

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Wednesday February 26, 2020 – 1:00 p.m.**

*Don Parker ~ Board President  
Matt Stamey, Board Vice-President ~ Ryan Crean, Director  
H. Jay Kerr, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period January 11, 2020, through February 14, 2020 in the amount of \$3,363,427.08.
- 5.2 Approve the Board minutes from the, December 18, 2019 Regular Board Meeting, January 22, 2020 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from December 18, 2019; and January 22, 2020.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of January 2020 in the amount of \$4,229,772.01.
- 5.4 Receive and review Quarterly Investment Report for quarter ended December 31, 2019.
- 5.5 Approval of payment in the amount of \$38,090 To BaySport Preventative Medical Group for physical examinations performed in January 2020.

5.6 **Personnel Actions:**

**Step Increases:**

Approve staff recommendation to award the following step increase, effective March 1, 2020:

1. Public Safety Dispatcher Dina Taylor to Public Safety Dispatcher 2, Step 6

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Presentation of District's Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended June 30, 2019, by Phillip White, CPA with Eide Bailly.  
<https://www.firedepartment.org/home/showdocument?id=2276>
- 6.2 Recognition of Retired Pinole Fire Chief Scott Kouns
- 6.3 Cardiac Save Recognition
- 6.4 HeartSafe Recognition

**7. OLD BUSINESS**

**8. NEW BUSINESS**

- 8.1 Call for Nominations for Seat C – CSDA Board of Directors.
- 8.2 Disaster Preparedness Subcommittee Report.
- 8.3 Approval for Purchase of One Pierce 107' Velocity Ascendant Tiller Truck.
- 8.4 Approval of Reimbursement Resolution No. 2020-01 – Station 34 Remodel & Tiller Truck Acquisition.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief Frank Drayton  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Acting Deputy Chief Jonas Aguiar  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Acting Deputy Chief Jonas Aguiar  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Generalist, Stacy Tamori Ward  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer

Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. UPCOMING CALENDAR OF EVENTS**

- 12.1 March 7, 2020 – Teen Job Fair, San Ramon Senior Center
- 12.2 March 14, 2020 – Vietnam Veterans of Diablo Valley Corned Beef and Cabbage Dinner
- 12.3 April 15, 2020 – Annual Board Retreat, 9:00 a.m., The Roundhouse, San Ramon

**13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY MARCH 25, 2020 AT 1:00 P.M.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on February 20, 2020 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.