electric vehicles, Deputy Chief Drayton stated staff has decided to wait until after the move to the new Administration building for any changes. Chief Meyer noted the following correction in the Board report: Leader REV not Leader REF. President Crean appreciates the Apparatus Committee members' hard work on this project designing specifications that will work best for the community.

Motion by Director Stamey to authorize staff to develop a contract with the Leader REV Group for the purchase and delivery of one (1) Type 2 Sprinter Van 2500 4x2 ambulances per District specifications, including independent equipment purchases and installation into finished ambulances, for a cost not to exceed \$175,000; and further authorize the necessary budget adjustments to reflect the purchase and funding of Sprinter Van ambulance; seconded by Director Lee. Motion carried by roll call vote.

- 8.2 Staff recommends approval of the Memorandum of Understanding Between San Ramon Valley Fire Protection District and International Association of Firefighters Local 3546-B.

Chief Meyer presented this item, emphasizing the goal is to allow new hires to enter the fire service as a paramedic and have a future as a firefighter paramedic. Chief Meyer reported that the 3546-B MOU will run concurrently with the Local 3546 MOU noting the following: SRP will be classified as non-safety for pensionable purposes and SRP will have the flexibility of 48-hour and 12-hour shifts to utilize the lower-level life support or mental health calls during fire season. Chief Meyer reported 30% of current hires in the SRP Program are from District's Scholarship Program. In reply to Vice President Kerr, Chief Meyer confirmed three years allows the District to evaluate the paramedics to ensure the District is providing the highest level of service with Financial Consultant Campo further noting that the Chief can waive the 3 years if the circumstances are appropriate to do so. Director Stamey appreciates the open-mindedness of IAFF 3546 in helping to make the SRP Program a success. In reply to President Crean, Chief Meyer stated operationally overtime can be filled by Firefighters Paramedic, but the District will not mandate Firefighters from 3546, it will mandate 3546-B first and also stated the District has not had conversations with LEMSA about the option to run a one-person ambulance.

Motion by Vice President Kerr to approval of the Memorandum of Understanding Between San Ramon Valley Fire Protection District and International Association of Firefighters Local 3546-B; seconded by Director Parker. Motion carried by roll call vote.

- 8.3 Accept by simple motion the Behavioral Health Justice Intervention Services Grant Award in the amount of \$390,000.00 and authorize the appropriate budget adjustments to reflect the grant revenue and expenditures.

Deputy Chief Selover presented this item, noting that the Award compliments the Public Safety for Mental Health program. Chief Meyer credits the EMS Division for finding funding to support the Public Safety for Mental Health program. Director Stamey appreciates the BHJIS Award and the staff's work on this Grant. Director Lee emphasized the need for this the grant, complimented the staff's work on this grant, and encouraged the District's continued efforts to find similar funding. President Crean thanked Chief Selover for positioning the District to move forward in our efforts to provide citizens with the best possible service.

Motion by Director Stamey to accept by simple motion the Behavioral Health Justice Intervention Services Grant Award in the amount of \$390,000.00 and authorize the appropriate budget adjustments to reflect the grant revenue and expenditures; seconded by Vice President Kerr. Motion carried by roll call vote.

- 8.4 Public Safety for Mental Health Program. Authorize staff to enter into the attached contract with Full Tilt Strategies LLC for Behavioral Health Response and Wellbeing Solutions in the amount of \$350,000; and provide ancillary support to the mental health care initiative with associated costs in the areas of medical direction, analytics and legal support in an amount not to exceed \$350,000.

Chief Meyer presented this item, noting that the contract establishes a system providing our employees with the tools to work at the highest level and includes key analytics and data to measure outcomes and evaluate the success of the program. He further stated that this contract will also provide a system for

the maintenance of employee mental health and prevention of employee mental health issues. In reply to Vice President Kerr, Chief Meyer reported the contract presented to the Board stated all work had been completed in the first contract, but the new contract will need to be amended to show there are remaining items to be delivered by Mr. Looper under the first contract which were delayed due to COVID-19, noting this will be at no cost to the District. He also reported the parties have already extended the first contract to reflect these remaining services to be provided to the District, again noting at no cost to the District. In reply to Vice President Kerr, Chief Meyer said Preston will collect feedback and will present an update on the feedback and the next steps. Chief Meyer stated it is important to review the feedback to move forward and every 4-6 months to present the Board with analytics and data. Vice President Kerr supports the program. In reply to Director Lee, District Counsel/District Clerk confirmed that the first contract had an extension by the parties in writing due to mental health training delays due to COVID-19 and such extension of the first contract services was at no additional cost to the District. President Crean looks forward to the update from Mr. Looper.

