

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Minutes –November 26, 2012**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Linari, Directors Lindsay, Price, and Umont.

**Absent:** Director Stamey

**Staff Present:** Chief Price, Assistant Chief Barton, Administrative Services Director Leete, District Counsel Ross, Fire Marshal Jamison, Technology Services Manager Call, Finance Supervisor Sasser, Battalion Chief Viera, Union President Mohun, District Clerk Brooks.

**1. Call to Order**

President Linari called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

President Linari led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum and one change to the agenda. Director Umont requested that an item be added to the agenda under new business item 8.3 – regarding discussion of the course of action for the remainder of this year and next year regarding filling the Fire Chief and management positions.

**4. Public Comment**

Don Reid, resident of Danville addressed the Board and those present regarding the status of our union contract and ISO rating. The Board thanked Mr. Reid for his presentation.

**5. Consent Calendar**

Director Lindsay moved approval of Consent Calendar items 5.1-5.7 (1-3). Director Price seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Badge Pinning Ceremony – Mick Ybarra, Training Captain.

Chief Price provided the background of Training Captain Mick Ybarra for those present stating that Captain Ybarra has been employed by the District since 1995, has also received a Medal of Bravery from the District a few years ago. Captain Ybarra introduced his fiancée who then pinned his badge on. Captain Ybarra thanked the Board, staff and crews for all of the support that has been given to him.

6.2 Recognition of Outgoing Board Members Roxanne Lindsay and Tom Linari

Chief Price provided the history of Director Lindsay's 15 years as a Board Member and presented her with an embedded Director badge and a dozen roses. Director Lindsay shared some of her memories while on the board. The Board and staff applauded Director Lindsay.

Chief Price provided the history of Board President Linari's 4 years as a Board Member and presented him with an embedded Director badge. Board President Linari thanked the Board and staff, particularly District Clerk Brooks for her assistance while he served on the Board. The Board and staff applauded Director Linari.

At this time in the meeting, Gayle Larson, a representative from Assemblywoman Buchanan's office presented Director Lindsay and Board President Linari with a Certificate of Recognition from Assemblywoman Buchanan.

7. **Old Business**

7.1 Discussion regarding District 2012/2013 Budget.

Administrative Services Director Leete had no updates to report on this item this month stating that on December 1 we will receive our tax allocation report.

8. **New Business**

8.1 Discussion and possible adoption of Resolution No. 2012-09 authorizing execution of Plan amendments consistent with the provisions of the Health Care Reform/Affordable Care Act.

Administrative Services Director Leete explained this Resolution to the Board is basically lowering the maximum contribution of the Flexible Benefit Plan from \$5,000 per year to \$2,500 per year. Director Price moved approval of Resolution No. 2012-09, Director Lindsay seconded the motion. Motion carried by roll call vote.

8.2 Discussion and possible approval to fill vacant positions in Operations.

Administrative Services Director Leete discussed this item stating that in the next month there will be a need to fill BC, Captain and Engineer positions due to upcoming retirements and promotions. Motion by Director Price to authorize the Fire Chief to fill the vacant positions of Battalion Chief, Captain and Engineer as they occur due to upcoming retirements and promotions. Director Lindsay seconded the motion. Motion carried.

8.3 Discussion regarding the course of action for the remainder of 2012 and then 2013.

Director Umont asked if a special meeting should occur in the next week or two due to the fact that the Fire Chief position will close on Dec. 2, and several other management positions will be unfilled. Discussion followed regarding that the new Board members don't take their seats until Dec. 19<sup>th</sup>, and the election is not certified until Dec. 7<sup>th</sup>, other Board members present did not see the need to rush to have extra meetings at this time.

9. **Correspondence**

Board President Linari stated that looks forward to all of the positive letters each month in the Board packet.

10. **Monthly Activity Reports**

10.1 Operations – Assistant Chief Barton

Assistant Chief Barton stated that this month's report was routine, highlighting upcoming Captains positions, EBRCS technology and the new radios that are being installed within the District.

10.2 Support Services

Chief Price informed the Board that the excavation is complete at Station 32. Fire Marshal Jamison stated that the Station 31 project is going well with some issues with the design of the fuel tank.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison highlighted the Hazard Reduction Project her staff worked on; the positive results of the 100 year celebration; and Code Compliance Officer Vanek was present at this meeting to show the Board the award she received last month for her work

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with the Residential Care Group. Code Compliance Officer Vanek thanked the Board and those present for their support.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete stated that his department has been busy getting ready for the expected 14-16 employees retiring in the next month. Director Umont asked if exit interviews are being done, Director Leete stated yes, unless an employee does not want to provide an exit interview.

10.5 Fire Chief – Fire Chief Price

Chief Price stated that he had recently met with Chief Louder and due to their parcel tax failing, this would impact our agency, and just want to provide the Board with a heads up. Chief Price also showed the Board the award and certificate the District received from the Tri Valley Heroes for innovation regarding the iPhone app.

11. **Good of the Order**

None.

12. **Closed Session**

12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

12.2 Possible exposure to litigation (one matter).  
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

There was no reportable action.


13. **Return to Open Session**

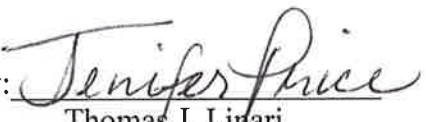
Regular session ended:	8:15 p.m.
Closed session began:	8:30 p.m.
Closed session ended:	8:50 p.m.
Regular session reconvened:	8:50 p.m.

14. **Adjournment**

The meeting adjourned at 8:55 p.m., to the next regular meeting of **Wednesday, December 19, 2012.**

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Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:  "for"  
Thomas J. Lipari  
Board President