

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

November 18, 2020 – 1:00 p.m.

*Don Parker, Board President
Matt Stamey, Board Vice-President
Ryan Crean, Director, H. Jay Kerr, Director, Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing PublicComment@srvfire.ca.gov. Please make sure comments are submitted prior to 1 p.m. November 18, 2020.

Zoom for Government by Video:

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1600116272?pwd=YTh6NjBIRjU4dUtJWj9YY29wc0FUZz09>

Webinar ID: 160 011 6272

Webinar Passcode: SRVF

By Phone:

Dial-in Number: (669) 254-5252

Webinar ID: 160 011 6272

TELECONFERENCE PARTICIPANTS

BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20

PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE

This meeting will be available to District Residents via the District's website at

<https://www.firedepartment.org>

ATTENTION: Members of the public may submit comments via email prior to the meeting to PublicComment@srvfire.ca.gov, which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. All comments received prior to the start of the meeting will be read into the record by the District Clerk during Public

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Comment. *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.*

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT** ***Please see language on Page 1 pertaining to Public Comment***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period October 15, 2020 through November 10, 2020 in the amount of \$2,195,935.57.
- 5.2 Approve the Board Minutes from the October 28, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of October 2020 in the amount of \$4,901,518.91.
- 5.4 **Personnel Actions:**

Step Increases:

Approve staff recommendation to award the following step increase, effective December 1, 2020:

Fire and Life Safety Permit Technician Stephanie Caughey to Fire and Life Safety Permit Technician, step 5

New Hires:

Confirmation of Employment effective November 2, 2020. Approve staff recommendation to hire:

Academy 2020-2

Daniel Arriola for Firefighter 1, step 1
Madeline Corradi for Firefighter 1, step 1
Xavier Sanchez for Firefighter 1, step 1
Dale Flora for Firefighter 1, step 1
Keith Adderly for Firefighter 1, step 1
Anthony Ortega for Firefighter 1, step 1
Oliver Ruggles for Firefighter 1, step 1

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**
 - 6.1 Congratulations and best wishes to Director Yancey on her retirement.

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6.2 Introduction of District Medical Director Dr. Malcom Johnson.

6.3 Public Safety Building Complex Update.

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

There were several letters of appreciation and support from members of the community.

10. MONTHLY ACTIVITY REPORTS:

10.1 Operations/Fleet Division-Deputy Chief Jim Selover
Operations and Fleet Report of monthly activities.

10.2 EMS – EMS Coordinator /RN – Laura Begin
EMS Report of monthly activities. COVID-19 update for Contra Costa County.

10.3 Fire and Life Safety/Training Division – Deputy Chief Frank Drayton
Fire and Life Safety and Training Report of monthly activities.

10.4 Facilities Division – Deputy Chief Frank Drayton
Facilities Report of monthly activities.

10.5 Communications/Technology Division – Director of Emergency
Communications, Denise Pangelinan
Communications and Technology Report of monthly activities.

10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong
Human Resources Report of monthly activities.

10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.

10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

11.1 Comments by Board of Directors.

12. UPCOMING CALENDAR OF EVENTS

- Thursday, December 24, 2020 – Christmas Eve
- Friday, December 25, 2020 – Christmas Day

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13. CLOSED SESSION

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 6 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

13.2 CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to California Government Code Section 54957.6

Agency designated representatives: Chief Meyer, Financial Consultant Ken Campo

Employee organization: International Association of Firefighters Local 3546

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY DECEMBER 16, 2020 AT 1:00 P.M.

Prepared by:

DocuSigned by:

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Stephanie E. Sakai, District Clerk

Agenda posted on November 12, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.