Motion by Director Lee to Authorize staff to enter into the attached contract with Full Tilt Strategies LLC for Behavioral Health Response and Wellbeing Solutions in the amount of \$350,000 (with modifications to show the needed completion of services under the first contract); and provide ancillary support to the mental health care initiative with associated costs in the areas of medical direction, analytics and legal support in an amount not to exceed \$350,000; seconded by Director Stamey. Motion carried by roll call vote.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

Letters of appreciation and support from the community were received and acknowledged.

President Crean appreciates the letters of support.

**10. MONTHLY ACTIVITY REPORTS**

10.1 Operations and Training Division - Deputy Chief Frank Drayton  
Operations and Training Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for February 2022.

10.2 EMS Division - Deputy Chief Jim Selover  
EMS Report of monthly activities.

Deputy Chief Selover provided the monthly activities report for February 2022.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for February 2022.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.

Deputy Chief Drayton provided the monthly activities report for February 2022. In reply to Vice President Kerr and Director Stamey, Deputy Chief Drayton confirmed the Station 34 truck is relocated, there are no access issues of ingress/egress for the station, and fencing will secure the portable and area.

- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.

Director of Emergency Communications Denise Pangelinan provided the monthly activities report for February 2022. In reply to Director Stamey, Director Pangelinan said the District tags the equipment and matching records of all purchased hardware equipment.

- 10.6 Human Resources Division – Financial Consultant, Ken Campo  
Human Resources Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for February 2022.

- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.

Financial Consultant Campo provided the monthly activities report for February 2022.

- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

Chief Meyer provided his monthly report for February 2022, including updates regarding the District's Alamo MAC (Municipal Advisory Council) presentation, City of San Ramon State of the City, Danville State of the Town & Community Awards, Budget Retreat preparation and Public Safety for Mental Health Program which included discussions with Stanford Health Care ValleyCare in Pleasanton and San Ramon Regional Medical Center about alternative destinations. Vice President Kerr complimented the Chief and the command staff on the District's City of San Ramon presentation and stated he received compliments from City Council Members.

## 11. **GOOD OF THE ORDER**

- 11.1 Comments by Board of Directors.

There were no comments by the Board.

- 11.2 NorCal First Alarm Girls Fire Camp.

In reply to Director Lee's request for the District to support the upcoming NorCal First Alarm Girls Fire Camp, Chief Meyer stated the District is now aware of this opportunity to support the event and the District will reach out to see if assistance is needed. Chief Meyer will also reach out to the organization and ask that they keep the District informed of future events because the District did not receive notice for this event. Director Lee supports the District finding opportunities to grow the pipeline for students interested

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in firefighting.

**12. UPCOMING CALENDAR OF EVENTS**

12.1 Next Regular Board Meeting, April 13, 2022 at 1:00 p.m. via Zoom.

12.2 Board Retreat, March 31, 2022 at 10:00 a.m., Roundhouse.

President Crean announced the above events on the upcoming calendar. He also informed the Board that the Fire District Association of California Conference is scheduled from April 6-8, 2022 in Napa and the deadline to register is March 25, 2022 and the California Special Districts Association Legislative Days in Sacramento is scheduled for May 17-18, 2022.

The Board took a recess at 5:01 p.m. and entered Closed Session at 5:10 p.m.

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 1 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PUBLIC EMPLOYMENT: District Counsel/District Clerk

Pursuant to Government Code Section 54957(b)(1) and 54954.5(e).

**14. RETURN TO OPEN SESSION**

The Board returned to Open Session at 6:13 p.m.

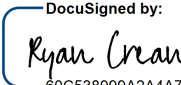
**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

President Crean announced there was no reportable Board action from Closed Session.

**16. ADJOURNMENT**

The regular meeting concluded at 6:14 p.m.

Prepared by:   
Stephanie Brendlen  
District Clerk

Approved by:   
Ryan Crean  
Board President