

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – March 27, 2013**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Assistant Chief Barton, Administrative Services Director Leete, District Counsel Ross, Fire Marshal Kiefer, Technology Services Manager Call, Finance Supervisor Sasser, Battalion Chief Viera, Union President Mohun, District Clerk Brooks.

1. **Call to Order**

President Stamey called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

President Stamey led the Pledge of Allegiance.

3. **Determination of Quorum and Confirmation of Agenda**

There was a quorum and no changes to the agenda. Director Umont stated that in the future, reports from Board subcommittees be listed under New Business instead of under Good of the Order.

4. **Public Comment**

None.

5. **Consent Calendar**

Director Price moved approval of Consent Calendar items 5.1-5.5 (1-5). Director Kerr seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Badge Pinning Ceremony: Training Captain Brent Shaffer

Assistant Chief Barton provided the background of Captain Shaffer. Captain Shaffer then introduced his family with his son pinning his badge. Union President Mohun presented a helmet shield to Captain Shaffer. The Board congratulated Captain Shaffer who then thanked everyone for their support.

7. Old Business

- 7.1 Discussion regarding District 2012/13 Budget (monthly on-going and periodic review).

Administrative Services Director Leete had no update on this item, but stated that he will have a report in April regarding the April property tax the District receives.

- 7.2 Discussion and recommendation for award of ambulance bid for the purchase of three ambulances from Leader Industries in the amount of \$627,388.31.

BC Viera provided the background of this item, stating it was introduced at the January Board meeting and was bringing it back again tonight. Both Directors Umont and Kerr stated that they voted no in January but realized that it is now time for new equipment that is clearly needed here in the District. Motion by Director Kerr to approve the purchase of three ambulances from Leader Industries in the amount of \$627,388.31. Director Dakin seconded the motion. Motion carried.

8. New Business

- 8.1 Discussion and possible approval of Resolution No. 2013-02 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF).

Administrative Services Director Leete provided the background of this item stating that the update was mainly to add Chief Meyer as an officer to conduct transactions with LAIF. Motion by Director Price to approve Resolution No. 2013-02. Director Kerr seconded the motion. Motion carried by roll call vote.

- 8.2 Open Public Hearing for discussion and possible approval of Resolution No. 2013-03 pertaining to the San Ramon Valley Fire Protection District Exterior Hazard Abatement Program.

Fire Marshal Kiefer provided the background of this item stating that notices would be mailed on April 1, and postcards will be mailed out on May 1. Motion by Director Price to approve Resolution No. 2013-03. Director Dakin seconded the motion. Motion carried by roll call vote.

- 8.3 Discussion and approval to authorize staff to write off bad debt expenditures.

Administrative Services Director Leete provided the background of this item. Director Dakin suggested that the Board be made aware of these bad debt expenditures each month in the Administrative Services monthly report. Director Leete concurred that he would report on this monthly if applicable.

- 8.4 Discussion and possible acceptance of Assistance to Firefighters Grant for the purchase of 140 self-contained breathing apparatus.

Administrative Services Director Leete provided the background of this item. Director Umont inquired as to how many were needed. Assistant Chief Barton proceeded to provide additional information, stating that retired BC Picard had done the bulk of the work on this, and discussed this being an NFPA standard. After some discussion, motion by Director Price to accept the grant for the purchase of 140 self-contained breathing apparatus. Director Dakin seconded the motion. Motion carried.

- 8.5 Discussion and possible approval of Resolution No. 2013-04 supporting the inclusion of Contra Costa County into the San Ramon Valley Emergency Preparedness Citizens Corps Council.

Fire Marshal Kiefer provided the background with the reason being the County wanted to join and the Corps Council currently has a budget of \$40,000. The Corps Council also includes the Town of Danville, City of San Ramon, SRVUSD and the Fire District. Director Kerr stated that the District should be very proud of this program. Motion by Director Kerr to approve Resolution No. 2013-04. Director Price seconded the motion. Motion carried by roll call vote.

9. **Correspondence**

No comment.

10. **Monthly Activity Reports**

10.1 Operations – Assistant Chief Barton

Assistant Chief Barton discussed the faster turnout time in February by our crews. Director Dakin asked if the wilderness category was included in the report, and Assistant Chief Barton stated that staff is working on this. Director Umont stated that some of his neighbors are disturbed that our crews are assisting in the Walnut Creek area, as those residents declined the parcel tax in their area. Assistant Chief Barton stated that staff will be monitoring the impact of these issues.

10.2 Support Services – Assistant Chief Barton

Assistant Chief Barton updated the Board on Station 31, stating that consoles are being installed.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer updated the Board on the Citizen Corps Council Grant awarded by Homeland Security in the amount of \$55,000. This grant will be used to produce a training video. Fire Marshal Kiefer also stated that the SRA fee has been postponed.

10.4 Administrative Services – Administrative Services Director Leete

Administrative Services Director Leete gladly reported that there were no reportable injuries for the month of February.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer stated that he has spent his first few weeks visiting and meeting employees at our stations and at Admin and stated that he is very happy to be here at the District. Chief Meyer also thanked Assistant Chief Barton with his help during his first few weeks here.

11. Good of the Order

11.1 Facilities Committee Meeting Update

Directors Umont and Dakin stated that the main discussion at the Facilities Committee meeting was the construction costs of new Station 32. Director Umont then referred to some newspaper articles that he had saved regarding the new Station 32.

Director Umont stated that he attended a Special District Conference in Monterey informing the Board that it was very worthwhile attending.

Board President Stamey thanked Assistant Chief Barton for his years of service to the District and wished him well in his retirement.

12. Closed Session

12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

12.2 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter). [Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in Litigation need not be disclosed [Pursuant to Government Code §54956.9(b)(3)(A)].

12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.

12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200017, dated 3/4/11 G. Turman vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].


13. Return to Open Session


Regular session ended: 8:44 p.m.
Closed session began: 8:47 p.m.
Closed session ended: 9:12 p.m.
Regular session reconvened: 9:15 p.m.

14. Report Upon Return from Closed Session (if applicable)

15. Adjournment

The meeting adjourned at 9:15 p.m., to the next regular meeting of Wednesday, April 24, 2013.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Matthew J. Stamey
Board President