

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FACILITIES  
COMMITTEE MEETING AGENDA**

**SEPTEMBER 15, 2021 – 10 a.m.**

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

*Consistent with California Governor's Executive Orders N-29-20 and N-08-21 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov). Please make sure comments are submitted prior to 9:00a.m. on September 15, 2021.*

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1602104486?pwd=T2NnWU0wU1FQNW50dWdsbzVzZTVtdz09>

Webinar ID: 160 210 4486

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Webinar ID: 160 210 4486

**This meeting will be available to District Residents via the District's website at**

<https://www.firedepartment.org>

**ATTENTION:** Members of the public may submit comments via email prior to the meeting to [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov), which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record, depending on the length of the email. The time allotted for each public comment is determined by the Board Director (Chair) Parker and may be up to a maximum of three (3) minutes.


---

**Committee: Director Parker (Chair), President Stamey**

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**

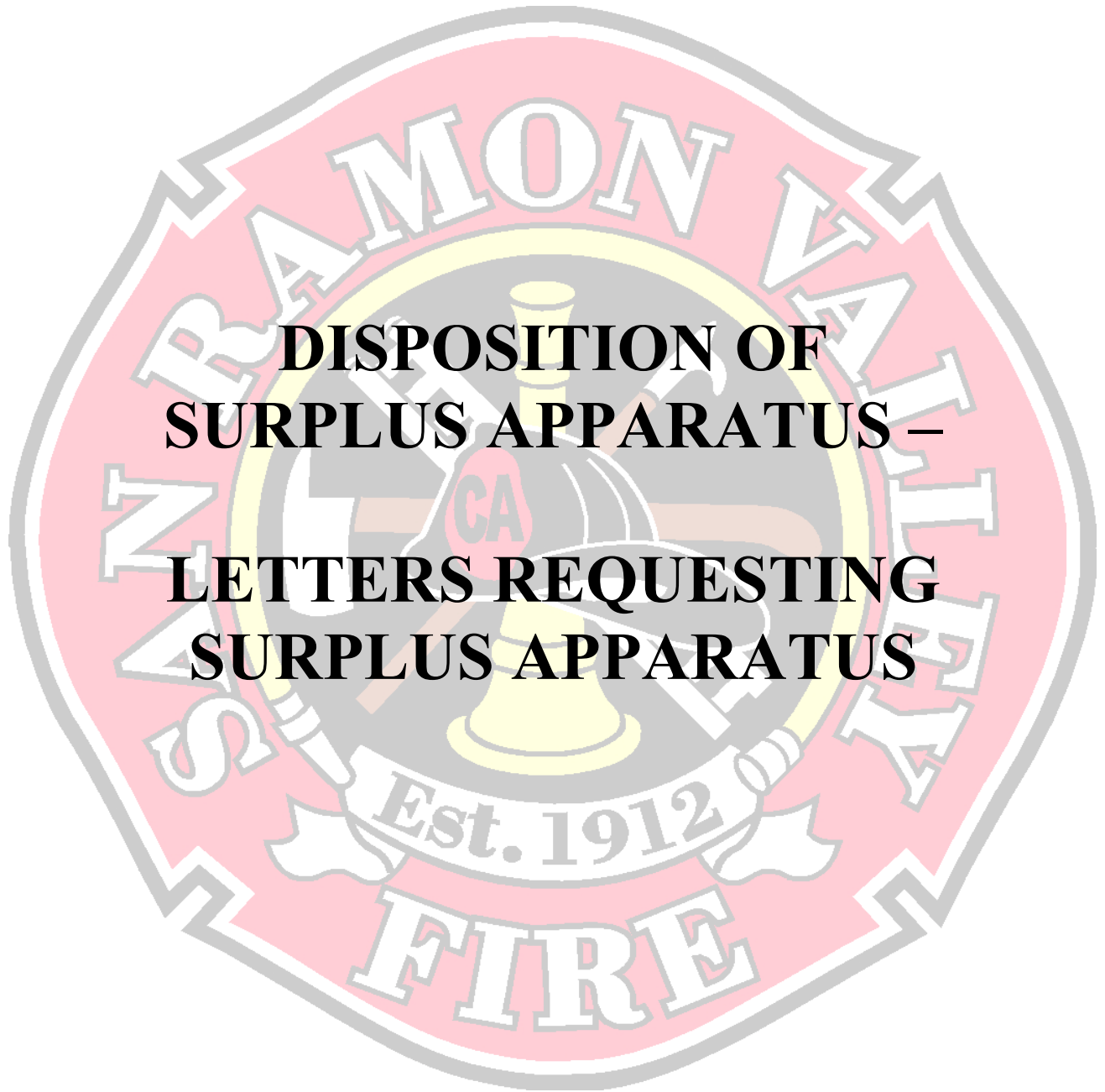
3. **DISPOSITION OF SURPLUS APPARATUS E-531, E-632, E-659, T-827 (TRAINING TILLER) AND MEDIC 704**
4. **UPDATE DISPOSING OF SURPLUS EQUIPMENT POLICY**
5. **UPDATE REGARDING STATIONS 32, 34 AND 39**
6. **DISCUSS FLEET PURCHASE OPTIONS**
7. **DISCUSS SINGLE ROLE AMBULANCES**
8. **UPDATE ON PRO-TEQ EARLY EARTHQUAKE WARNING**
9. **ADJOURNMENT**

