

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**September 23, 2020 – 1:00 p.m.**

*Don Parker, Board President  
Matt Stamey, Board Vice-President  
Ryan Crean, Director, H. Jay Kerr, Director, Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

***Consistent with California Governor's Executive Order N-29-20 promoting social distancing, there will be no physical or in-person meeting location available to the public. Instead, the meeting will be conducted by teleconference. The meeting will be accessible for all members of the public to attend and give public comment via the District's website, by emailing [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov). Please make sure comments are submitted prior to 1 p.m. September 23, 2020.***

***Zoom for Government by Video:***

From a PC, Mac, iPhone, Android, or iPad device click on:

<https://srvfpd.zoomgov.com/j/1613233200?pwd=Tk9HZ3F6a3NocXp6YnpkZlVIM0tKdz09>

Webinar ID: 161 323 3200

Webinar Passcode: SRVF

***By Phone:***

Dial-in Number: (669) 254-5252

Meeting ID: 161 323 3200

**TELECONFERENCE PARTICIPANTS**

**BOARD MEMBERS RYAN CREAN, H. JAY KERR, DOMINIQUE YANCEY, VICE PRESIDENT MATT STAMEY, AND BOARD PRESIDENT DON PARKER WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20**

**PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO BOARD MEMBERS CREAN, KERR, YANCEY, VICE PRESIDENT STAMEY, AND BOARD PRESIDENT PARKER PARTICIPATING BY TELECONFERENCE**

**This meeting will be available to District Residents via the District's website at <https://www.firedepartment.org>**

**ATTENTION: Members of the public may submit comments via email prior to the meeting to [PublicComment@srvfire.ca.gov](mailto:PublicComment@srvfire.ca.gov), which should designate the Agenda Item Number for which the comment is being submitted if the comment pertains to an Agenda Item. All comments received prior to the start of the meeting will be read into the record by the District Clerk during Public**

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**Comment.** *The time allotted for each public comment is determined by the Board President and may be up to a maximum of three (3) minutes.*

## AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT** **\*Please see language on Page 1 pertaining to Public Comment\***
5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 12, 2020 through September 13, 2020 in the amount of \$2,324,804.77.
- 5.2 Approve the Board Minutes from the August 26, 2020 Regular Board Meeting.
- 5.3 Approve salary, payroll taxes and retirement contributions for the month of August 2020 in the amount of \$4,927,964.98.
- 5.4 Approve payment to Contra Costa County Department of Information Technology (DoIT) in the amount of \$40,200.00.
- 5.5 Approve Resolution No. 2020-10 Resolution of the Board of Directors of the San Ramon Valley Fire Protection District Amending District Conflict of Interest Code approving amendments to the District Conflict of Interest Code.
- 5.6 **Personnel Actions:**

### **Promotions:**

Approve staff recommendation to award the following promotions, effective September 1, 2020:

- Battalion Chief Jim Selover to Deputy Chief, step 5
- Engineer Iain McCulloch to Captain 11, step 5
- Firefighter Chris Eberle to Engineer 9, step 6
- Firefighter Brandon Eynck to Engineer 4, step 6

### **Step Increases:**

Approve staff recommendation to award the following step increase, effective October 1, 2020:

- Battalion Chief Jonas Aguiar to Battalion Chief 4, step 6
- Captain Matthew Mariolle to Captain 26, step 6
- Captain Damien Alvarez to Captain 10, step 6
- Captain Demian Bannister to Captain 10, step 6

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**Academy 2017-1**

Firefighter Jason Alaga to Firefighter 5, step 5  
Firefighter Chad Bower to Firefighter 5, step 5  
Firefighter Sean Carrillo to Firefighter 5, step 5  
Firefighter Joseph Corbett to Firefighter 5, step 5  
Firefighter Albert Glancy to Firefighter 5, step 5  
Firefighter Garrett McIntyre to Firefighter 5, step 5

**Academy 2018-1**

Firefighter Kenneth Day to Firefighter 5, step 4

**Academy 2019-1 (Group 2)**

Firefighter Maria Castellanos to Firefighter 5, step 3  
Firefighter Colton Fredrickson to Firefighter 5, step 3  
Firefighter Brock Haynie to Firefighter 5, step 3  
Firefighter Cody Peebles to Firefighter 5, step 3  
Firefighter Robert Smith to Firefighter 5, step 3

**New Hires:**

Confirmation of Employment effective August 31, 2020. Approve staff recommendation to hire:

**Academy 2020-1**

William "Drew" Perkins for Firefighter 1, step 1  
David Townley for Firefighter 1, step 1  
Lisa McComb for Firefighter 1, step 1  
John Wilson for Firefighter 1, step 1  
Tanner Silva for Firefighter 1, step 1

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Update on Pension and Other Post-Employment Benefits (OPEB) Unfunded Liabilities.
- 6.2 Public Safety Building Complex Update.

**7. OLD BUSINESS**

- 7.1 Update on Old Station 32 and Letter to Water Quality Control Board regarding Fourth Quarter Groundwater and Soil Gas Monitoring Report and request for case closure at residential limits.

**8. NEW BUSINESS**

- 8.1 Adopt the Internal Recruit & Retention Training Policy and Approve education costs in the amount of \$100,000.00.
- 8.2 Authorize District staff to amend the existing agreement with Definitive Networks, Inc. for additional monthly IT professional services not to exceed \$34,732 per month for a term of 60 months.

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- 8.3 Approve and Authorize Fire Chief, or designee, to accept the Assistance to Firefighters Grant Program – COVID 19 Supplemental grant award through the U.S. Department of Homeland Security and Federal Emergency Management Agency.
- 8.4 Approve the Pro-teq Systems, Inc. proposal for the installation and maintenance of an Earthquake Warning System in the amount of \$255,900.00.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

There were several letters of appreciation and support from members of the community.

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief Frank Drayton  
Operations Report of monthly activities.
- 10.2 EMS – Deputy Chief Jim Selover  
EMS Report of monthly activities. COVID-19 update for Contra Costa County.
- 10.3 Logistics – Battalion Chief John Duggan  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Battalion Chief John Duggan  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications and Technology Division – Director of Emergency Communications, Denise Pangelinan  
Communications and Technology Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar-Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

None.

**12. UPCOMING CALENDAR OF EVENTS**

- Columbus Day – Monday, October 12, 2020 (Floating Holiday)

**13. CLOSED SESSION**

13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): 8 potential cases. Facts and circumstances that might result in litigation need not be disclosed.

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**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY OCTOBER 28, 2020 AT 1:00 P.M.**

Prepared by:

DocuSigned by:

*Stephanie E. Sakai*

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Stephanie E. Sakai, District Clerk

*Agenda posted on September 17, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).*

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the District Clerk at (925) 838-6661.*