

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**February 24, 2021 – 1:00 p.m.**

*Matt Stamey, Board President  
Ryan Crean, Board Vice President  
Don Parker, Director, Michelle Lee, Director, Thomas Gallinatti, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

***Consistent with California Governor’s Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District’s website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. February 24, 2021.***

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1607758742?pwd=M1ZiMTcrY0F0d0hWZFZnMzRsNXA4QT09>

Webinar ID: 160 775 8742

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Webinar ID: 160 775 8742

**TELECONFERENCE PARTICIPANTS**

**BOARD MEMBERS MICHELLE LEE, THOMAS GALLINATTI, DON PARKER, BOARD VICE PRESIDENT RYAN CREAN, AND BOARD PRESIDENT MATT STAMEY WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM’S EXECUTIVE ORDER N-29-20**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS LEE, GALLINATTI, PARKER, VICE PRESIDENT CREAN, AND BOARD PRESIDENT STAMEY PARTICIPATING BY TELECONFERENCE**

**This meeting will be available to District Residents via the District’s website at**

<https://www.firedepartment.org>

**ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. The District reserves the right to read comments received prior to the start of the meeting into the record or include the emailed comment in the next month’s Board packet, depending on the length of the email. *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.***

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT \*Please see language on Page 1 pertaining to Public Comment\***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period January 14, 2021 through February 10, 2021 in the amount of \$3,152,735.98
- 5.2 Approve the Board Minutes from the January 27, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of January 2021 in the amount of \$5,109,003.45.
- 5.4 Authorize staff to purchase 31-sets of Structural Turnouts from LN Curtis & Sons in the amount of \$84,497.79.
- 5.5 Approve Resolution No. 2021-01 for the 2021 Exterior Hazard Abatement Program.
- 5.6 Staff recommends that the Board receive and review the investment report for the quarter ended December 31, 2020.
- 5.7 **Personnel Actions:**

**Step Increases:**

Approve staff recommendation to award the following step increase, effective February 1, 2021:

Battalion Chief Bruno Spani to Battalion Chief 2, step 6

Human Resources Generalist Leticia Najera to Human Resources Generalist, step 6

Approve staff recommendation to award the following step increase, effective March 1, 2021:

Deputy Chief Jim Selover to Deputy Chief, step 6

Captain Iain McCulloch to Captain 11, step 6

**New Hires:**

Confirmation of Employment effective, February 20, 2021. Approve staff recommendation to hire:

Eva Samorano for Public Safety Dispatcher 2, step 1

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 COVID-19/Vaccination Clinic Update.
- 6.2 Public Safety Building Complex Update from Facilities Subcommittee.

**7. OLD BUSINESS**

None.

**8. NEW BUSINESS**

- 8.1 Authorize staff to enter into a contract with Central Square for installation and configuration of services for Microsoft SQL Server AlwaysOn in an amount not to exceed \$33,120.00.
- 8.2 Authorize staff to enter into a contract with Central Square for installation and configuration or services for server rehosting in an amount not to exceed \$49,175.00.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief Jim Selover  
Operations and Fleet Report of monthly activities.
- 10.2 EMS Division – Deputy Chief Jim Selover  
EMS Report of monthly activities.
- 10.3 Training Division – Deputy Chief Jim Selover  
Training Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.
- 10.5 Fleet and Facilities Division – Deputy Chief Frank Drayton  
Fleet and Facilities Report of monthly activities.
- 10.6 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.
- 10.7 Human Resources Division – District Counsel, Stephanie E. Sakai  
Human Resources Report of monthly activities.
- 10.8 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.9 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

- 11.1 Set Date for Annual Board Retreat.

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- 11.2 Information Regarding COVID-19 Vaccination Clinics.
- **Fire POD- Point of Distribution (San Ramon) – Second Doses Only**  
February 25<sup>th</sup> and March 4<sup>th</sup>
  - **Mobile Clinic – Second Doses Only**  
March 2<sup>nd</sup> (Pittsburg), 9<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup>
- 11.3 Comments by Board of Directors.

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 Upcoming 2021 CERT PAC Meetings.
- Scheduled for May 14<sup>th</sup>, August 13<sup>th</sup> and November 12<sup>th</sup> at 9:00 a.m.
- 12.2 Fiscal Year 2021-2022 budget adoption, June 29, 2021 Board Meeting.

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 2 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 PERSONNEL – REORGANIZATION UPDATE

Pursuant to California Government Code Section 54957(b)(1).

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY MARCH 24, 2021 AT 1:00 P.M.**

Prepared by:

DocuSigned by:  
  
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Stephanie E. Sakai, District Clerk

*Agenda posted on February 18, 2021 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

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*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*