Prepared by:

DocuSigned by:  
  
41C3A3F37BD54B3...  
Stephanie E. Sakai, District Clerk

**Agenda posted on September 9, 2021 at the District Administration Building, Fire Stations 30, 31, 32, 34, 35, 36, 37, 38 and 39, and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org)**

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact District Clerk at (925) 838-6661.*



**DISPOSITION OF  
SURPLUS APPARATUS –  
LETTERS REQUESTING  
SURPLUS APPARATUS**

# TRAINING TILLER.



Board of Directors  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

Dear Board Members,

On behalf of the search dogs, handlers, Board of Directors and staff at the National Disaster Search Dog Foundation (SDF), thank you for your consideration of donating equipment to our organization.

The tax-deductible gift of the vehicles would be a tremendous safety asset to our organization as it would allow these pieces of equipment to continue their service by providing safety training and usage for small-scale incidents on our 125-acre campus.

As the first training facility built specifically for the training of disaster search canines like San Ramon Valley Fire Protection District's four-legged members, Leslie and Navy, SDF's National Training Center provides valuable support for our nation's urban search and rescue (USAR) system. With this gift, your department would be directly contributing to our mission through the improvement of our campus, both in operation and training offerings.

In addition to on-campus emergency response, the donation of a Type 3 would allow our three-person maintenance team to consolidate their tools to one vehicle, making their work more efficient.

The tiller truck would be a significant addition to our training props, adding essential realism that visiting canine search teams need during disaster simulation training. To maximize this, SDF would place this tiller in either our Search City location next to one of our training props named "Murphy's Firehouse" or alongside our freeway collapse, where the vehicle would remain stationary.

Neither vehicle would ever leave the campus and would not be registered as drivable on any public roads or used as an emergency vehicle.

If the donation is approved by the Board of Directors of the San Ramon Valley Fire Protection District, SDF would assume all cost related to this equipment and would be responsible for transportation of these vehicles to our campus. SDF would assume liability and handle any needed maintenance on the equipment.

If you have any questions, please email me at [george@searchdogfoundation.org](mailto:george@searchdogfoundation.org) or call (805) 455-4794.

Thank you to the Board of Directors for your enduring support of the disaster canine program and consideration of this gift. We look forward to continuing to explore ways to expand our partnership with you and the San Ramon Valley Fire Protection District to support our nation's disaster response network.

Gratefully,

A handwritten signature in black ink, appearing to read "George R. Haynes". The signature is fluid and cursive, with a large loop at the end.

George R. Haynes  
Executive Director/CEO

# College of the Siskiyous

TYPE 1



Siskiyou Joint Community College District  
800 College Avenue  
Weed, California 96094  
Telephone 530-938-4461  
<http://www.siskiyous.edu>

Accredited Regional Academy by the California State Board of Fire Services, for more information call (530) 938-5578

April 28, 2021

Chief Paige Meyer  
San Ramon Fire  
1500 Bollinger Cyn Road  
San Ramon, CA. 94573

Dear Chief Meyer,

College of the Siskiyous is a Community College in the North State and sits between Redding, CA and Medford, Oregon. We have been an Approved Regional Training Program (ARTP) since 1993 (2<sup>nd</sup> approved SFT Accredited Program) and have expanded through the years serving USFS, CalFire and local government departments. College of the Siskiyous offers basic core classes, Firefighter I and II Academies, and our Rescue Component of RS1, Trench, Confined Space, HazMat, Swift Water, Auto Extraction, and Instructor Based programs.

Programs like ours in the community college system require a tremendous amount of equipment and tools to make sure our students/cadets are fully trained before departments like yours hire them. I am writing to you to see if there is a chance that you may have some surplus equipment that you would like to donate to our program.

With this need and the budge cuts, we clearly have to reach out to see if you might have anything you would like to donate to our program. The cost of purchasing an engine or quint/truck is far more than colleges can do on their own and the logistics is quite daunting. We currently have two engines (Type I and Type 3) but with a student/cadet base of 25-35per academy, and if the supporting departments are on a response, well as you can imagine things have to slow down until their return, or rent a piece of equipment to assure our student/cadets needs are met. Our Dean of CTE understands these needs but at the same time, we all understand current funding issues.

So this is where we find us today, we are looking for ways to bring balance to our program as well as knowing departments have equipment that has not lost its life for training however, only for emergency responses.

If your department finds itself looking for a good home for your slightly used fire equipment, I would ask that you look to College of the Siskiyous for a possible new home.

Sincerely,

Mike Wilson  
Chief of Fire Technology

## TYPE 3



Smartsville Fire Protection District  
P.O Box 354, Smartsville CA  
95977  
(530) 639-0405



Chief Paige Meyer  
San Ramon Fire Protection District  
1500 Bollinger Canyon Rd  
San Ramon, CA 94583

May 10, 2021

Chief Meyer,

I have been the Chief of this small district for just over a year now after forty-one fire seasons with CALFIRE. During a recent conversation with CALFIRE SCU Deputy Chief Mike Marcucci, I was made aware of your District's program which provides surplus equipment to smaller districts that may not have the same financial resources as yours. Please allow me to introduce you to the Smartsville Fire Protection District (SFP).

