

San Ramon Valley Emergency Preparedness Citizen Corps Council

February 12, 2021 – 9:00 a.m.
Policy Advisory Committee

Location: Teleconference.

Committee Present: San Ramon Valley Fire Protection District Board of Director Michelle Lee, Contra Costa County Board of Supervisor Candace Andersen, Town of Danville Councilmember Karen Stepper, City of San Ramon Mayor Dave Hudson, San Ramon Valley Unified School District Board Director Ken Mintz.

Committee Absent: None

CALL TO ORDER

Chair Supervisor Andersen called the meeting to order at 9:05 a.m.

1. PUBLIC COMMENT

There was no public comment.

2. APPROVAL OF OCTOBER 23, 2020 MINUTES

Motion by Supervisor Andersen to approve October 23, 2020 Minutes; seconded by Councilmember Stepper. Motion carried unanimously by roll call vote.

3. FINANCIAL REPORT

Financial Report by Davina Hatfield. The budget is currently \$34,000 in the account. Motion by Councilmember Stepper to approve the Financial Report; seconded by Director Lee. Motion carried unanimously by roll call vote.

4. COMMITTEE REPORTS AND POLICY UPDATES

4.1 Alert & Notifications and Communications

Report from San Ramon PD Captain Carlson on Alert, Notifications and Communications, including updates related to keeping residents informed, fire season, and COVID-19 communications.

4.2 Training, Education and Publications

- San Ramon Valley Fire Protection District Emergency Coordinator Danielle Bell reported that Training, Education and Publications has been put on hold due to COVID,

4.3 HeartSafe Community

Cliff Buxton San Ramon PD Emergency Management Analyst reported that HeartSafe Community has been put on hold due to COVID.

4.4 Community Emergency Response Team (CERT)

San Ramon Valley Fire Protection District Emergency Coordinator Bell reported on CERT activities, including updates related to COVID Vaccination Clinics, CERT C8, CERT Refresher classes Social Bridging Project Water Drums/Storage

4.5 Access and Functional Needs

San Ramon Valley Fire Protection District Emergency Coordinator Bell reported on Access and Functional Needs, including updates related to Autism AFN (Access & Functional needs) and DAFN (Disabilities Access & Functional Needs)

Councilmember Stepper would like to talk about doing the Emergency Prep Fair this year. Ken Mintz San Ramon Valley Unified School District Board Member brought up a different idea of doing a virtual fair due to things possibly not being fully open in light of COVID restrictions. In addition, the Council would like to hear a brief bio from Marcelle Indelicato, new Emergency Manager of the Town of Danville, next meeting.

5. NEW BUSINESS

5.1 Approval of budget adjustment. Increase Revenue and Expenditure for CalOES Homeland Security Grant awarded through the Contra Costa County Sheriff's Office in the amount of \$34,212.

Motion by Supervisor Andersen to approve budget adjustment and increase revenue and expenditure for CalOES Homeland Security Grant awarded through the Contra Costa County Sheriff's Office in the amount of \$34,212 by Councilmember Stepper; seconded by Director Lee. Motion carried unanimously by roll call vote.

6. ADJOURNMENT/NEXT MEETING

The meeting concluded at 9:47AM

PAC Board Minutes
February 12, 2021


Prepared by:

DocuSigned by:

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Danielle Bell
Emergency Coordinator

Approved by:

DocuSigned by:

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Candace Anderson
CCC Board of Supervisor/Committee Chair