

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, July 24, 2013 – 7:00 p.m.

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: **S.R.V.F.P.D. Administrative Offices - Boardroom**
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of June, 2013 in the amount of \$3,121,875.53.
- 5.2 Approve the demand register for the period June 15, 2013 through July 12, 2013, in the amount of \$2,260,940.26.
- 5.3 Approve the minutes from the June 26, 2013 regular Board meeting, including District Counsel’s closed session report.
- 5.4 Approval of payment in the amount of \$29,191.71 to LAFCO for Net Cost Apportionment for fiscal year 2013-2014.
- 5.5 Approval of payment in the amount of \$65,890.77 to Intergraph Corporation for FY 2013-2014 software maintenance and support.
- 5.6 Approval of payment in the amount of \$40,000 to FirstOnScene for FY 2013-2014 software maintenance and support.
- 5.7 Approval of payment in the amount of \$85,245.88 to the Fire Agencies Insurance Risk Authority for property and liability insurance for FY 2013-2014.
- 5.8 Receive Quarterly Investment Report for the period April 1, 2013 to June 30, 2013.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Proclamation in recognition of Patriot Day, September 11, 2013.
- 6.2 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.

7. OLD BUSINESS

- 7.1 Open Public Hearing regarding possible final adoption of Ordinance No. 28, the District Fee Schedule.
- 7.2 Open Public Hearing for the purpose of receiving public comment to show cause why hazard abatement orders should not be enforced.

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JUNE, 2013

- 10.1 Operations/Training Division/Special Operations-Interim Assistant Chief Krause
Standards of Cover Policy Compliance Report.
- 10.2 Support Services-Interim Assistant Chief Krause
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
 - c). Retirement Worksheets: J. Barton, S. Bradley, J. Gray, D. Williams
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discussion and possible approval of rescheduling the November and December 2013 regular board meeting dates due to the Thanksgiving and Christmas holidays.

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (one matter). [Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.

- 12.2 Conference with Real Property Negotiators
Negotiator: Chief Paige Meyer
Property Location: A). APN# 198-132-017-7/Danville Boulevard, Alamo, CA
[Authorized under Government Code §54956.8 and 54954.5(e).]
- 12.3 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
- 1). City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
 - 2). "Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees' Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870."

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. *ADJOURNMENT TO THE NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 25, 2013 AT 7:00 P.M. IN THE BOARDROOM*

****REMINDER, REGULAR AUGUST BOARD MEETING HAS BEEN CANCELLED**.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on July 19, 2013 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.