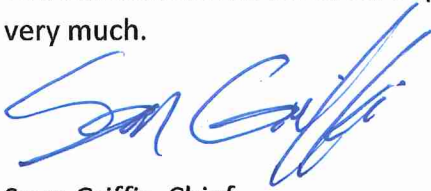
SFP covers approximately seventy-one square miles in the Sierra Foothills between Sacramento and Lake Tahoe. We have just over 800 parcels and a residential population of less than 1500. There are very few commercial properties with about one fourth of the parcels owned by government entities nearly half of the remainder zoned for agriculture. Our District has a confirmed annual revenue of approximately \$110,000 before any emergency response payments through OES and/or CALFIRE. This revenue is from a combination of our benefit assessment and a small portion of the County's Prop 172 funds.

The District is currently staffed by one part-time paid Chief and four volunteers. We are planning on using some of our funds from last year's emergency response payments to hire two seasonal operators and two seasonal firefighters. These personnel will staff our 2002 HME OES Type I, 1993 Freightliner OES Type III, or 2002 Hummer Type VI. We do have a 1983 International Water Tender; however, it does not have the power to pull a hill with a load of water. All apparatus meets the minimum requirements for response; however, due to their ages, the repairs/maintenance costs are making their continued use cost prohibitive.

We are in need of replacement apparatus for the Type I, Type III and Water Tender. While at one time we were able to replace our equipment utilizing the various equipment auction sites, the prices are now exceeding our purchase abilities due to the demand for used fire equipment. Our first priority is to replace the Type III so we can continue to generate revenue by renting our equipment personnel to CALFIRE.

The Smartsville Fire Protection District would appreciate being considered for your program. I understand you likely receive more requests than you can accommodate and would even be grateful to be allowed to purchase one of your pieces of surplus equipment at a reduced price if possible.

You can contact me via email or phone if you have any questions or need any further information. Thank you very much.



Sean Griffis, Chief  
Smartsville Fire Protection District  
(530) 599-0588  
SmartsvilleFireChief@Gmail.com  
[www.smartsvillefire.org](http://www.smartsvillefire.org)



## TYPE 3

CORDELIA FIRE PROTECTION DISTRICT  
2155 CORDELIA ROAD, FAIRFIELD, CA 94534

TEL: 707-864-0468 · FAX: 707-864-8607

June 10, 2021

Chief Paige Meyer  
San Ramon Valley Fire Protection District  
1500 Bollinger Canyon Road  
San Ramon, CA 94583

Dear Chief Meyer,

After 30 years with the Contra Costa County Fire Protection District, I retired as a Training Battalion Chief. With my training background, and being a resident of Green Valley, I decided to join the Cordelia Fire Protection District (CFPD) to assist with training. I'm now currently serving as the CFPD Fire Chief, in a non-paid, volunteer status.

Established in 1918, CFPD has provided Fire and EMS service to the Communities of Green Valley, Rockville, Cordelia, and Lower Suisun Valley. We are an autonomous District, governed by a five-member elected Board of Directors. The District has two stations (31 & 29) to cover 56 square miles of southern Solano County in California. The occupancies range from high value residential homes to rural ranchlands and farmlands, to environmentally sensitive marshlands. There are some mercantile businesses that operate within the District boundaries. Our District has annual revenue of approximately \$840,000 and operating budget of \$825,000. The revenue is from a combination of our benefit assessment and property taxes.

The District is currently staffed by me, three paid firefighters and roughly and 25 resident volunteer firefighters. These personnel staff our two engines. Where a municipal fire department typically replaces apparatus on a 10-year replacement schedule, our District needs to get 20+ years from this equipment. Engine 29 is 30 years old and in poor mechanical condition. Annually, it taxes the maintenance budget to keep it in service. Engine 31 and our front-line wildland units are approximately 10 years old. They are beginning to have the issues typical for modern equipment with embedded computer-controlled systems. All apparatus meets the minimum requirements for response; however, due to their ages, the repairs/maintenance costs are making their continued use cost prohibitive. Our priority is to replace the Type III so we can



CORDELIA FIRE PROTECTION DISTRICT  
2155 CORDELIA ROAD, FAIRFIELD, CA 94534

TEL: 707-864-0468 · FAX: 707-864-8607

generate revenue by renting our equipment personnel to CALFIRE. They also perform much better for steep angle of approach on many of our driveways in Green Valley.

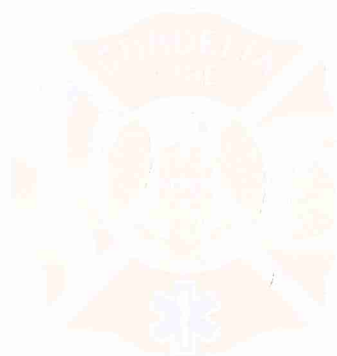
CFPD would appreciate being considered for your surplus apparatus program. I understand you likely receive more requests than you can accommodate, but please know your surplus pieces of equipment would find a good home and continue to save lives and protect property within the Cordelia Fire Protection District.

