

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday, February 27, 2013 – 7:00 p.m.

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of January, 2013 in the amount of \$3,068,123.17.
- 5.2 Approve the demand register for the period January 12, 2013 through February 18, 2013, in the amount of \$3,832,382.13.
- 5.3 Approve the minutes from the January 23, 2013 regular Board meeting, including District Counsel's closed session report.
- 5.4 Authorization for approval of payment in the amount of \$32,335.45 to Premier Comp Medical Group for wellness/fitness physical examinations.
- 5.5 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Dispatcher Latasha Bouzek, to Step 3, effective March 1, 2013.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

- 7.1 Discussion regarding District 2012/13 Budget (monthly on-going and periodic review).
- 7.2 Status update regarding Station 32 construction project.
- 7.3 Discussion and possible confirmation of Employment Agreement between San Ramon Valley Fire Protection District and District Chief.
- 7.4 Consideration and direction for a procedure to agendaize matters for Board regular and special meetings.

8. NEW BUSINESS

- 8.1 Discussion and approval of amendment to the San Ramon Valley Fire Protection District/City of San Ramon City Center Tax Sharing Agreement.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JANUARY, 2013

- 10.1 Operations/Training Division/Special Operations-Interim Chief Barton
Standards of Cover Policy Compliance Report.
- 10.2 Support Services-Interim Chief Barton
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
 - c). Retirement Calculation Worksheets:
Susan Green, John Keel, Doug Kunst, Darren Olguin, Doug Ott, Mike Picard, David Shorum, George Stunkel, Matt Thomas
- 10.5 Fire Chief – Interim Chief Barton
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Long Range Planning Committee Meeting Update

12. CLOSED SESSION

- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].

- 12.2 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter). [Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200017, dated 3/4/11 G. Turman vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.5 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1100035, dated 12/30/10 M. Sciortino vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.6 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1200019, dated 7/18/11 D. Shorum vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.7 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800059, dated 4/2/08 M. Sylvia vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, MARCH 27, 2013 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on February 21, 2013 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.