

**San Ramon Valley Emergency Preparedness
Citizen Corps Council
POLICY ADVISORY COMMITTEE MEETING**

December 10, 2021 MINUTES

Location: Teleconference.

Committee Present: San Ramon Valley Fire Protection District Board of Director Michelle Lee, Contra Costa County Board of Supervisor Candace Andersen, Town of Danville Councilmember Karen Stepper, City of San Ramon Mayor Dave Hudson, San Ramon Valley Unified School District Board Director Ken Mintz.

Committee Absent: None

CALL TO ORDER

Chair Supervisor Andersen called the meeting to order at 9:00 a.m.

1. PUBLIC COMMENT

There was no public comment.

2. APPROVAL OF FEBRUARY 12TH, 2021 MINUTES

Motion by Supervisor Andersen to approve February 12th 2021 Minutes; seconded by Councilmember Stepper. Motion carried unanimously by roll call vote.

3. FINANCIAL REPORT

Financial Report by Davina Hatfield. The budget is currently \$80,517 in the account. Budgeted revenue of \$50,000 and expenses of \$26,000. Motion by Director Member Lee to approve the Financial Report; seconded by Director Mintz. Motion carried unanimously by roll call vote.

4. COMMITTEE REPORTS AND POLICY UPDATES

4.1 Alert & Notifications and Communications

Captain Carlson introduced Joe Grupalo to do a presentation on ZoneHaven for the Council.

4.2 Training, Education and Publications

Captain Carlson explained how the Annual Fair Emergency Prep Fair is not the best use of our funds and time. The next meeting the TAC will present how we will be engaging the Citizens of the San Ramon Valley in 2022.

4.3 HeartSafe Community

San Ramon Valley Fire Protection District Emergency Coordinator Bell reported that HeartSafe Community has been put on hold due to COVID. TAC will continue to meet and Ilana Samuels who is the new Director of Communications and Community relations and San Ramon Valley Unified School District will join the TAC group.

4.4 Community Emergency Response Team (CERT)

San Ramon Valley Fire Protection District Emergency Coordinator Bell reported on CERT activities, including updates related to COVID Vaccination Clinics, CERT C4, CERT Communication drill, CERT Classes resuming next year

4.5 Access and Functional Needs

San Ramon Valley Fire Protection District Emergency Coordinator Bell reported on Access and Functional Needs, including updates related to Autism AFN (Access & Functional needs) and DAFN (Disabilities Access & Functional Needs)

5. NEW BUSINESS

None

6. ADJOURNMENT/NEXT MEETING

The meeting concluded at 9:59AM

Prepared by:

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Danielle Bell
Emergency Coordinator

Approved by:

DocuSigned by:

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Candace Anderson
CCC Board of Supervisor/Committee Chair