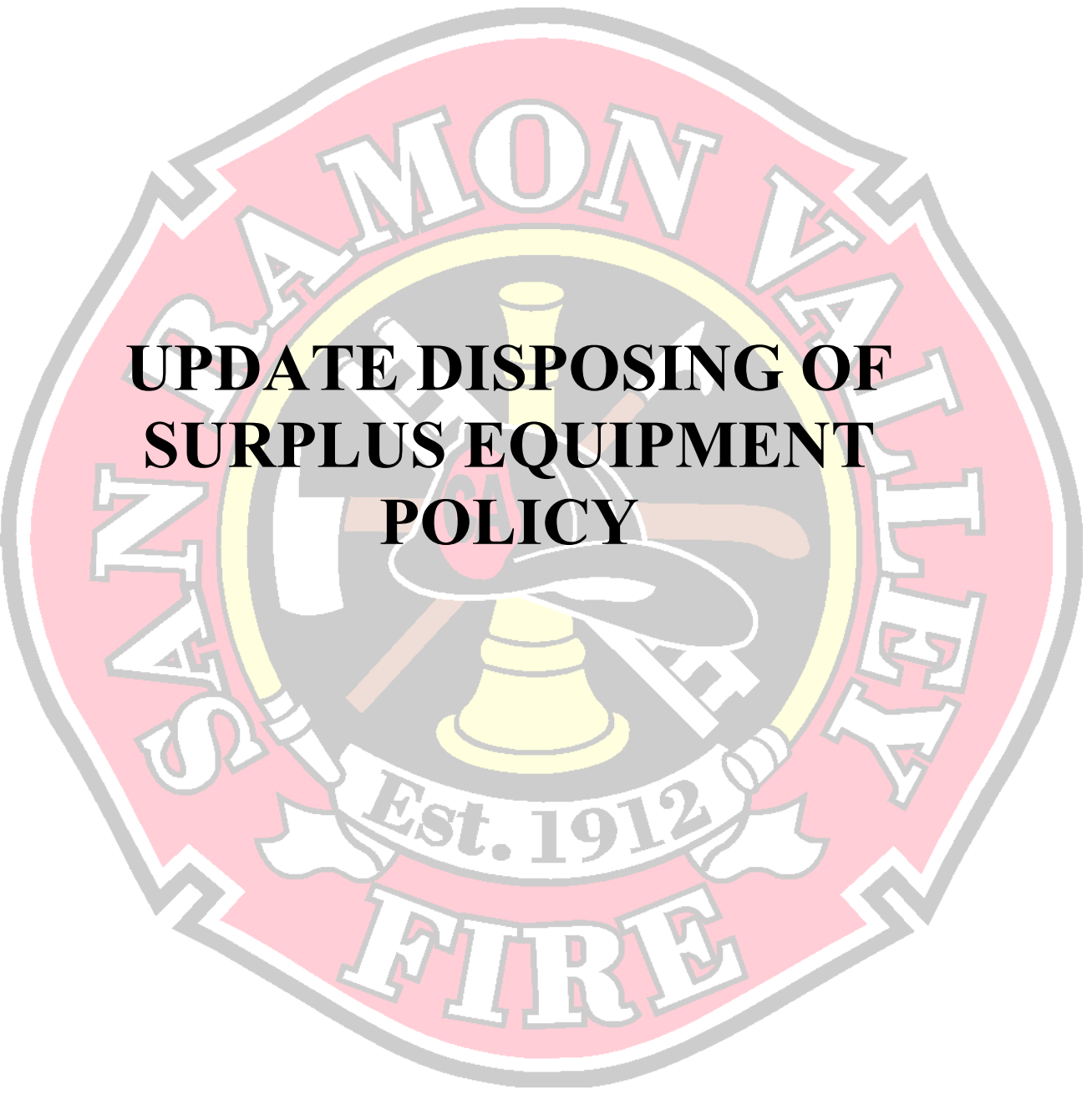
Please feel free to contact me with any questions or if you need any additional information. Thank you for your consideration of our request.

Respectfully,

A handwritten signature in blue ink that reads "Dave Carpenter".

Dave Carpenter, Fire Chief  
Cordelia Fire Protection District  
2155 Cordelia Road  
Fairfield, CA 94534  
(o) 707-864-0468  
(m) 707-580-2485





**UPDATE DISPOSING OF  
SURPLUS EQUIPMENT  
POLICY**



# OPERATIONS - POLICY AND PROCEDURE

TOPIC:	<b>Disposing of Surplus Equipment</b>		
EFFECTIVE DATE:	11/05	DOC NO:	<b>GenOPS004</b>
CROSS REF:			

## INTRODUCTION

In disposing of San Ramon Valley Fire Protection District's surplus equipment, consideration will be given to the potential needs of other agencies, using a priority methodology based on local jurisdictions first, then outward to agencies in adjacent and remote areas.

## PURPOSE

To establish a procedure for disposing of San Ramon Valley Fire Protection District surplus equipment.

