

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

June 23, 2021 – 1:00 p.m.

Matt Stamey, Board President
Ryan Crean, Board Vice President
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location: San Ramon Valley Fire Protection District
Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

ATTENTION: The time allotted for each Public Comment is determined by the Board President and may be up to a maximum of three (3) minutes. Members of the public may submit comments via email prior to the meeting by 12 p.m. June 23, 2021 to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments into the record or include the emailed comment in the next month's Board packet, depending on the length of the email.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the Agenda. This comment shall be provided under the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period May 17, 2021 through June 11, 2021 in the amount of \$2,818,109.84.
- 5.2 Approve the Board Minutes from the May 26, 2021 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of May 2021 in the amount of \$5,005,572.62.

- 5.4 Authorize staff to pay Central Square for software maintenance and support in the amount of \$119,942.21
- 5.5 Approve Budget Adjustments to Fiscal Year 2020-21 Operating Budget.
- 5.6 Approval of FY 2021-2022 Excess Workers' Compensation Insurance.
- 5.7 Adoption of Resolution No. 2021-03 establishing the appropriations limit for Fiscal Year 2021-2022 at \$192,435,268.
- 5.8 **Personnel Actions:**

Promotions:

Approve staff recommendation to appoint the following:

- Engineer Lucas Hirst to Social Media Liaison, effective May 1, 2021
- Firefighter Chad Bower to Engineer 4, step 4, effective May 19, 2021
- Firefighter Ryan Terres to Engineer 4, step 5, effective May 19, 2021
- Firefighter Michael Duggan to Engineer 4, step 4, effective May 21, 2021
- Firefighter Garrett McIntyre to Engineer 4, step 4, effective June 1, 2021
- Controller Davina Hatfield to Chief Financial Officer, step 2, effective July 1, 2021

Step Increases:

Approve staff recommendation to award the following step increase, effective August 1, 2021:

Academy 2017-1

- Firefighter Michael Bueno to Firefighter 5, step 6
- Firefighter Casey Good to Firefighter 5, step 6
- Firefighter Brett Herendeen to Firefighter 5, step 6
- Firefighter Brandon Hicks to Firefighter 5, step 6
- Firefighter Ricky Laniohan to Firefighter 5, step 6

Academy 2018-1

- Firefighter Brandon Clay to Firefighter 5, step 5
- Firefighter Moyses Garcia to Firefighter 5, step 5
- Firefighter Jared Lomker to Firefighter 5, step 5
- Firefighter Mathew Marin to Firefighter 5, step 5
- Firefighter Frederick Rincon to Firefighter 5, step 5

Academy 2019-1 (Group 1)

- Firefighter Devin Mongeau to Firefighter 5, step 4
- Firefighter David Scamporrino to Firefighter 5, step 4
- Firefighter Zekiel Spani to Firefighter 5, step 4
- Firefighter Shawnay Tarquinio to Firefighter 5, step 4
- Firefighter Ryan Vander Hyde to Firefighter 5, step 4

Administrative Assistant Cindy Jackson to Administrative Assistant, step 6

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Special Presentation by Captain Demian Bannister on the iQuest Program.
- 6.2 Introduction of 2020-I Academy Recruits.

7. OLD BUSINESS

None.

8. NEW BUSINESS

8.1 Approval of Agreement with Badawi & Associates for Independent Audit Services.

8.2 Public Hearing and Adoption of the 2021-2022 Annual Operating and Capital Budgets for Fiscal Year 2021-2022. The 2021-2022 Proposed Budget can be found on the District's website at www.firedepartment.org

8.3 Suspension of Annual Operating Permit Fees for certain commercial businesses.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS

10.1 Operations and Training Division - Deputy Chief Jim Selover
Operations and Training Report of monthly activities.

10.2 EMS Division - Deputy Chief Jim Selover
EMS Report of monthly activities.

10.3 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.

10.4 Fleet and Facilities Division – Deputy Chief Frank Drayton
Fleet and Facilities Report of monthly activities.

10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

10.6 Human Resources Division – District Counsel, Stephanie E. Sakai
Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

12.1 Academy Graduation, June 25, 2021 at 3:00 p.m. to 5:00 p.m.

12.2 Upcoming 2021 CERT PAC Meetings.
● Scheduled for August 13th and November 12th at 9:00 a.m.

12.3 Next Regular Board Meeting, August 25, 2021 at 1:00 p.m.

13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential case. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

California Government Code Section 54956.9(d)(1):
PG&E v. SRVFPD, Case No.: MSN20-1649

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY AUGUST 25, 2021 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on June 17, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.