

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BOARD RETREAT
Minutes – March 29, 2016**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 2603 Camino Ramon-Bishop Ranch 3, Room 287
San Ramon, CA 94583

Board Members Present: Directors Campbell, Dakin, Kerr, Parker and Stamey.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Deputy Chief Krause, Deputy Chief Phares, Technology Systems Manager Call, Controller Koran, Communications Center Manager Pangelinan, and District Clerk Maxwell.

1. Call to Order

President Dakin called the meeting to order at 10:04 a.m.

2. Determination of Quorum and Confirmation of Agenda

There was a determination of a quorum of the Board. Agenda items, under section
4. General Business were changed accordingly, to match the slide presentation order:

- 4.1 Update goals from 2016/2016 and looking ahead, prioritizing 2016/2017.
- 4.2 Fire Station 32 modifications
- 4.3 Fire Prevention Fees
- 4.4 OPEB Actuarial/Update
- 4.5 Board Compensation

3. Public Comment

None present.

4. General Business

- 4.1 Update goals from 2016/2016 and looking ahead, prioritizing 2016/2017.
- 4.2 Fire Station 32 modifications
- 4.3 Fire Prevention Fees
- 4.4 OPEB Actuarial/Update
- 4.5 Board Compensation

The Board of Directors and staff reviewed and discussed the information found in the Board Retreat – Open Session packet; available for public viewing at:

<http://www.firedepartment.org/board/agenda.asp>

The Board took a break from 11:06 a.m. until 11:11 a.m. The Board took a brief recess at 12:15 p.m. until 12:30 p.m. Agenda Item Number 4.4 OPEB Actuarial/Update was postponed for later discussion during a Finance Committee Meeting. Agenda Item Number 4.5 Board Compensation was also postponed for a future discussion.

5. Closed Session:

Director Dakin and Fire Chief Meyer did not attend the Closed Session portion of this meeting. Staff present: District Counsel Ross, Deputy Chief Krause, Financial Consultant Campo, District Clerk Maxwell.

- 5.1 Conference with Labor Negotiators: Discussion between Agency Representative - Paige Meyer, District Chief and Employee Organization - San Ramon Valley Firefighters Association, IAFF Local 3546 [Authorized under Government Code §54957.6 and 54954.5(f)].
- 5.2 Possible exposure to litigation (two matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

6. Return to Open Session

Regular session ended: 1:05 p.m.
Closed session began: 1:12 p.m.
Closed session ended: 2:02 p.m.

7. Report Upon Return from Closed Session (if applicable)

8. ADJOURNMENT TO THE NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR WEDNESDAY, APRIL 27, 2016 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by: 
Donna Maxwell, District Clerk

Approved by: 
Don Parker, Vice President

William D. Ross
Karin A. Briggs
David P. Schwarz

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File No: 45/3

April 11, 2016

VIA ELECTRONIC TRANSMISSION

dmaxwell@srvfire.ca.gov

The Honorable Gordon Dakin, President
and Members of the District Board of Directors
San Ramon Valley Fire Protection District
1500 Bollinger Canyon Road
San Ramon, California 94583

Re: Report Upon Return From Closed Session; District Board of Directors Retreat,
Special Meeting, March 29, 2016

Dear President Dakin and Members of the District Board:

This communication sets forth reportable action, if any, of the Board of Directors ("Board") of the San Ramon Valley Fire Protection District ("District") consistent with provisions of the Ralph M. Brown Open Meeting Act (Government Code section 54950 *et seq.*), resulting from the Closed Session portion of the March 29, 2016 District Board Retreat, Special Meeting.

Your Board convened in Open Session at 10:00 a.m. Under Open Session Agenda Item No. 3 it was indicated that a quorum was present. General Business Item No. 4.4 OPEB Actuarial/Update was postponed for later discussion during a Finance Committee Meeting. Agenda Item Number 4.5 Board Compensation was also postponed for a future discussion. Neither Director Gordon Dakin, nor Chief Paige Meyer participated in or were present in the Closed Session.

After proceeding through the agendaized Open Session Matters, the Board adjourned from Open Session at 1:05 p.m. and convened in Closed Session at 1:12 p.m.

There were two items agendaized for Closed Session consideration:

5.1 Conference with Labor Negotiators; Discussion between Agency Representative – Paige Meyer, District Chief and Employee Organization – San Ramon Valley Firefighters Association, IAFF Local 3546 (one matter) [Pursuant to Government Code 54957.6 and 54954.5(f); and,

5.2 Possible exposure to litigation (two matters) Pursuant to Government Code sections §54956.9(d)(2). Facts and circumstances that might result in litigation need not disclosed.

The Honorable Gordon Dakin, President
and Members of the District Board of Directors
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With respect to Agenda Item No. 5.1, there was no consideration of that matter.

With respect to Agenda Item No. 5.2, concerning the first matter considered, there was no reportable action under the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

With respect to the second item considered under Agenda Item No. 5.2, there was no reportable action consistent with the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

The Closed Session concluded at 2:02 p.m.

Upon returning to Open Session, it was indicated that a written report upon return from Closed Session would be prepared consistent with the provisions of Government Code section 54957.1 for the matters agendaized for Closed Session consideration. Your Board then adjourned at 2:03 p.m.

This communication should be added to the Agenda for review under the Consent Calendar of your next Regular or Special Meeting.

If there are any questions concerning its content, it may be taken off the Consent Calendar at that time or our office may be contacted in the interim.

Very truly yours,



William D. Ross

WDR:KAB

cc: Paige Meyer, District Chief