## PROCEDURE

- A. Determine the item(s) that are to be deemed surplus.
- B. Establish a fair market value (if any) for capital assets. Contact the Finance Department for assistance.
- C. Review equipment requests received by the District from other agencies. Requests are kept on file with the Assistant Chief of Operations.
- D. Disposition as per the guidelines below:
  1. Provide notification for items to local fire agencies (e.g. Contra Costa Fire Protection District (CCCFD), Alameda County Fire District (ALCO), East Contra Costa Fire District (ECCFD), California Department of Forestry and Fire Protection (CDF), and local volunteer fire departments.)
  2. Provide notification for items to other local government agencies (e.g. Town of Danville, City of San Ramon, or any other government agency serving the communities of the San Ramon Valley.)
  3. Provide notification for items to other local school agencies (e.g. local colleges providing fire service related curriculum.)
  4. Contact CSFA Used Equipment Program, and dispose of equipment as appropriate.
  5. Dispose of equipment to remote agencies that express and demonstrate the need. (California fire service agencies.)

AUTHOR	Craig Bowen, Fire Chief		<b>Page 1 of 2</b>
REVIEWED:	Michael Sylvia, Assistant Chief; Joan Woods, Finance Director		
APPROVED:	Craig Bowen, Fire Chief		
ORIGIN DATE:	10/03	REVISED DATE:	11/05



## OPERATIONS - POLICY AND PROCEDURE

<b>TOPIC:</b>	<b>Disposing of Surplus Equipment</b>		
<b>EFFECTIVE DATE:</b>	11/05	<b>DOC NO:</b>	<b>GenOPS004</b>
<b>CROSS REF:</b>			

6. Auction to the general public.

E. Other Considerations

- During the disposition process, District staff will take into consideration the receiving agency's ability to maintain and properly care for the equipment being donated.
- If the disposition recommendation goes to a local jurisdiction within the District, the District will have the discretion to waive any value, except \$1.00.

<b>AUTHOR</b>	Craig Bowen, Fire Chief			<b>Page 2 of 2</b>
<b>REVIEWED:</b>	Michael Sylvia, Assistant Chief; Joan Woods, Finance Director			
<b>APPROVED:</b>	Craig Bowen, Fire Chief			
<b>ORIGIN DATE:</b>	10/03		<b>REVISED DATE:</b>	11/05



<u>TOPIC:</u>	<b>Disposing of Surplus Equipment</b>
---------------	---------------------------------------

<u>EFFECTIVE DATE:</u>	09/2021	<u>DOC NO:</u>	
<u>CROSS REF:</u>	Admin Policy XXX – XXXXXX		

**POLICY**

To efficiently dispose of surplus inventory, materials, office equipment and vehicles, it is necessary and beneficial for the District to have an inventory disposal policy. It is a goal of the District to recycle or reuse where possible. To achieve this goal, it is in the interest of the District to have a disposal policy that allows for sale, trade-in or reuse.

The Board adopts the above policy and establishes the following procedures and guidelines for the disposal of surplus inventory, materials, office equipment and vehicles. This Policy & Procedure also provides guidance for the disposal of surplus inventory, materials, office equipment and vehicles to ensure internal checks and balances.

The Board of Directors reserves the right to review and amend this Policy & Procedure at any time or to alter or modify this procedure at their discretion.

**PROCEDURE**

Items of inventory, materials, office equipment and vehicles that are no longer required for District operations shall be listed on an appropriate form and presented to the Fire Chief or his designee.

➤ **Estimated Value \$10,000 or less:**

For items with an individual estimated value of less than \$10,000 per item, by this policy the Board authorizes the Fire Chief or his designee to dispose of the surplus inventory at his or her discretion.

➤ **Estimated Value \$10,000 or more:**

For items with an estimated value of more than \$10,000 per item, the Fire Chief or his designee shall direct that a Board action declaring the items surplus be placed on an agenda for Board review and approval.

For the disposal of surplus items with an estimated value of more than \$10,000, the Fire Chief or his designee shall have the following options:

- 1) Public bid process
- 2) Use of a contract auction company
- 3) Donation to another government agency or charity
- 4) Trade-in allowance for new replacement equipment

**BID GUIDELINES**

If the public bid process will be used, then the Fire Chief or his designee, or a contract auction company shall advertise the sale of the surplus items in the appropriate newspapers, journals, auctions or internet-based advertising or auctions. If no bids are received on some items, or the Fire Chief or his designee determines that the bids received on certain items are insufficient, the Fire Chief or his designee shall:

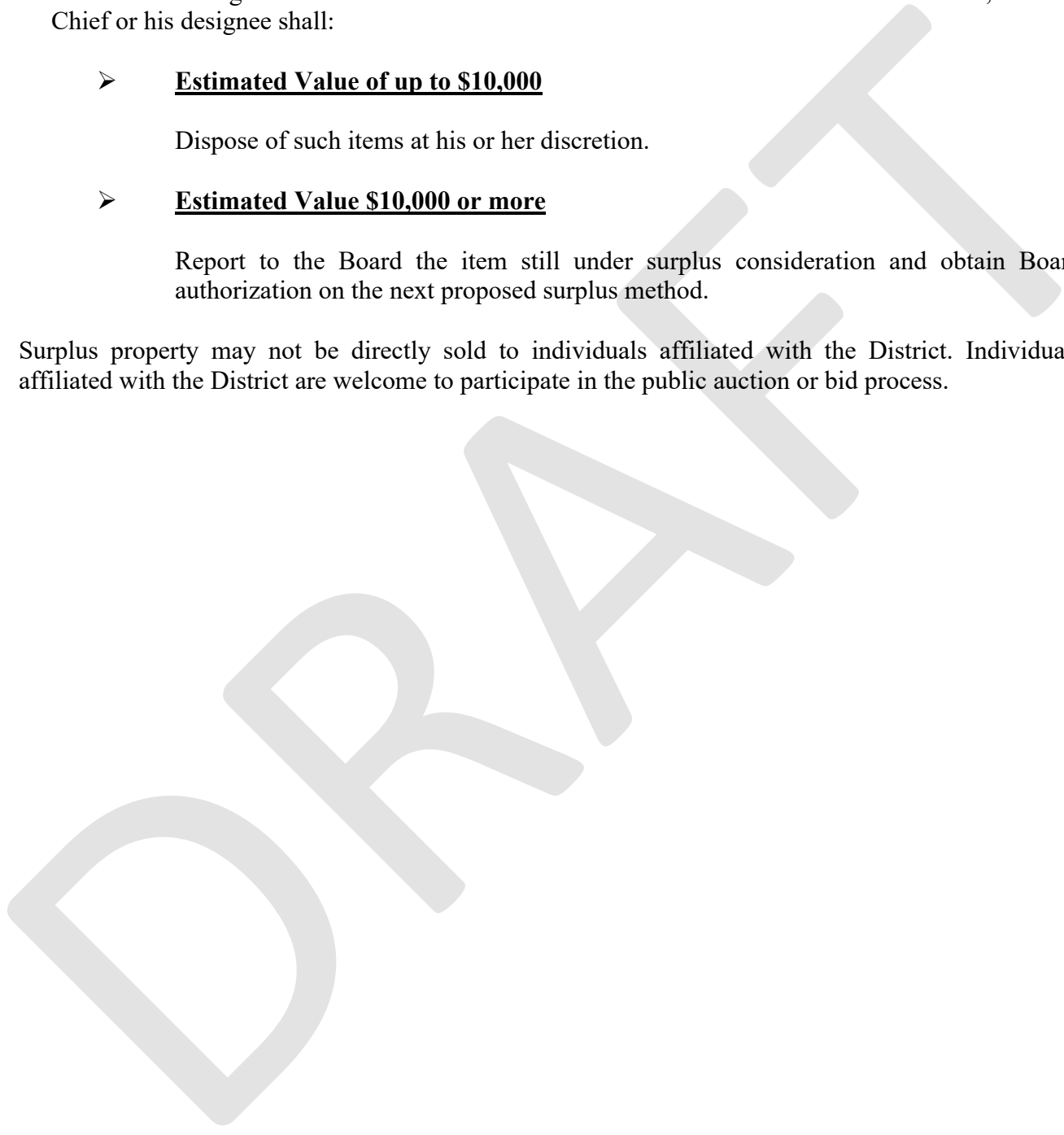
➤ **Estimated Value of up to \$10,000**

Dispose of such items at his or her discretion.

➤ **Estimated Value \$10,000 or more**

Report to the Board the item still under surplus consideration and obtain Board authorization on the next proposed surplus method.

Surplus property may not be directly sold to individuals affiliated with the District. Individuals affiliated with the District are welcome to participate in the public auction or bid process.



AUTHOR:	Davina Hatfield, Chief Financial Officer	Page 2 of 2
REVIEWED:	Kenneth Campo, Interim Administrative Services Director	
APPROVED:	Paige Meyer, Fire Chief	
ORIGIN DATE:	09/2021	REVISION DATES:

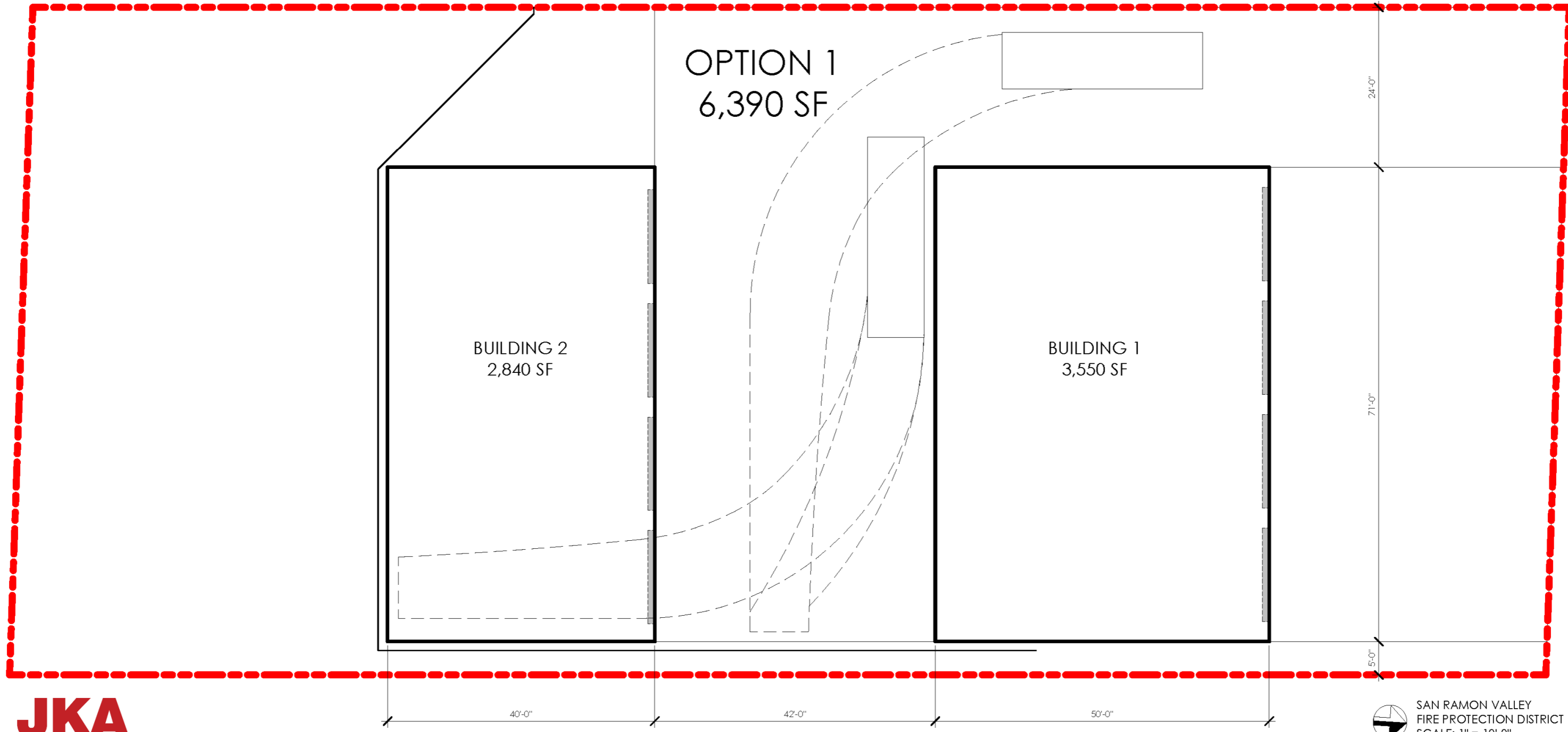


**OLD STATION 32  
OPTIONS**



# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

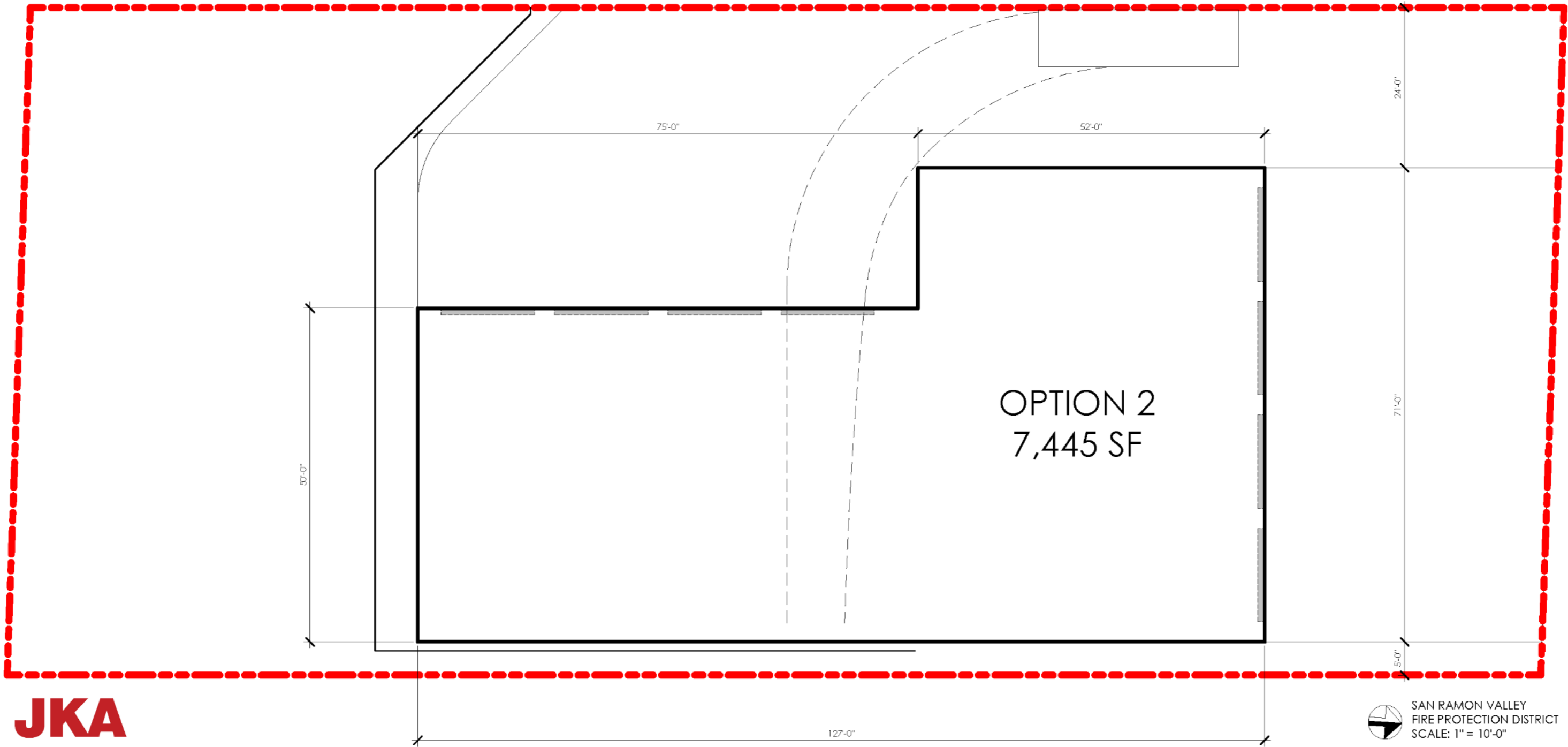
## Reserve Building Options



**JKA**

SAN RAMON VALLEY  
FIRE PROTECTION DISTRICT  
SCALE: 1" = 10'-0"

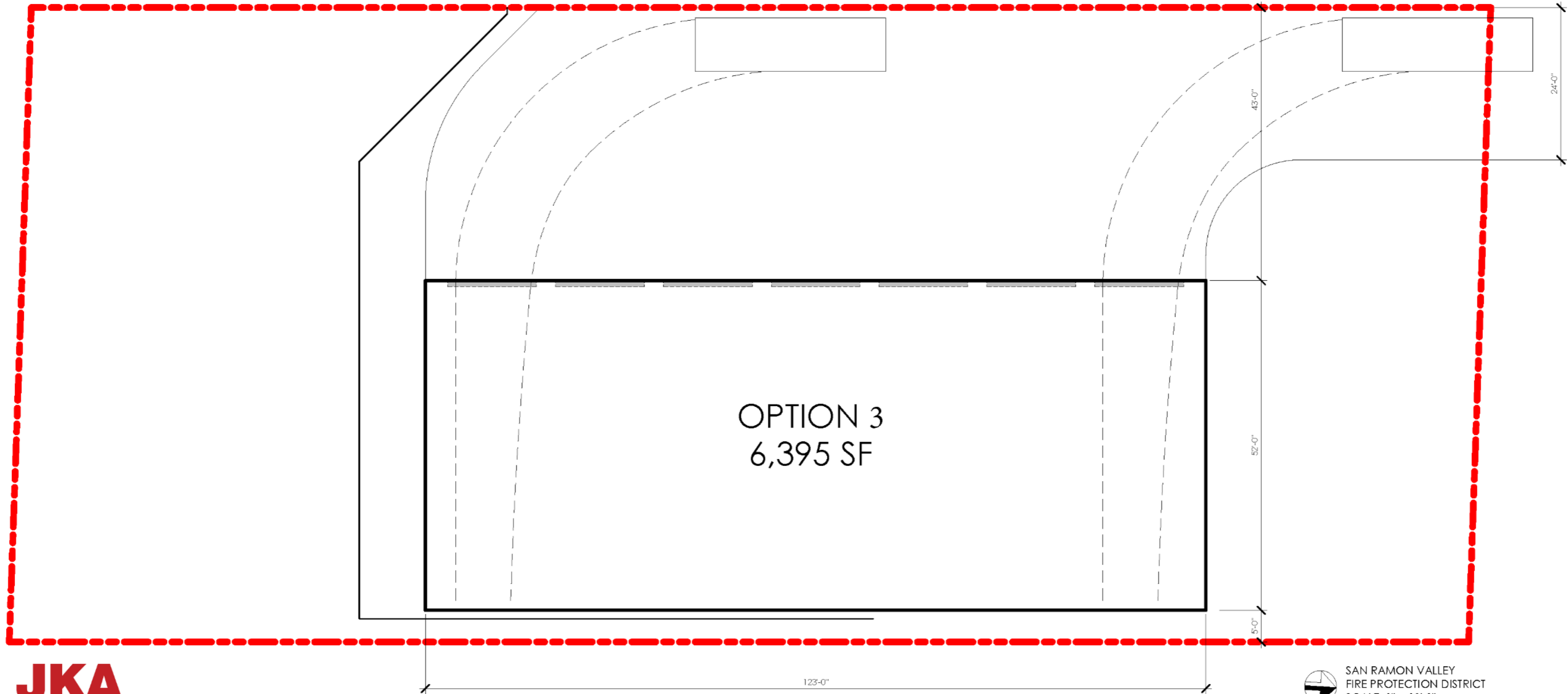




**JKA**

SAN RAMON VALLEY  
FIRE PROTECTION DISTRICT  
SCALE: 1" = 10'-0"





SAN RAMON VALLEY  
 FIRE PROTECTION DISTRICT  
 SCALE: 1" = 10'-0"





**Questions?**